

**RAYMOND HICKEY**  
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## **EDUCATION**

**JOHN P. STEVENS HIGH SCHOOL**  
855 Grove Avenue, Edison, NJ 08820  
September 2010-June 2014

**STATE UNIVERSITY OF NY POLYTECHNIC INSTITUTE**

100 Seymour Rd, Utica, NY 13502  
Major: Civil Engineering Technology  
Graduation Date: May 2018  
Current Year: Senior  
Current GPA: 3.35

## **AWARDS AND ACHEIVEMENTS**

Eagle Scout	January 2014
Volleyball Varsity Letter	Spring 2013

## **SKILLS**

- Proficient in Microsoft Word, Excel, and Power Point
- Leadership skills gained from Eagle Scout Project and various positions in clubs and organizations
- Public speaking
- Communication and interpersonal Skills

## **WORK EXPERIENCE**

**Purchasing Intern** June 2016-August 2016  
L-3 Communications  
450 Clark Drive, Budd Lake, NJ 07828

- Assist the Purchasing department by making edits to various procedures, organizing purchase orders, and putting together a training schedule for yearly training requirements

**Camp Counselor** Summer 2015  
YMCA Summer Camp  
1775 Oak Tree Road, Edison, NJ 08820

- Helped and taught young kids ages 6 – 12, interacted with parents

**Camp Counselor** Summer 2011, 2012  
Resica Falls Scout Reservation  
1200 Resica Falls Rd, East Stroudsburg, PA

- Taught young scouts various merit badges

**General Staff** Sept.-Dec. 2012  
New Jersey Sports Academy  
72 Carter Rd, Edison, NJ

- Took phone calls, cleaned, and did other odd jobs

## **VOLUNTEER EXPERIENCE**

**Project Leader** Dec. 2013-October 2014  
Personal Eagle Scout Service Project  
Located at John P Stevens High School, 855 Grove Ave, Edison, NJ

# Interview Note Sheet

## Applicant Information

Name: <u>Raymond Hickox</u>	Interviewer: <u>Debbie Mcree</u>
Date: <u>01/18/2015</u>	Rate of Pay: <u>10.00 - 11.00</u>
Position (s) Applied for: <u>Dishwasher/buffer server</u>	Referred by: <u>Susan Dalton</u>

## Test Scores

Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	<u>10</u> /10	%	Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

## Relevant Experience & Summary of Strengths

Total of 2 in Food Service

Camp Counselor -

kitchen help

- dishes (washed, cleaned, stacked, mopped)
- has his own car
- will travel 30 minutes

Internship - m/w (until 5)

avail Th-Sun.

P.O.S. Experience: Y / N details: \_\_\_\_\_

## Transportation

Car

Public Transit

Carpool ( Rider / Driver )

## Regions Available to work:

North NJ

South NJ

Central NJ

Jersey Shore

## Certifications (if any)

TiPS

Serv-Safe

LEAD

Other \_\_\_\_\_

Will Submit

## Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details: Summer employment.

## Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: \_\_\_\_\_

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

b

1) A roll of quarters is worth?

- a) \$5.00
- b) \$10.00
- c) \$15.00
- d) \$20.00

Q

2) A roll of dimes is worth?

- a) \$5.00
- b) \$4.00
- c) \$3.00
- d) \$2.00

d

3) A roll of nickels is worth?

- a) \$8.00
- b) \$6.00
- c) \$4.00
- d) \$2.00

C

4) A roll of pennies is worth?

- a) \$1.00
- b) \$0.75
- c) \$0.50
- d) \$0.25

C

5) What does POS stand for?

- a) Patience over standards
- b) Percentage of sales
- c) Point of sales
- d) People over service

7?

6) What is the current sales tax rate in your city \_\_\_\_\_?

C

7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?

- a) \$4.06
- b) \$2.06
- c) \$7.06
- d) \$5.06

b

8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?

- a) \$19.50
- b) \$14.50
- c) \$9.50
- d) \$4.50

d

9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?

- a) \$6.00
- b) \$8.00
- c) \$10.00
- d) \$12.00

a

10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?

- a) \$78.50
- b) \$58.50
- c) \$38.50
- d) \$28.50

**Cashier Test**

**Score 14/15**

a 11) Counterfeit pens should be used on which three denominations?

- a) \$20, \$50, \$100
- b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50

b 12) How many times should you count change when giving it to the customer?

- a) one
- b) two
- c) three
- d) no need to count

**Question & Answer:**

13) What is the minimum age for legal alcohol purchases? 21

14) What are the acceptable forms of ID for alcohol purchases? License, Pass port

15) How many \$20 bills are in a bank band? ?

## Dishwasher Test

Score / 10

C 1) After washing your hands, which item should be used to dry them?

- a) Clean apron
- b) Sanitized wiping cloth
- c) Single use paper towel
- d) Common used cloth

C 2) While washing dishes by hand, which item should you wear?

- a) Cutting glove
- b) Oven Mitt
- c) Rubber glove
- d) Nothing

A 3) When should you wash your hands?

- a) Before you start work
- b) After handling non-food items (garbage, money, cleaning chemicals)
- c) After using the restroom
- d) All of the above

b 4) If you need to move a heavy load, you should PULL and not PUSH the object.

- a) True
- b) False

e 5) Which of the following could you be at risk for getting burned from?

- a) Steam from boiling pots
- b) Hot liquids (coffee, soup, tea)
- c) Hot equipment (ovens, pots, chafing dishes)
- d) Harsh chemicals
- e) All of the above

Q 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.

- a) True
- b) False

C 7) What should you do if you spill liquids or see a liquid spill?

- a) Leave it for someone else to clean-up
- b) Wait until the end of your shift to clean it
- c) Flag the spill and clean it immediately
- d) Not sure

C 8) When handling hot items you should?

- a) Wear rubber gloves
- b) No need to wear anything
- c) Use an oven mitt or dry cloth towel
- d) Nothing

a 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?

- a) Rinsing
- b) Scraping
- c) Washing
- d) Sanitizing

C 10) What is the proper method for cleaning and sanitizing stationary equipment?

- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
- b) Spray with a sanitizing solution, then rinse with clean water and dry
- c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
- d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution