

# Interview Note Sheet

## Applicant Information

Name: <u>Tweriyo</u> <u>PI</u>	Interviewer: <u>Yaqin</u>
Date: <u>5/9/17</u>	Rate of Pay: <u>\$9</u>
Position (s) Applied for: <u>Housekeeping</u>	Referred by: <u>Destina Pelino</u>

## Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

## Seeking:

Full-Time

Part-Time

## Relevant Experience & Summary of Strengths

Total of \_\_\_\_\_ in Food Service/Hospitality

9am  
4pm  
Weekends  
Open

P.O.S. Experience: Y / N details: \_\_\_\_\_

## Transportation

Car Public Transit Carpool ( Rider / Driver )

## Regions Available to work:

Polk County Des Moines West Des Moines Dallas County

## Certifications (if any)

TIPS Serv-Safe LEAD Other \_\_\_\_\_ Will Submit

## Availability

Open AM only PM only Weekdays only Weekends only

Details:

## Uniforms Owned:

Bistro Black Bistro Tuxedo 1/2 Tuxedo Black Vest Long Black Tie  
Chef Coat Chef Pants Knives Black Pants Non-Slip Shoes Bow Tie Other: \_\_\_\_\_

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:



Name: Juweriyo Ali

Score 10/14

71%

Housekeeping Test

1. During which of the following situation(s) should you wear gloves?
  - a) When handling disinfectant solutions
  - b) When cleaning guest rooms
  - c) When handling soiled linen
  - d) When handling or disposing of waste
  - ☒ e) All of the above
2. Which of the following should be cleaned daily?
  - a) Chairs, lamps, and tables
  - b) Tabletops, bed, and handrails
  - c) Grab bars, light, tops of doors and counters
  - d) Floors, sinks, toilets, and latrines
  - ☒ e) All of the above
3. True or False: You do not need to use a separate cloth for cleaning bathrooms.
4. True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.
  - a) Floors Daily/ Weekly
  - b) Toilets and latrines Daily/ Weekly
  - ☒ c) Carpets in guest rooms Daily/ Weekly
  - ☒ d) Carpets in offices Daily/ Weekly
  - e) Soiled linen Daily/ Weekly
- ☒ 6. The best way to clean the floors:
  - a) Scrubbing
  - b) Dry sweeping and dusting
  - ☒ c) Sweeping, mopping and dusting
  - d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?
  - a) Leave it for someone else to clean- up
  - b) Wait until the end of your shift to clean it
  - ☒ c) Flag the spill and clean it up immediately
  - d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:
  - ☒ a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
  - b) Find the janitor on- duty and ask him to clean it up
  - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
  - d) Nothing
9. What do you do if you encounter with bed bugs in a guest room?

Tell a supervisor
10. What do you do if you find Lost and Found items in a guest rooms?

Take it to the lost & found
- ☒ 11. Describe the difference between a disinfectant and a cleaning solution?

N/A

## **Juweriyo Ali**

1312 Park Ave  
Des Moines, Iowa 50315  
515-771-3177

### **PROFESSIONAL EXPERIENCE**

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10/2014 - 01/2015

Wal Mart

Des Moines, Iowa

#### **CASHIER**

- Provide customer service.
- Conduct financial transactions using a cash register.
- Courteously assist customers while creating a welcoming environment in suppose of the company's values and missions.
- Remain aware of my surrounding, taking note of possible issues in matter of security and safety.
- Handle returns, refunds, and price adjustments.
- Bag Customers merchandise.

6/2015 – 7/2015

Y Leaders Summer Camp

Des Moines, Iowa

#### **SUMMER CAMP LEADER**

- Plan activities that give Children the opportunity to participate in activities that are both recreational and educational.
- Use group management skills to engage all children in daily activities.
- Develop age appropriate activities that keep children active and help them develop skills, teamwork and sportsmanship.

7/2015 – Current

Young Men's Christian Association

Des Moines, Iowa

#### **CHILD WATCH**

- Supervise activities in the child watch area.
- Supervise members/guests in the child watch area.
- Enforce rules and procedures.
- Know emergency procedures and be able to demonstrate them.
- Report specific problems or needs to supervisor or designated staff person.
- Perform additional duties as assigned by supervisor or designated staff person.
- Demonstrate and support the objectives of the Association as embodied in the mission statement and values.

### **EXPERIENCE**

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2016 – current

Des Moines Area Community College

Des Moines, Iowa

- Major Liberal Arts

2011 – 2016

Roosevelt High School

Des Moines, Iowa

- High School Diploma
- Completed Year 2016

### **SPECIAL ACCOMPLISHMENTS**

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- Speaks two languages – English and Somali
- Work with Children
- Vice President of Career Development I-Jag career association
- Lobbied at State House for I-Jag Funding

### **SKILLS**

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- Microsoft Word, PowerPoint, Outlook.
- Office Phones, shredder, fax machines, etc.