

Tawny Babb

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2489 Grasmeer Way | Elk Grove, CA 95624

Highly motivated team player seeking to leverage fast-paced work ethics with exceptional customer service relations that will be utilized towards the growth and success of an enterprising organization.

Customer Service: Over 6 years' experience with excellent support and customer service. Able to set priorities, well organized with attention to detail and follow-through. Skilled utilizing Microsoft Office (Word/Excel/ Power Point/Outlook)

Communication: Strong communication abilities with a capacity to interact effectively and easily with professionals as well as internal staff members.

Goal Oriented: Energetic, dependable team member that enjoys a challenge and strives to exceed goals and performance expectations.

EXPERIENCE

Restaurant Manager

Burke Family Restaurant Ione, California 11/2017 – 1/2020

Responsible for coordinating daily Front of the House and Back of the House restaurant operations, deliver superior service and maximize customer satisfaction, respond efficiently and accurately to customer complaints, regularly review product quality and research new vendors, ensure compliance with sanitation and safety regulations and train new and current employees on proper customer service practices.

Food Service Associate

UC Davis Food Service Davis, California 12/2016 – 10/2017

Under general supervision or unit Managers and Supervisors, wash & restock pots, pans, food preparation bowls & dishes following HACCP guidelines. Perform a full range of kitchen cleaning & organizing tasks. Bus dishes, food, & trash byproduct as needed from dining area. Clean & sanitize tables. Clean & sanitize carts. Handle various unit equipment & machinery, dishes & glassware, utensils & tools with care. Work with various pieces of industrial level dishwashers. Stock, organize and rotate food and service products as needed. Work independently or as part of a group with minimal supervision. Guide, delegate & assign a wide range of tasks to student assistants.

Food Service Associate

The Services Companies Hospitality Services Rocklin, California 12/2014 – 10/2016
(formally Acrobat Outsourcing)

Set up/took down event and guest areas with customized products and beverages, coordinated with the kitchen to ensure all orders are taken and prepared on time, provided Butler passed appetizers and beverages prior to main event, served all orders according to seating. Gained knowledge of different food service arrangements and proper food serving techniques and served and replenished food for guests for the duration of the event.

EDUCATION

High School Diploma 2005
Elk Grove High School
Elk Grove, CA