

Interview Note Sheet

Applicant Information

| | |
|--|-------------------------------------|
| Name: <u>Janeese Marshall</u> | Interviewer: <u>Steven Gonzalez</u> |
| Date: | Rate of Pay: |
| Position (s) Applied for: <u>Housekeeping, server</u> | Referred by: |

Test Scores

| | | | | | |
|------------|-----|---|--------------|------|---|
| Server | /35 | % | Bartender | /35 | % |
| Prep Cook | /20 | % | Barista | /15 | % |
| Grill Cook | /40 | % | Cashier | /15 | % |
| Dishwasher | /10 | % | Housekeeping | 2/16 | % |

Seeking

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Strong worker, Transportation, yes / ~~Housekeeping~~ Housekeeping / server / Total of _____ in Food Service/Hospitality

P.O.S. Experience: Y / N details: _____

Transportation

Car Public Transit Carpool (Rider / Driver)

Regions Available to work:

Kansas City,KS Overland Park,KS Kansas City,MO Independence,MO

Certifications (if any)

TIPS Serv-Safe LEAD Other _____ Will Submit

Availability

Open AM only PM only Weekdays only Weekends only

Details:

Uniforms Owned:

Bistro Black Bistro Tuxedo 1/2 Tuxedo Black Vest Long Black Tie
Chef Coat Chef Pants Knives Black Pants Non-Slip Shoes Bow Tie Other: _____

Would you recommend this applicant for Acrobat Academy? yes

Convention Candidate?

Other Languages Spoken:

Acrobat

outsourcing

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: JANESE MARTIN
Email: GS.browlee@gmail.com
Phone number: 816-260-1372

Working Experience:

Company Name: JCPENNEY
Dates of Employment: OCT. 2016 - Feb 2017

Job Responsibility:

- ANSWER PHONES
- Problem Solving
- Listening
-

Company Name: HALLMARK CARDS
Dates of Employment: AUG. 2015 - JUNE 2016

Job Responsibility:

- Washing Dish
- Cleaning up
-

Company Name: BARTLE HALL
Dates of Employment: AUG. 2014 - AUG. 2015

Job Responsibility:

- Cleaning up
- Putting up or set up
-
-

Skills

~~• [scribble]~~

-
-
-

Name:

JANESE MARIN

Score 2/14

Housekeeping Test

1. During which of the following situation(s) should you wear gloves?
 - a) When handling disinfectant solutions
 - b) When cleaning guest rooms
 - c) When handling soiled linen
 - d) When handling or disposing of waste
 - ☒ e) All of the above
2. Which of the following should be cleaned daily?
 - a) Chairs, lamps, and tables
 - b) Tabletops, bed, and handrails
 - c) Grab bars, light, tops of doors and counters
 - d) Floors, sinks, toilets, and latrines
 - ☒ e) All of the above
3. ☒ True or ☒ False: You do not need to use a separate cloth for cleaning bathrooms.
4. ☒ True or ☒ False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.
 - a) Floors ☒ Daily ☐ Weekly
 - b) Toilets and latrines ☒ Daily ☐ Weekly
 - c) Carpets in guest rooms ☒ Daily ☐ Weekly
 - d) Carpets in offices ☒ Daily ☐ Weekly
 - e) Soiled linen ☒ Daily ☐ Weekly
6. The best way to clean the floors:
 - a) Scrubbing
 - b) Dry sweeping and dusting
 - ☒ c) Sweeping, mopping and dusting
 - d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?
 - a) Leave it for someone else to clean- up
 - b) Wait until the end of your shift to clean it
 - ☒ c) Flag the spill and clean it up immediately
 - d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:
 - ☒ a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
 - b) Find the janitor on- duty and ask him to clean it up
 - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
 - d) Nothing
9. What do you do if you encounter with bed bugs in a guest room?

flag it and let my supervisor know.
10. What do you do if you find Lost and Found items in a guest rooms?

Take Them To the lost and found.
11. Describe the difference between a disinfectant and a cleaning solution?

ONE Disinfectant and the another one cleans.