

Maria Munoz

1238 Mako Lane Perris , CA 92571 . Cell phone: (951)287-1661 . ariam_0015@yahoo.com

Objective:

Seeking a position that allows for growth utilizing my skills, experience and education

Skills:

- Leadership skills
- Bilingual English/Spanish
- Excellent Communication Skills
- Customer Service
- Demonstration of enthusiasm and initiative

Education:

Perris High School
Perris ,CA

June 2014
High School Diploma

Work Experience:

Food 4 Less

24440 Alessandro Blvd, Moreno Valley, CA 92553

Service Deli/Bakery Clerk

November 2015 - January 2017

- Maintain courteous and friendly attitude towards customers
- Abided by all business policies as stated in the worker handbook
- Promote latest items and weekly specials
- Clean and sanitize the entire work area multiple times a day
- Took on call orders for particular requested items

Food 4 Less

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Fuel Clerk

September 2014 - November 2015

- Provide assistance and customer service
- Cash handling experience
- Clean and sanitize inside and outside work area
- Stocking merchandise upon arrival

Volunteer Work

Perris CA.

Perris High School (ASB): Member and class vice president developing and implementing the interest and goals of the entire student body as well as planning events for the school year.

City of Perris: Training in basic clerical skills, customer service in office environment and assistance in city events for the senior center.

References:

Jose Rodriguez
Perris High School
ASB Activity Director
(951)870-9408

Jessica Garcia
City of Perris
Recreation Leader
(951)287-3995

Toreno Rojas
Business Owner
Relative
(951)973-2380