

TIA ROBINSON

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EDUCATION & TRAINING

CERTIFICATE - PATIENT CARE TECH

PCI HEALTH CARE INSTITUTE

Dallas, TX

CERTIFICATION

SOUTHEASTERN CAREER INSTITUTE OF DALLAS

Dallas, TX

KEY COMPETENCIES

- Monitoring
- Reading Comprehension
- Speaking
- Writing
- Mathematics
- Management of Material Resources
- Management of Personnel Resources
- Time Management
- Judgment and Decision Making
- Active Learning
- Management of Financial Resources
- Operation and Control
- Equipment Selection
- Quality Control Analysis

PROFESSIONAL EXPERIENCE

CARE MANAGER

April 2016 - July 2017

Plano, TX

SUNRISE OF PLANO

- Work with the physically or mentally challenged seniors.
- Helped with daily tasks such as hygiene, toileting, skin care,
- Redirected behavioral, engage in group activities, reading, exercise,
- Use care connect for documenting and monitoring all residents and keeping a daily log for any concerns to report to all care manager and Supervisor

CARE PROVIDER

October 2014 - May 2015

Desoto, TX

BAKERS HOME

- To take care of resident in privacy of their home cook, clean and make sure personal hygiene and skin care is done daily,
- Shopping, washing and folding of resident close organizing everything.
- Total Blind resident

ASSEMBLY WORKER

June 2014 - September 2014

Dallas, TX

atrium windows and doors

- Received objects or parts as they come down the assembly line (conveyer belt)
- Hand-assembled parts with the use of bolts, screws, and other fasteners
- Used any hand-held tools that are necessary (e.g., screwdrivers, rivets, wrenches)

**ASSEMBLY WORKER
UNITED 1 LABORATORIES**

**September 2014 - November 2014
Carrollton, TX**

- Ran the expiration date scanner, to inspect product for quality
- Packed product for shipping
- Re-worked damaged product

ACCOMPLISHMENTS & AWARDS

- Perfect Attendance, 2014
- Alpha Bata Kappa, 2014
- Student of the Term, 2008

TOOLS & TECHNOLOGY

- Customer Service,
- Scheduling,
- Phone Etiquette,
- Microsoft Word Charting,
- OSHA CPR Certified
- Glucose Testing,
- Wound Care HIPAA,
- Urinalysis Phlebotomy Transfers
- EKG's,