

# Interview Note Sheet

## Applicant Information

Name: <i>Tsveriyo</i>	Pl	Interviewer: <i>Jaguar</i>
Date: <i>5/9/17</i>		Rate of Pay: <i>\$19</i>
Position (s) Applied for: <i>Housekeeping</i>		Referred by: <i>Destina Pelino</i>

## Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

## Relevant Experience & Summary of Strengths

Total of \_\_\_\_\_ in Food Service/Hospitality

*Upm*

*Open*

*Qam*

*Waitress*

P.O.S. Experience: Y / N details: \_\_\_\_\_

## Transportation

Car

Public Transit

Carpool ( Rider / Driver )

## Regions Available to work:

Polk County

Des Moines

West Des Moines

Dallas County

## Certifications (if any)

TiPS

Serv-Safe

LEAD

Other \_\_\_\_\_

Will Submit

## Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

## Uniforms Owned:

Bistro      Black Bistro      Tuxedo      1/2 Tuxedo      Black Vest      Long Black Tie

Chef Coat      Chef Pants      Knives      Black Pants      Non-Slip Shoes      Bow Tie      Other: \_\_\_\_\_

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

Name: Juveriyo Afr

Score 10/14

11

**Housekeeping Test**

1. During which of the following situation(s) should you wear gloves?
  - a) When handling disinfectant solutions
  - b) When cleaning guest rooms
  - c) When handling soiled linen
  - d) When handling or disposing of waste
  - e) All of the above
2. Which of the following should be cleaned daily?
  - a) Chairs, lamps, and tables
  - b) Tabletops, bed, and handrails
  - c) Grab bars, light, tops of doors and counters
  - d) Floors, sinks, toilets, and latrines
  - e) All of the above
3. True or False: You do not need to use a separate cloth for cleaning bathrooms.
4. True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.
 

a) Floors	Daily/ Weekly
b) Toilets and latrines	Daily/ Weekly
c) Carpets in guest rooms	Daily/ Weekly
d) Carpets in offices	Daily/ Weekly
e) Soiled linen	Daily/ Weekly
6. The best way to clean the floors:
  - a) Scrubbing
  - b) Dry sweeping and dusting
  - c) Sweeping, mopping and dusting
  - d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?
  - a) Leave it for someone else to clean- up
  - b) Wait until the end of your shift to clean it
  - c) Flag the spill and clean it up immediately
  - d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:
  - a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
  - b) Find the janitor on- duty and ask him to clean it up
  - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
  - d) Nothing
9. What do you do if you encounter with bed bugs in a guest room?

Tell a supervisor

10. What do you do if you find Lost and Found items in a guest room?

Take it to the lost & found

11. Describe the difference between a disinfectant and a cleaning solution?

I N/A

# **Juweriyo Ali**

1312 Park Ave  
Des Moines, Iowa 50315  
515-771-3177

## **PROFESSIONAL EXPERIENCE**

---

10/2014 - 01/2015

Wal Mart

Des Moines, Iowa

### **CASHIER**

- Provide customer service.
- Conduct financial transactions using a cash register.
- Courteously assist customers while creating a welcoming environment in suppose of the company's values and missions.
- Remain aware of my surrounding, taking note of possible issues in matter of security and safety.
- Handle returns, refunds, and price adjustments.
- Bag Customers merchandise.

6/2015 – 7/2015

Y Leaders Summer Camp

Des Moines, Iowa

### **SUMMER CAMP LEADER**

- Plan activities that give Children the opportunity to participate in activities that are both recreational and educational.
- Use group management skills to engage all children in daily activities.
- Develop age appropriate activities that keep children active and help them develop skills, teamwork and sportsmanship.

7/2015 – Current

Young Men's Christian Association

Des Moines, Iowa

### **CHILD WATCH**

- Supervise activities in the child watch area.
- Supervise members/guests in the child watch area.
- Enforce rules and procedures.
- Know emergency procedures and be able to demonstrate them.
- Report specific problems or needs to supervisor or designated staff person.
- Perform additional duties as assigned by supervisor or designated staff person.
- Demonstrate and support the objectives of the Association as embodied in the mission statement and values.

## **EXPERIENCE**

---

2016 – current

Des Moines Area Community College

Des Moines, Iowa

- Major Liberal Arts

2011 – 2016

Roosevelt High School

Des Moines, Iowa

- High School Diploma
- Completed Year 2016

#### **SPECIAL ACCOMPLISHMENTS** ---

- Speaks two languages – English and Somali
- Work with Children
- Vice President of Career Development I-Jag career association
- Lobbied at State House for I-Jag Funding

#### **SKILLS** ---

- Microsoft Word, PowerPoint, Outlook.
- Office Phones, shredder, fax machines, etc.