

Tranette Forbes
(408)-509 -7250 Tforbes2@horizon.csueastbay.edu

Objective: Energetic and driven student seeking to obtain a position where I can utilize my skills and provide good patient care in this field.

Skills:

- vitals signs
- Phlebotomy
- Capillary puncture
- Audiometer
- Communication skills
- Calculate correct medication dosage
- Charting / EMR
- Spirometry
- HIPAA certified
- OSHA certified
- EKG
- Administer injections
- Surgical support
- Front office
- Properly register patient
- Cash handling

Certification: CPR certified
Gaurd Card certified

Education: Carrington college (Certificate-Medical Assistant)

Graduate:2017

Associate degree program (expected graduation date: 08/2017)

Work history: Panda Express, San Jose, CA (2014- 2016)

Cook: prepare carting trays, marinating meat, providing customer service, practicing food safety.

Trained worked

history: Alliance Occupational Medicine, Santa Clara, CA (12/2016 – 01/2017)

- Providing patient care
- Processing chargers on patient accounts
- Vitals signs
- Room patients