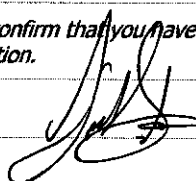


## Employee Performance Review

<b>EMPLOYEE INFORMATION</b>	
Name Jesus Soto	Date of Review 11/22/17
Job Title PASTRY COOK	Date 11/22/17
Department PASTRY TEAM	Manager Phillip Fairchild – Acrobat
Review Period _____ to _____	

RATINGS		1 = Unacceptable	2 = Needs Improvement	3 = Meets Expectations	4 = Exceeds Expectations	5 = Outstanding
Job Knowledge		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments / Specific Accomplishments						
Work Quality		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments / Specific Accomplishments						
Dependability		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments / Specific Accomplishments						
Initiative		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments / Specific Accomplishments						
Communication/Teamwork		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Comments / Specific Accomplishments	2 for communication, 4 for teamwork					
<b>Overall Rating</b>		<b>Average:</b> <u>2.5</u>				

EVALUATION	
ADDITIONAL COMMENTS	<p>Jesus has made a good start overall. He has good, positive, helpful attitude and teamwork and can mostly be left to run his station effectively.</p> <p>Jesus's punctuality and attendance need improvement which has been discussed a number of times, there have also been issues with mistakes and communicating menu changes or ingredients which have also been discussed a number of times. I am confident though that these things can and will be improved and Jesus will continue to grow</p>
ACTION PLAN FOR THE NEXT YEAR	Improve dependability, communication, and focus to improve the above areas

VERIFICATION OF REVIEW	
<p><i>By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.</i></p>	
Employee Signature 	Date 11-22-2017
Manager Signature	Date