

## Interview Note Sheet

### Applicant Information

|   |                                |
|---|--------------------------------|
| Name: <b>Gabrielle Hendrick</b>                           | Interviewer: <b>Shelly</b>     |
| Date: <b>7-10-2017</b>                                    | Rate of Pay: <b>9.25-11.00</b> |
| Position(s) Applied for:<br><b>Cashier / Housekeeping</b> | Referred by:<br><b>Walk-In</b> |

### Test Scores

|            |     |   |              |     |   |
|------------|-----|---|--------------|-----|---|
| Server     | /35 | % | Bartender    | /35 | % |
| Prep Cook  | /20 | % | Barista      | /15 | % |
| Grill Cook | /40 | % | Cashier      | /15 | % |
| Dishwasher | /10 | % | Housekeeping | /16 | % |

|           |
|-----------|
| Full-Time |
| Part-Time |

### Relevant Experience & Summary of Strengths

- WANTS HOUSEKEEPING / CASHIER **Total of \_\_\_\_\_ in Food Service/Hospitality**

- EXPERIENCE in HOUSEKEEPING

P.O.S. Experience: Y / N details: \_\_\_\_\_

### Transportation

Car

Public Transit

Carpool ( Rider / Driver )

### Regions Available to work

Kansas City, KS

Overland Park, KS

Kansas City, MO

Independence, MO

### Certifications (if any)

TiPS

Serv-Safe

LEAD

Other \_\_\_\_\_

Will Submit

### Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details: \_\_\_\_\_

### Uniforms Owned

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: \_\_\_\_\_

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

# Acrobat

outsourcing

Your Hospitality Staffing Professionals  
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Gabrielle Kendrick  
Email: GabrielleKendrick2@gmail.com  
Phone number: (816) 409-3004

### Working Experience:

Company Name: Aramark Convention Center

Dates of Employment: Cashier Stand Lead 3/2014

Job Responsibility:

- Cashier 12/2014
- Stocker
- Stand Lead
- 

Company Name: Three Little Pigs

Dates of Employment: Cashier 10/2014

Job Responsibility:

- 
- 
- 
- 
- 

Company Name: Apple Mart

Dates of Employment: Cashier 5/2013 10/2014

Job Responsibility:

- Cashier
- Stocker
- 
- 
- 

### Skills

- 
- 
- 
-

B

1) A roll of quarters is worth?

- \$5.00
- \$10.00
- \$15.00
- \$20.00

A

2) A roll of dimes is worth?

- \$5.00
- \$4.00
- \$3.00
- \$2.00

A

3) A roll of nickels is worth?

- \$8.00
- \$6.00
- \$4.00
- \$2.00

A

4) A roll of pennies is worth?

- \$1.00
- \$0.75
- \$0.50
- \$0.25

A

5) What does POS stand for?

- Patience over standards
- Percentage of sales
- Point of sales
- People over service

10

6) What is the current sales tax rate in your city \_\_\_\_\_?

7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?

- \$4.06
- \$2.06
- \$7.06
- \$5.06

b

8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?

- \$19.50
- \$14.50
- \$9.50
- \$4.50

A

9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?

- \$6.00
- \$8.00
- \$10.00
- \$12.00

A

10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?

- \$78.50
- \$58.50
- \$38.50
- \$28.50

Housekeeping Test

80%

1. During which of the following situation(s) should you wear gloves?
  - a) When handling disinfectant solutions
  - b) When cleaning guest rooms
  - c) When handling soiled linen
  - d) When handling or disposing of waste
  - e) All of the above
2. Which of the following should be cleaned daily?
  - a) Chairs, lamps, and tables
  - b) Tabletops, bed, and handrails
  - c) Grab bars, light, tops of doors and counters
  - d) Floors, sinks, toilets, and latrines
  - e) All of the above
3. True or False: You do not need to use a separate cloth for cleaning bathrooms.
4. True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.
 

|  |  |
|--|--|
| a) Floors  | <input checked="" type="radio"/> Daily/ Weekly |
| b) Toilets and latrines                                    | <input checked="" type="radio"/> Daily/ Weekly |
| <input checked="" type="radio"/> c) Carpets in guest rooms | <input checked="" type="radio"/> Daily/ Weekly |
| <input checked="" type="radio"/> d) Carpets in offices     | <input checked="" type="radio"/> Daily/ Weekly |
| e) Soiled linen  | <input checked="" type="radio"/> Daily/ Weekly |
6. The best way to clean the floors:
  - a) Scrubbing
  - b) Dry sweeping and dusting
  - c) Sweeping, mopping and dusting
  - d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?
  - a) Leave it for someone else to clean- up
  - b) Wait until the end of your shift to clean it
  - c) Flag the spill and clean it up immediately
  - d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:
  - a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
  - b) Find the janitor on- duty and ask him to clean it up
  - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
  - d) Nothing
9. What do you do if you encounter with bed bugs in a guest room?  
*Clean on site let the office know about it  
 so the whole place can be clean for Bed Bugs*
10. What do you do if you find Lost and Found items in a guest rooms?  
*Turn it in to the office*
11. Describe the difference between a disinfectant and a cleaning solution?  
*Santium and Clean 15 for everyday  
 15 is for disinfection*



## SENSITIVE BUT UNCLASSIFIED

**Case Verification Number:** 2017192155315GS

Report Prepared: 07/11/2017

**Company Information**

Company ID: 139349

Company Name: Acrobat Outsourcing

**Employee Information**

Last Name: Kendrick

First Name: Gabrielle

Date of Birth: 10/10/1988

Social Security Number: \*\*\* \* 8525

Hire Date: 07/11/2017

Citizenship Status: A citizen of the United States

**Document Information**

List B Document: Driver's license or ID card issued by a U.S. state or territory possession

List C Document: Social Security Card

Document Name: Driver's license

Document State: Missouri

Driver's License or ID Card Number:

Document Expiration Date: 04/10/2021

**Case Status Information**

Final Case Result: Employment Authorized

Employer Case ID:

Case Submitted On: 07/11/2017

Case Submitted By: CMAR1494

Closed On: 07/11/2017

Closed By: CMAR1494

Closure Statement: The employee continues to work for the employer after receiving an Employment Authorized result.

## SENSITIVE BUT UNCLASSIFIED