

# Henry W. Stanley, Jr.

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## WORK EXPERIENCE

### Landscaping

BOP, Lompoc, CA

- Operated power equipment, including electric clippers, and sod cutters
- Mowed and edged lawns, using power mowers and edgers
- Mulched, aerated, and weeded lawns
- Used hand tools, such as shovels, rakes, pruning saws, saws, hedge and brush trimmers, and axes
- Pruned and trimmed trees, shrubs, and hedges, using shears, pruners, and chain saws
- Maintained and repaired tools and equipment
- Mixed and sprayed /spread fertilizers, herbicides, or insecticides onto grass, shrubs, or trees, using hand and automatic sprayers or spreaders

Aug 2016 – June 2017

### Laundry Worker

BOP, Seattle, WA

Apr 2015 – Jun 2016

- Loaded articles into commercial washers and dryers and operated machine
- Sorted, counted, folded and bagged items

### Baker

BOP, Seattle, WA

Nov 2014 – Mar 2015

- Measured and combined ingredients using mixing, blending, and cooking equipment
- Set time and speed controls for mixing machines, blending machines, and steam kettles
- Set and monitored oven temperatures
- Placed dough in pans, molds, and on sheets and baked in production ovens and on grills

### Food Prep

BOP, Seattle, WA

Apr – Nov 2014

- Promoted to lead food prep after 2 weeks on the job
- Prepped and weighed fruits and vegetables for breakfast, lunch and dinner for 700 people daily
- Operated large-volume cooking equipment such as mixers, grills, griddles and commercial oven

### Window Covering Installer

Heer Installations, Manteca, CA

Jun 2008 – Mar 2014

- Consulted with customers about window treatment preferences
- Measured windows for numerous types of window treatments
- Removed and disposed of old treatments
- Installed window treatments according to manufacturers' specifications
- Fixed and troubleshoot products that were malfunctioning

### Pest Control Worker

BJ's Consumers' Choice Pest Control, Manteca, CA

Feb – Aug 2011

- Inspected premises to identify infestation source and extent of damage to property
- Recommended treatment and prevention methods for pest problems
- Sprayed and dusted chemical solutions, powders, or gases
- Solicited new customers

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**Car Audio/Video Installer**  
Best Buy, Modesto, CA

- Helped customers choose the right product for their needs
- Wrote estimates for work to be done and processed cash, check and credit payments
- Installed mobile audio and video products
- Repaired and replaced malfunctioning or poorly installed equipment
- Oriented customers to the use of new equipment

Jul 2006 – May 2008

**Customer Service Rep**

AT&T Wireless, Livermore, CA

- Explained bill details to customers in a busy call center, sold phones and updated plans
- Resolved customers' complaints by exchanging merchandise, refunding money, and adjusting bills
- Entered orders and other client information in a database

Oct 2000 – May 2003

**EDUCATION & TRAINING**

**Certificate in Landscaping**, BOP, Lompoc, CA

**A.S. Degree (Industrial Electronics)**, Modesto Junior College, Modesto, CA

**High School Diploma**, East Union High School, Manteca, CA