

# Interview Note Sheet

Applicant Information	
Name: <u>Patricia Easley</u>	Interviewer: <u>Steven Gonzalez</u>
Date: <u>7/24/07</u>	Rate of Pay:
Position (s) Applied for:	Referred by:

Test Scores					
Server	10/35	%	Bartender	/35	%
Prep Cook	/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	2/15	%
Dishwasher	/10	%	Housekeeping	/16	%

SS-ONE
<input checked="" type="radio"/> Full-Time
<input type="radio"/> Part-Time

Relevant Experience & Summary of Strengths	Total of _____ in Food Service/Hospitality
<p>Customer experience/ work in farm insurance/+ plus more Retail experience. casita / Food prep (Food Handler)</p>	
P.O.S. Experience: Y / N details: _____	

Transportation
<input type="checkbox"/> Car <input checked="" type="checkbox"/> Public Transit <input type="checkbox"/> Carpool ( Rider / Driver )

Regions Available to work:
<input checked="" type="checkbox"/> Kansas City, KS <input type="checkbox"/> Overland Park, KS <input checked="" type="checkbox"/> Kansas City, MO <input type="checkbox"/> Independence, MO

Certifications (if any)
<input type="checkbox"/> TIPS <input type="checkbox"/> Serv-Safe <input type="checkbox"/> LEAD <input type="checkbox"/> Other _____ <input type="checkbox"/> Will Submit

Availability
<input checked="" type="radio"/> Open <input type="radio"/> AM only <input type="radio"/> PM only <input type="radio"/> Weekdays only <input type="radio"/> Weekends only
Details: _____

Uniforms Owned:
<input type="checkbox"/> Bistro <input type="checkbox"/> Black Bistro <input type="checkbox"/> Tuxedo <input type="checkbox"/> 1/2 Tuxedo <input type="checkbox"/> Black Vest <input type="checkbox"/> Long Black Tie <input type="checkbox"/> Chef Coat <input type="checkbox"/> Chef Pants <input type="checkbox"/> Knives <input type="checkbox"/> Black Pants <input type="checkbox"/> Non-Slip Shoes <input type="checkbox"/> Bow Tie <input type="checkbox"/> Other: _____

Would you recommend this applicant for Acrobat Academy?	Convention Candidate?	Other Languages Spoken:
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# Acrobat

outsourcing

Your Hospitality Staffing Professionals  
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Patricia Easley  
Email: PCC.easley@gmail.com  
Phone number: 816 469 4678

## Working Experience:

Company Name: Harpis Casino  
Dates of Employment: 7-2016 - 10-2016  
Job Responsibility:

- Strip Clean Rooms
- Stock Staging
- Attend to customers who need extra things
- 

Company Name: Family Court  
Dates of Employment: 3-2017 - 05-2017  
Job Responsibility:

- escort youth to Breakfast, lunch, dinner
- participate in rec. time
- escort youth to visit/court dates
- 

Company Name: Pick n Pull  
Dates of Employment: 01-2017 - 3-2017  
Job Responsibility:

- pick parts
- load up parts to vehicles
- show customers vehicles for purchase
- cash customers out

## Skills

- 35 mph  
• type, file, - office
- warehouse - pick, load, stock
- retail - assist customers with accounts
-

## Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

### PLEASE PRINT

Full Name Patricia Easley Date: 7.24.2017  
 Home Telephone (816) 469-4682 Other Telephone (816) 210-8719  
 Present Address 2820 E. 11th St KC, MO 64129  
 Permanent Address, if different from present address: \_\_\_\_\_  
 Email Address pkc.easley@gmail.com

### EMPLOYMENT DESIRED

Position applying for: Open Salary desired: 10.00 hr  
 Are you currently registered with any staffing and/or employment agencies? If so, please list \_\_\_\_\_

Are you applying for: Full-time work? Yes ☒ No \_\_\_\_\_ Part-time work? Yes ☒ No \_\_\_\_\_  
 Temporary work, e.g., summer or holiday work? Yes \_\_\_\_\_ No ☒ From: \_\_\_\_\_ To: \_\_\_\_\_  
 How did you find out about our open position? (Please check fill in proper name of source):  
 Referral ☒ Name of Referral Julie (Restart) Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐  
 Other Web Posting ☐ Other Source ☐  
 Could you work overtime, if necessary? Yes ☒ No \_\_\_\_\_ If hired, on what date could you start working? 7.25.17

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	7am						
PM	7pm						

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:  
yes 8-12-2017, 8-19/23-2017

### PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes \_\_\_\_\_ No ☒ If yes, when? \_\_\_\_\_  
 Do you have friends or relatives working for Acrobat Outsourcing? Yes \_\_\_\_\_ No ☒ If yes, please state name and relationship \_\_\_\_\_  
 If hired, would you have a reliable means of transportation to and from work? Yes ☒ No \_\_\_\_\_  
 If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No \_\_\_\_\_  
 State age if you are under 18 \_\_\_\_\_. If you are under 18, hire is subject to verification that you are of minimum legal age to work.  
 Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No \_\_\_\_\_

# Acrobat

outsourcing  
Your Hospitality Staffing Professionals

Your Position and Duties Room attendant - fire rooms, stock linens

Dates of Employment: From 7-2010 To 10-2010 Weekly Pay: Starting 9.00 Ending 9.00

Reason for Leaving: cut hours

Name and Address of Employer AEVans Personal consultants  
Austin TX

Type of Business \_\_\_\_\_ Telephone No. (\_\_\_\_) \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Your Position and Duties CSA - provide customers with account info

Dates of Employment: From 2-2015 To 5-2015 Weekly Pay: Starting 11.00 Ending 12.75

Reason for Leaving: moved back to KC

Have you ever been fired from any previous place of employment? If so, please explain: \_\_\_\_\_

## MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes \_\_\_\_\_ No X  
If so, describe: \_\_\_\_\_

## JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Jennifer Newsome Telephone No. (816) 621-9783

Address \_\_\_\_\_

Occupation: \_\_\_\_\_ Relationship: Church member Number of Years Acquainted: 15

Name: Eugenia Sims Telephone No. (816) 665-6424

Address \_\_\_\_\_

Occupation: Worked at Retail together Relationship: \_\_\_\_\_ Number of Years Acquainted: 5

Name: Mike McCland Telephone No. (816) 722-6787

Address \_\_\_\_\_

Occupation: \_\_\_\_\_ Relationship: friend of family Number of Years Acquainted: 31

Name

Patricia Easley

**Servers Test**

Score 10/35

**Multiple Choice**

- A 1) Food is served on what side with what hand?  
a) On the left side with the left hand  
b) On the left side with the right hand  
c) On the right side with the left hand  
d) On the right side with the right hand
- A 2) Drinks are served on what side with what hand?  
a) On the left side with the left hand  
b) On the left side with the right hand  
c) On the right side with the left hand  
d) On the right side with the right hand
- D 3) Food and drinks are removed on what side with what hand?  
a) On the left side with the left hand  
b) On the left side with the right hand  
c) On the right side with the left hand  
d) On the right side with the right hand
- B 4) What part of a glass should you handle at all times?  
a) The stem  
b) The widest part of the glass  
c) The top
- D 5) When you are setting a dining room how should you set up your tablecloths?  
a) Neatly and evenly across the tables  
b) The creases should all be going in the same directions  
c) The chairs should be centered and gently touching the table cloth  
d) All of the above
- A 6) If you bring the wrong entrée to a guest what should you do?  
a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn  
b) Inform the guests that you will bring the correct entrée once everyone else in the dining room is served  
c) Try to convince the guests to eat what you brought them  
d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

**Match the Correct Vocabulary**

- |                          |   |
|--------------------------|---|
| <u>D</u> Scullery        | A. Metal buffet device used to keep food warm by heating it over warmed water   |
| <u>G</u> Queen Mary      | B. Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron) |
| <u>SE</u> Chaffing Dish  | C. Used to hold a large tray on the dining floor  |
| <u>PA</u> French Passing | D. Area for dirty dishware and glasses  |
| <u>B</u> Russian Service | E. Large metal shelving unit for prepared food to be held or for dirty trays to be stored   |
| <u>F</u> Corkscrew       | F. Used to open bottles of wine   |
| <u>C</u> Tray Jack       | G. Style of dining in which the courses come out one at a time  |

*Patricia Easley*

## Cashier Test

Score 2/15

- D 1) A roll of quarters is worth?  
a) \$5.00  
b) \$10.00  
c) \$15.00  
d) \$20.00
- A 2) A roll of dimes is worth?  
a) \$5.00  
b) \$4.00  
c) \$3.00  
d) \$2.00
- D 3) A roll of nickels is worth?  
a) \$8.00  
b) \$6.00  
c) \$4.00  
d) \$2.00
- C 4) A roll of pennies is worth?  
a) \$1.00  
b) \$0.75  
c) \$0.50  
d) \$0.25
- C 5) What does POS stand for?  
a) Patience over standards  
b) Percentage of sales  
c) Point of sales  
d) People over service
- 6) What is the current sales tax rate in your city N/A?
- C 7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?  
a) \$4.06  
b) \$2.06  
c) \$7.06  
d) \$5.06
- B 8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?  
a) \$19.50  
b) \$14.50  
c) \$9.50  
d) \$4.50
- D 9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?  
a) \$6.00  
b) \$8.00  
c) \$10.00  
d) \$12.00
- A 10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?  
a) \$78.50  
b) \$58.50  
c) \$38.50  
d) \$28.50

**IMPORTANT:** Keep a copy of this card for your records. Write down your certification number because you will need it when contacting TIPS. For assistance or additional information, contact Health Communications, Inc. by using the information provided on the reverse side of your certification card. There is a minimal charge for a replacement card if your original card becomes lost, damaged or stolen.



Concessions  
Issued: 7/17/2015  
ID#: 4037884

SSN: XXX-XX-XXXX  
Expires: 6/24/2018  
D.O.B.: 8/21/1984

PATRICIA A EASLEY  
1 Royal Way  
Kansas City, MO 64129-1695

For service visit us online at [www.gettips.com](http://www.gettips.com)  
Debbie Kesteloot, 57542



Foodcard

[efoodcard.com](http://efoodcard.com)  
888.243.0222



Employer Card

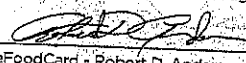
## Food Handler Certificate of Completion

Patricia Easley

is recognized for successfully completing  
the eFoodcard Food Handler Basics Course.

Certificate Number: MO-198563

Issued: 03/09/2016 Valid Through: 03/09/2019

  
eFoodCard - Robert D. Anderson, REHS



Not to be used as a valid form of ID



REGULATED INDUSTRIES  
NHS DEPARTMENT  
CITY OF KANSAS CITY, MO



# ADULT LIQUOR

Permit Number  
201510041797

Permit Expires  
06/25/2018

HEIGHT	WEIGHT	HAIR
5' 4"	180	BR

EYES	SEX
BR	F

DOB  
08/21/1984

DRIVER'S LICENSE # / STATE  
L203179006

PATRICIA A EASLEY

\* Not to be used as a valid form of ID





SENSITIVE BUT UNCLASSIFIED

**Case Verification Number: 2017206184423UW**

Report Prepared: 07/25/2017

**Company Information**

Company ID: 139349

Company Name: Acrobat Outsourcing

**Employee Information**

Last Name: Easley

First Name: Patricia

Date of Birth: 08/21/1984

Social Security Number: \*\*\* \*\* 1772

Hire Date: 07/24/2017

Citizenship Status: A citizen of the United States

**Document Information**

List B Document: Driver's license or ID card issued by a U.S. state or outlying possession

List C Document: Social Security Card

Document Name: Driver's license

Document State: Missouri

Driver's License or ID Card Number:

Document Expiration Date: 08/21/2019

**Case Status Information**

Final Case Result: Employment Authorized

Employer Case ID:

Case Submitted On: 07/25/2017

Case Submitted By: SSHA2488

Closed On: 07/25/2017

Closed By: SSHA2488

Closure Statement: The employee continues to work for the employer after receiving an Employment Authorized result.

SENSITIVE BUT UNCLASSIFIED