

RAYMOND HICKEY
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EDUCATION

JOHN P. STEVENS HIGH SCHOOL

855 Grove Avenue, Edison, NJ 08820
September 2010-June 2014

STATE UNIVERSITY OF NY POLYTECHNIC INSTITUTE

100 Seymour Rd, Utica, NY 13502
Major: Civil Engineering Technology
Graduation Date: May 2018
Current Year: Senior
Current GPA: 3.35

AWARDS AND ACHEIVEMENTS

Eagle Scout	January 2014
Volleyball Varsity Letter	Spring 2013

SKILLS

- Proficient in Microsoft Word, Excel, and Power Point
- Leadership skills gained from Eagle Scout Project and various positions in clubs and organizations
- Public speaking
- Communication and interpersonal Skills

WORK EXPERIENCE

Purchasing Intern June 2016-August 2016

L-3 Communications

450 Clark Drive, Budd Lake, NJ 07828

- Assist the Purchasing department by making edits to various procedures, organizing purchase orders, and putting together a training schedule for yearly training requirements

Camp Counselor

Summer 2015

YMCA Summer Camp

1775 Oak Tree Road, Edison, NJ 08820

- Helped and taught young kids ages 6 – 12, interacted with parents

Camp Counselor

Summer 2011, 2012

Resica Falls Scout Reservation

1200 Resica Falls Rd, East Stroudsburg, PA

- Taught young scouts various merit badges

General Staff

Sept.-Dec. 2012

New Jersey Sports Academy

72 Carter Rd, Edison, NJ

- Took phone calls, cleaned, and did other odd jobs

VOLUNTEER EXPERIENCE

Project Leader

Dec. 2013-October 2014

Personal Eagle Scout Service Project

Located at John P Stevens High School, 855 Grove Ave, Edison, NJ

Interview Note Sheet

Applicant Information	
Name: <u>Raymond Hickey</u>	Interviewer: <u>Debra Hickey</u>
Date: <u>01/03/11</u>	Rate of Pay: <u>10.00 - 11.00</u>
Position (s) Applied for: <u>dishwasher/buffet server</u>	Referred by: <u>Susan Dutton</u>

Test Scores					
Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	<u>10</u> /10	%	Housekeeping	/16	%

Seeking:
Full-Time
Part-Time

Relevant Experience & Summary of Strengths

Total of 2 in Food Service

Camp counselor -
 kitchen help
 - dishes (washed, stacked, cleaned, mopped, dried)
 - has his own car
 - will travel 30 minutes
 Internship - m/w (until 5)
 all Th-Sun.

P.O.S. Experience: Y / N details: _____

Transportation
<input checked="" type="radio"/> Car <input type="radio"/> Public Transit <input type="radio"/> Carpool (Rider / Driver)

Regions Available to work:
<input checked="" type="radio"/> North NJ <input type="radio"/> South NJ <input checked="" type="radio"/> Central NJ <input type="radio"/> Jersey Shore

Certifications (if any)
TIPS <input type="checkbox"/> Serv-Safe <input type="checkbox"/> LEAD <input type="checkbox"/> Other _____ Will Submit <input type="checkbox"/>

Availability
Open <input type="checkbox"/> AM only <input type="checkbox"/> PM only <input type="checkbox"/> Weekdays only <input type="checkbox"/> Weekends only <input type="checkbox"/>
Details: <u>summer employment</u>

Uniforms Owned:
<input checked="" type="checkbox"/> Bistro <input type="checkbox"/> Black Bistro <input type="checkbox"/> Tuxedo <input type="checkbox"/> 1/2 Tuxedo <input type="checkbox"/> Black Vest <input type="checkbox"/> Long Black Tie <input type="checkbox"/> Chef Coat <input type="checkbox"/> Chef Pants <input type="checkbox"/> Knives <input type="checkbox"/> Black Pants <input checked="" type="checkbox"/> Non-Slip Shoes <input type="checkbox"/> Bow Tie Other: _____

Would you recommend this applicant for Acrobat Academy?	<input checked="" type="checkbox"/> Convention Candidate? <input type="checkbox"/> Other Languages Spoken: _____
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- b 1) A roll of quarters is worth?
- a) \$5.00
 - b) \$10.00
 - c) \$15.00
 - d) \$20.00

- a 2) A roll of dimes is worth?
- a) \$5.00
 - b) \$4.00
 - c) \$3.00
 - d) \$2.00

- d 3) A roll of nickels is worth?
- a) \$8.00
 - b) \$6.00
 - c) \$4.00
 - d) \$2.00

- c 4) A roll of pennies is worth?
- a) \$1.00
 - b) \$0.75
 - c) \$0.50
 - d) \$0.25

- a 5) What does POS stand for?
- a) Patience over standards
 - b) Percentage of sales
 - c) Point of sales
 - d) People over service

- 6) What is the current sales tax rate in your city 7 %?

- c 7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?
- a) \$4.06
 - b) \$2.06
 - c) \$7.06
 - d) \$5.06

- b 8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?
- a) \$19.50
 - b) \$14.50
 - c) \$9.50
 - d) \$4.50

- d 9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?
- a) \$6.00
 - b) \$8.00
 - c) \$10.00
 - d) \$12.00

- a 10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?
- a) \$78.50
 - b) \$58.50
 - c) \$38.50
 - d) \$28.50

- a 11) Counterfeit pens should be used on which three denominations?
- a) \$20, \$50, \$100
 - b) \$10, \$20, \$50
 - c) \$5, \$50, \$100
 - d) \$10, \$20, \$50
- b 12) How many times should you count change when giving it to the customer?
- a) one
 - b) two
 - c) three
 - d) no need to count

Question & Answer:

- 13) What is the minimum age for legal alcohol purchases? 21
- 14) What are the acceptable forms of ID for alcohol purchases? license, passport
- 15) How many \$20 bills are in a bank band? 3

- C 1) After washing your hands, which item should be used to dry them?
- a) Clean apron
 - b) Sanitized wiping cloth
 - c) Single use paper towel
 - d) Common used cloth
- C 2) While washing dishes by hand, which item should you wear?
- a) Cutting glove
 - b) Oven Mitt
 - c) Rubber glove
 - d) Nothing
- d 3) When should you wash your hands?
- a) Before you start work
 - b) After handling non-food items (garbage, money, cleaning chemicals)
 - c) After using the restroom
 - d) All of the above
- b 4) If you need to move a heavy load, you should PULL and not PUSH the object.
- a) True
 - b) False
- e 5) Which of the following could you be at risk for getting burned from?
- a) Steam from boiling pots
 - b) Hot liquids (coffee, soup, tea)
 - c) Hot equipment (ovens, pots, chaffing dishes)
 - d) Harsh chemicals
 - e) All of the above
- q 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.
- a) True
 - b) False
- C 7) What should you do if you spill liquids or see a liquid spill?
- a) Leave it for someone else to clean-up
 - b) Wait until the end of your shift to clean it
 - c) Flag the spill and clean it immediately
 - d) Not sure
- C 8) When handling hot items you should?
- a) Wear rubber gloves
 - b) No need to wear anything
 - c) Use an oven mitt or dry cloth towel
 - d) Nothing
- a 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?
- a) Rinsing
 - b) Scraping
 - c) Washing
 - d) Sanitizing
- C 10) What is the proper method for cleaning and sanitizing stationary equipment?
- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
 - b) Spray with a sanitizing solution, then rinse with clean water and dry
 - c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
 - d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution