



Employment Application

192834

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Armando J. Arguella Date: 07/26/2017
Home Telephone (214) 455-1937 Other Telephone () _____
Present Address 136 N. Bond Ave. Dallas, TX 75211
Permanent Address, if different from present address: _____
Email Address JOARGU@Hotmail.COM

EMPLOYMENT DESIRED

Position applying for: Food Server Salary desired: \$15.00 +
Are you currently registered with any staffing and/or employment agencies? If so, please list _____

Are you applying for: Full-time work? ☒ Yes ☐ No Part-time work? ☒ Yes ☐ No

Temporary work, e.g., summer or holiday work? Yes ☐ No ☐ From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☐ Name of Referral _____ Newspaper ☐ Job Fair ☒ Agency ☐ Company Website ☐

Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? ☒ Yes ☐ No If hired, on what date could you start working? 07/27/2017

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
PM	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☒ If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes ☐ No ☒ If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.) _____

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	<u>NO</u>
Are you computer literate? If so, list software knowledge under "Special."		<u>YES</u>	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		<u>YES</u>	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO

Special:

Minor in Computer Sciences from U.T. Austin / Program at Lowe's

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes No If so, may we contact your current employer? Yes No

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From 2/10/2011 To 1/23/2017 Weekly Pay: Starting \$400- Ending \$650-

Reason for Leaving: Delay in Receiving Renovation of Permit to work from Immigration.

Name and Address of Employer LOWE'S at 1771 Cockrell Hill

Type of Business _____ Telephone No. (214) 259-0021 Supervisor's Name CARI ALVAREZ

Your Position and Duties Sales Specialist in Cabinets, Appliances & Flooring. I in N.O.L.A. Maintenance.

Dates of Employment: From 2/1/2010 To 1/1/2011 Weekly Pay: Starting 360 Ending 360-

Reason for Leaving: Moving to Lowe's

Name and Address of Employer AARP NOLA - at EEOC.

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

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Your Position and Duties

Assistant Investigator - I talked to
the customer's complaining and checked all their information.

Dates of Employment: From 10/1/2005 To 1/2/2010 Weekly Pay: Starting 800 - Ending 400

Reason for Leaving: The labor supply increased and the prices decreased.

Name and Address of Employer Armand House & Yards.

Type of Business Contractor Telephone No. (214) 455-1937 Supervisor's Name myself

Your Position and Duties Owner & Genl Manager - To make
contracts with customers & supervise the workers.

Dates of Employment: From 1/1/2001 To 8/1/2005 Weekly Pay: Starting 400 - Ending 600

Reason for Leaving: Hurricane Katrina hit N.O. LA.

Have you ever been fired from any previous place of employment? If so, please explain: Last job with Lowe's
because Immigration did not send my personal to work
on time.

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?

Yes ☐ No ☐

If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Cari Alvarez Telephone No. (214) 259-0021

Address Lowe's at Inwood & Lemmon Ave.

Occupation: Store Mgr. Relationship: boss Number of Years Acquainted: 3

Name: Sonny Strumbila Telephone No. (214) 259-0021

Address Lowe's at Inwood & Lemmon Ave.

Occupation: Assistant Store Mgr Relationship: boss Number of Years Acquainted: 3

Name: _____ Telephone No. (____) _____

Address _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Please Read Carefully, Initial Each Paragraph and Sign Below

A. I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

A. I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

A. I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

A. I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

A. Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Jim Ando
Jose M. Ando

Date

7/26/2017