

NATHAN DRAKE PUTNEY

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2004 Dallas, TX 75287

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OBJECTIVE

Decorated Taekwondo instructor with a background in sales, customer service and leadership experience. Is personally driven, goal oriented, and possesses outstanding communication and interpersonal skills. Looking for a suitable position where exemplary service is in demand.



EDUCATION

Coppell High School | Coppell, TX

AUGUST 2004 – JUNE 2006

Lafayette Senior High School | Wildwood, MO

AUGUST 2006 – JUNE 2008

North Lake College | Irving, TX

AUGUST 2008 – MAY 2011

ABC Bartending Schools Inc. | Dallas, TX

JULY 2017 – AUGUST 2017

TABC Certification #6907413



EXPERIENCE

Finish Line | Wildwood, MO

MAY 2007 - MAY 2008

Sales Representative

- Experience in Customer Relations
- Inventory Management
- Making Sales

NTA Taekwondo & Sports | Grapevine, TX

JUNE 2008 - PRESENT

Taekwondo Instructor

- Training students from white belt up to black belt
- Coach at National and International levels

- Level 1 USA Taekwondo Coach
- Responsible for running birthday parties, lock-ins, and special events

NTA Taekwondo & Sports | Grapevine, TX

JUNE 2008 - PRESENT

Assistant Customer Service Representative

- Registering Students
- Making Sales
- Filing Documents
- Assisting in Customer Service Responsibilities

Coppell Shirt Company | Coppell, TX

SEPTEMBER 2012 - JANUARY 2016

Assistant Customer Service Representative

- Organizing Shirt Orders
- Made Shirts through Screen Printing, Vinyl, and Transfers



LEADERSHIP ACCOMPLISHMENTS

Head Taekwondo Instructor

- Head of Hanmadang weapons program
- Head Sparring Coach

Kukkiwon Certified 4th Degree Master

- Recognized by World Taekwondo Headquarters

NTA Leadership Team

- Assisted on all charitable and community service activities

Instructor Training Supervisor

- Responsible for training junior instructors



SKILLS

- Adaptability
- Friendly attitude
- Works well with team and clientele under any circumstance
- Keen understanding of behavioral patterns
- Placing safety, professionalism, and exceptional service above all else