

Name: Virginia	Interviewer: Steven Gonzalez
Date: 7/31/07	Rate of Pay:
Position (s) Applied for: Server	Referred by:

Interviewer: Steven Gonzalez
Rate of Pay:
Referred by:

Server	/35	%	Bartender	/35	%
Prep Cook	/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Server	/35	%	Bartender	/35	%
Prep Cook	/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Part-Time	Full-Time	Speak
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Relevant Experience & Summary of Strengths

Virginia has server experience
Total of _____
Hostess/Catering experience, Fulltime
_____ in Food Service/Hospitality

P.O.S. Experience: Y / N details:

Transportation

Car	Public Transit	Carpool (Rider / Driver)
1	2	3
4	5	6
7	8	9
10	11	12
13	14	15
16	17	18
19	20	21
22	23	24
25	26	27
28	29	30
31	32	33
34	35	36
37	38	39
40	41	42
43	44	45
46	47	48
49	50	51
52	53	54
55	56	57
58	59	60
61	62	63
64	65	66
67	68	69
70	71	72
73	74	75
76	77	78
79	80	81
82	83	84
85	86	87
88	89	90
91	92	93
94	95	96
97	98	99
100	101	102

Regions Available to Work

Kansas City, KS
Overland Park, KS
Kansas City, MO
Independence, MO

(Xue ji) suon eolllpaa

TIPS

Antidepressants

LEAD	Other	Will Submit
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Open

AM only	PM only	Weekdays only	Weekends only
1. <u>10:00</u> - <u>11:00</u> AM 2. <u>11:00</u> - <u>12:00</u> PM 3. <u>12:00</u> - <u>1:00</u> PM 4. <u>1:00</u> - <u>2:00</u> PM 5. <u>2:00</u> - <u>3:00</u> PM 6. <u>3:00</u> - <u>4:00</u> PM 7. <u>4:00</u> - <u>5:00</u> PM 8. <u>5:00</u> - <u>6:00</u> PM 9. <u>6:00</u> - <u>7:00</u> PM 10. <u>7:00</u> - <u>8:00</u> PM 11. <u>8:00</u> - <u>9:00</u> PM 12. <u>9:00</u> - <u>10:00</u> PM 13. <u>10:00</u> - <u>11:00</u> PM 14. <u>11:00</u> - <u>12:00</u> AM 15. <u>12:00</u> - <u>1:00</u> AM 16. <u>1:00</u> - <u>2:00</u> AM 17. <u>2:00</u> - <u>3:00</u> AM 18. <u>3:00</u> - <u>4:00</u> AM 19. <u>4:00</u> - <u>5:00</u> AM 20. <u>5:00</u> - <u>6:00</u> AM 21. <u>6:00</u> - <u>7:00</u> AM 22. <u>7:00</u> - <u>8:00</u> AM 23. <u>8:00</u> - <u>9:00</u> AM 24. <u>9:00</u> - <u>10:00</u> AM 25. <u>10:00</u> - <u>11:00</u> AM 26. <u>11:00</u> - <u>12:00</u> PM 27. <u>12:00</u> - <u>1:00</u> PM 28. <u>1:00</u> - <u>2:00</u> PM 29. <u>2:00</u> - <u>3:00</u> PM 30. <u>3:00</u> - <u>4:00</u> PM 31. <u>4:00</u> - <u>5:00</u> PM 32. <u>5:00</u> - <u>6:00</u> PM 33. <u>6:00</u> - <u>7:00</u> PM 34. <u>7:00</u> - <u>8:00</u> PM 35. <u>8:00</u> - <u>9:00</u> PM 36. <u>9:00</u> - <u>10:00</u> PM 37. <u>10:00</u> - <u>11:00</u> PM 38. <u>11:00</u> - <u>12:00</u> AM 39. <u>12:00</u> - <u>1:00</u> AM 40. <u>1:00</u> - <u>2:00</u> AM 41. <u>2:00</u> - <u>3:00</u> AM 42. <u>3:00</u> - <u>4:00</u> AM 43. <u>4:00</u> - <u>5:00</u> AM 44. <u>5:00</u> - <u>6:00</u> AM 45. <u>6:00</u> - <u>7:00</u> AM 46. <u>7:00</u> - <u>8:00</u> AM 47. <u>8:00</u> - <u>9:00</u> AM 48. <u>9:00</u> - <u>10:00</u> AM 49. <u>10:00</u> - <u>11:00</u> AM 50. <u>11:00</u> - <u>12:00</u> PM 51. <u>12:00</u> - <u>1:00</u> PM 52. <u>1:00</u> - <u>2:00</u> PM 53. <u>2:00</u> - <u>3:00</u> PM 54. <u>3:00</u> - <u>4:00</u> PM 55. <u>4:00</u> - <u>5:00</u> PM 56. <u>5:00</u> - <u>6:00</u> PM 57. <u>6:00</u> - <u>7:00</u> PM 58. <u>7:00</u> - <u>8:00</u> PM 59. <u>8:00</u> - <u>9:00</u> PM 60. <u>9:00</u> - <u>10:00</u> PM 61. <u>10:00</u> - <u>11:00</u> PM 62. <u>11:00</u> - <u>12:00</u> AM 63. <u>12:00</u> - <u>1:00</u> AM 64. <u>1:00</u> - <u>2:00</u> AM 65. <u>2:00</u> - <u>3:00</u> AM 66. <u>3:00</u> - <u>4:00</u> AM 67. <u>4:00</u> - <u>5:00</u> AM 68. <u>5:00</u> - <u>6:00</u> AM 69. <u>6:00</u> - <u>7:00</u> AM 70. <u>7:00</u> - <u>8:00</u> AM 71. <u>8:00</u> - <u>9:00</u> AM 72. <u>9:00</u> - <u>10:00</u> AM 73. <u>10:00</u> - <u>11:00</u> AM 74. <u>11:00</u> - <u>12:00</u> PM 75. <u>12:00</u> - <u>1:00</u> PM 76. <u>1:00</u> - <u>2:00</u> PM 77. <u>2:00</u> - <u>3:00</u> PM 78. <u>3:00</u> - <u>4:00</u> PM 79. <u>4:00</u> - <u>5:00</u> PM 80. <u>5:00</u> - <u>6:00</u> PM 81. <u>6:00</u> - <u>7:00</u> PM 82. <u>7:00</u> - <u>8:00</u> PM 83. <u>8:00</u> - <u>9:00</u> PM 84. <u>9:00</u> - <u>10:00</u> PM 85. <u>10:00</u> - <u>11:00</u> PM 86. <u>11:00</u> - <u>12:00</u> AM 87. <u>12:00</u> - <u>1:00</u> AM 88. <u>1:00</u> - <u>2:00</u> AM 89. <u>2:00</u> - <u>3:00</u> AM 90. <u>3:00</u> - <u>4:00</u> AM 91. <u>4:00</u> - <u>5:00</u> AM 92. <u>5:00</u> - <u>6:00</u> AM 93. <u>6:00</u> - <u>7:00</u> AM 94. <u>7:00</u> - <u>8:00</u> AM 95. <u>8:00</u> - <u>9:00</u> AM 96. <u>9:00</u> - <u>10:00</u> AM 97. <u>10:00</u> - <u>11:00</u> AM 98. <u>11:00</u> - <u>12:00</u> PM 99. <u>12:00</u> - <u>1:00</u> PM 100. <u>1:00</u> - <u>2:00</u> PM 101. <u>2:00</u> - <u>3:00</u> PM 102. <u>3:00</u> - <u>4:00</u> PM 103. <u>4:00</u> - <u>5:00</u> PM 104. <u>5:00</u> - <u>6:00</u> PM 105. <u>6:00</u> - <u>7:00</u> PM 106. <u>7:00</u> - <u>8:00</u> PM 107. <u>8:00</u> - <u>9:00</u> PM 108. <u>9:00</u> - <u>10:00</u> PM 109. <u>10:00</u> - <u>11:00</u> PM 110. <u>11:00</u> - <u>12:00</u> AM 111. <u>12:00</u> - <u>1:00</u> AM 112. <u>1:00</u> - <u>2:00</u> AM 113. <u>2:00</u> - <u>3:00</u> AM 114. <u>3:00</u> - <u>4:00</u> AM 115. <u>4:00</u> - <u>5:00</u> AM 116. <u>5:00</u> - <u>6:00</u> AM 117. <u>6:00</u> - <u>7:00</u> AM 118. <u>7:00</u> - <u>8:00</u> AM 119. <u>8:00</u> - <u>9:00</u> AM 120. <u>9:00</u> - <u>10:00</u> AM 121. <u>10:00</u> - <u>11:00</u> AM 122. <u>11:00</u> - <u>12:00</u> PM 123. <u>12:00</u> - <u>1:00</u> PM 124. <u>1:00</u> - <u>2:00</u> PM 125. <u>2:00</u> - <u>3:00</u> PM 126. <u>3:00</u> - <u>4:00</u> PM 127. <u>4:00</u> - <u>5:00</u> PM 128.			

Uniforms

BISTRO Black Bistro Tuxedo 1/2 Tuxedo Black Vest Long Black Tie Other:	Chef Coat Chef Pants Knives	Tuxedo Black Pants 1/2 Tuxedo Non-Slip Shoes Bow Tie Other:	Would you recommend this applicant for Acrobat Academy? Convention Candidate?	Other Languages Spoken:
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Other Languages Spoken:

Acrobat

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Lillian Alston Smith
Email: MissSmith@acrobat.com
Phone number: 913 940 3133

Working Experience:

Company Name: Liberty Staffing
Dates of Employment: 11.08.12
Job Responsibility:

- Server
- Banquet Server

Company Name: LSC Hospitality
Dates of Employment: 9.0.14
Job Responsibility:

- Server
- Banquet Server

Company Name: AT LLC Personnel
Dates of Employment: 2.01.14
Job Responsibility:

- Server
- Banquet Server

Skills

- Microsoft Word
- Customer Service

800.236.2276 • info@acrobatoutsourcing.com

Servers Test

Name _____

Virginia Alison Smith

Score 19 / 35

Multiple Choice

1) Food is served on what side with what hand? A

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

2) Drinks are served on what side with what hand? A

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

3) Food and drinks are removed on what side with what hand? B

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

4) What part of a glass should you handle at all times? A

- a) The stem
- b) The widest part of the glass
- c) The top

5) When you are setting a dining room how should you set up your tablecloths? D

- a) Neatly and evenly across the tables
- b) The creases should all be going in the same directions
- c) The chairs should be centered and gently touching the table cloth
- d) All of the above

6) If you bring the wrong entrée to a guest what should you do? D

- a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn
- b) Inform the guests that you will bring the correct entrée once everyone else in the dining room is served
- c) Try to convince the guests to eat what you brought them
- d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

Match the Correct Vocabulary

<u>D</u>	Scullyery	<u>A</u>	Metal buffet device used to keep food warm by heating it over warmed water
<u>E</u>	Queen Mary	<u>B</u>	Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron)
<u>A</u>	Chaffing Dish	<u>C</u>	Used to hold a large tray on the dining floor
<u>B</u>	French Passing	<u>D</u>	Area for dirty dishware and glasses
<u>C</u>	Russian Service	<u>E</u>	Large metal shelving unit for prepared food to be held or for dirty trays to be stored
<u>F</u>	Corkscrew	<u>F</u>	Used to open bottles of wine
<u>G</u>	Tray Jack	<u>G</u>	Style of dining in which the courses come out one at a time

Acrobat

outsourcing
Your Hospitality Staffing Professionals

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Virginia Hinton-Smith
 Home Telephone (913) 940 3133
 Present Address 12411 W. 119th St. #618 Overland Park, KS 66213
 Permanent Address, if different from present address: _____
 Email Address _____

EMPLOYMENT DESIRED

Position applying for: Server / Banquet Server
 Are you currently registered with any staffing and/or employment agencies? If so, please list _____
 Salary desired: _____

Are you applying for:
 Full-time work? Yes _____ No _____
 Part-time work? Yes ☒ No _____
 Temporary work, e.g., summer or holiday work? Yes _____ No _____
 How did you find out about our open position? (Please check fill in proper name of source):
☒ Referral ☐ Name of Referral OS-Unity Wings ☐ Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐ Other Web Posting ☐ Other Source
 Could you work overtime, if necessary? Yes ☒ No _____
 If hired, on what date could you start working? Mon Aug 14

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM 6:00							
PM 4:30							
Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:	<u>NO</u>						

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☒ No _____
 If yes, when? _____
 Do you have friends or relatives working for Acrobat Outsourcing? Yes ☒ No _____
 If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No _____

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No _____

State age if you are under 18. If you are under 18, hire is subject to verification that you are of minimum legal age to work. _____
 Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No _____

Your Position and Duties _____

Dates of Employment: From _____ To _____
Weekly Pay: Starting _____ Ending _____
Reason for Leaving: _____

Name and Address of Employer _____
Type of Business _____
Telephone No. () _____
Supervisor's Name _____
Your Position and Duties _____

Dates of Employment: From _____ To _____
Weekly Pay: Starting _____ Ending _____
Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? YES ☒ Yes ☐ No

If so, describe: ARMED SERVICES
Name: OF. Alex WATKINS Telephone No. (810) 447-2196
List below three persons not related to you who have knowledge of your work performance within the last three years.

Address _____
Occupation: BANKER Relationship: Supervisor Number of Years Acquainted: 14
Name: Spacy Putman Telephone No. (810) 719-9414
Address _____

Occupation: LEGAL - LAW OFFICE Relationship: Friend Number of Years Acquainted: 14
Name: _____ Telephone No. () _____
Address _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Case Verification Number: 2017212132148GJ

Report Prepared: 07/31/2017

Company Information

Company ID: 139349

Company Name: Acrobat Outsourcing

Employee Information

Last Name: alston

Date of Birth: 06/23/1968

Hire Date: 07/31/2017

Document Information

List B Document: Driver's license or ID card issued by a U.S. state or outlying possession

List C Document: Social Security Card

Document State: Kansas

Document Expiration Date: 06/23/2022

Case Status Information

Final Case Result: Employment Authorized

Employer Case ID:

Case Submitted On: 07/31/2017

Case Submitted By: SGON7369

Closed By: SGON7369

Closure Statement: The employee continues to work for the employer after receiving an Employment Authorized result.

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED