

# Interview Note Sheet

## Applicant Information

Name: Emily Milion

Interviewer: b Paik

Date: 05/31/17

Rate of Pay: \$12

Position (s) Applied for:

Server

Referred by:

Indeed

## Test Scores

Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	/10	%	Housekeepin	/16	%

## Seeking:

Full-Time

Part-Time

## Relevant Experience & Summary of Strengths

Recent Graduate of Purnell School.

Total of \_\_\_\_\_ in Food Service

Stetson Pizzeria in Piscataway

- server
- cashier

1 year employment

Likes working w/ people.

Buffalo Wild Wings in Watchung.

- Hostess
- Busser
- Take out

3 month employment

Back home by 5-6pm  
Thurs - Sun.

\* up to 45 min travel.

P.O.S. Experience: Y / N details: \_\_\_\_\_

## Transportation

Car

Public Transit

Carpool ( Rider / Driver )

## Regions Available to work:

North NJ

South NJ

Central NJ

Dunellen

Jersey Shore

## Certifications (if any)

TIPS

Serv-Safe

LEAD

Other \_\_\_\_\_

Will Submit

## Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

Mon-Sun

Mon-Weds

## Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: \_\_\_\_\_

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

# Acrobat

outsourcing

Your Hospitality Staffing Professionals  
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Emily Milian  
Email: emilemilian31@gmail.com  
Phone number: 732-609-4120

## Working Experience:

Company Name: Stetson Pizza  
Dates of Employment: 1 year  
Job Responsibility:

- server
- cashier
- money
- orders

Company Name: Buffalo Wild Wings  
Dates of Employment: 3 months (summer)  
Job Responsibility:

- Hostess
- Busser
- Take out
- Phone/orders

Company Name: Purnell School  
Dates of Employment: High School  
Job Responsibility:

- Student
- Boarding
- Study
- Clean

## Skills

- Customer service
- orders
- Listen
- people person



## Servers Test

### Multiple Choice

- a 1) Food is served on what side with what hand?  
a) On the left side with the left hand  
b) On the left side with the right hand  
c) On the right side with the left hand  
d) On the right side with the right hand
- d 2) Drinks are served on what side with what hand?  
a) On the left side with the left hand  
b) On the left side with the right hand  
c) On the right side with the left hand  
d) On the right side with the right hand
- c ~~X~~ 3) Food and drinks are removed on what side with what hand?  
a) On the left side with the left hand  
b) On the left side with the right hand  
c) On the right side with the left hand  
d) On the right side with the right hand
- a 4) What part of a glass should you handle at all times?  
a) The stem  
b) The widest part of the glass  
c) The top
- d 5) When you are setting a dining room how should you set up your tablecloths?  
a) Neatly and evenly across the tables  
b) The creases should all be going in the same directions  
c) The chairs should be centered and gently touching the table cloth  
d) All of the above
- d 6) If you bring the wrong entrée to a guest what should you do?  
a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn  
b) Inform the guests that you will bring the correct entrée once everyone else in the dining room is served  
c) Try to convince the guests to eat what you brought them  
d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

25/35

71%

### Match the Correct Vocabulary

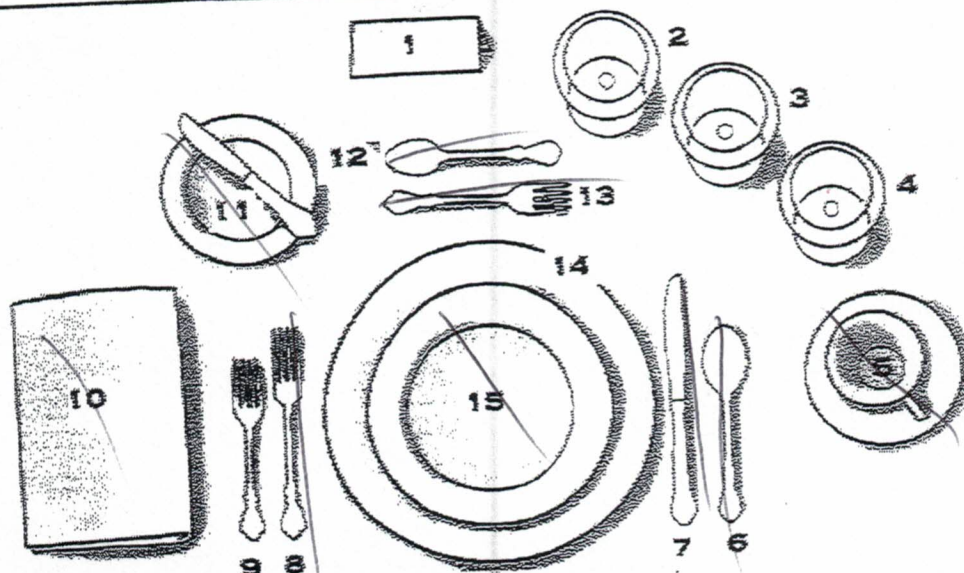
- D Scullery  
E Queen Mary  
A Chaffing Dish  
B French Passing  
G Russian Service  
F Corkscrew  
C Tray Jack

- ~~X~~ Metal buffet device used to keep food warm by heating it over warmed water  
~~X~~ Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron)  
~~X~~ Used to hold a large tray on the dining floor  
~~X~~ Area for dirty dishware and glasses  
~~X~~ Large metal shelving unit for prepared food to be held or for dirty trays to be stored  
~~X~~ Used to open bottles of wine  
~~X~~ Style of dining in which the courses come out one at a time

Name \_\_\_\_\_

# Servers Test

Score / 35



## Match the Number to the Correct Vocabulary

- |           |                       |           |                              |
|-----------|-----------------------|-----------|------------------------------|
| <u>10</u> | Napkin                | <u>8</u>  | Dinner Fork                  |
| <u>11</u> | Bread Plate and Knife | <u>5</u>  | Tea or Coffee Cup and Saucer |
| <u>1</u>  | Name Place Card       | <u>7</u>  | Dinner Knife                 |
| <u>12</u> | Teaspoon              | <u>2</u>  | Wine Glass (Red) <b>X</b>    |
| <u>13</u> | Dessert Fork          | <u>9</u>  | Salad Fork                   |
| <u>6</u>  | Soup Spoon            | <u>14</u> | Service Plate                |
| <u>15</u> | Salad Plate           | <u>3</u>  | Wine Glass (White) <b>X</b>  |
| <u>4</u>  | Water Glass <b>X</b>  |           |                              |

## Fill in the Blank

1. The utensils are placed 1 inch inch (es) from the edge of the table.
2. Coffee and Tea service should be accompanied by what extras? cream/sugar
3. Synchronized service is when: plates served at same time
4. What is generally indicated on the name placard other than the name? meal
5. The Protein on a plate is typically served at what hour on the clock? 6
6. If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately?  
Tell chef/kitchen