

# Interview Note Sheet

## Applicant Information

Name: <u>Rico Evans</u>	Interviewer: <u>Sara Gonzalez</u>
Date: <u>8/8/17</u>	Rate of Pay:
Position (s) Applied for: <u>Housekeeping / Houseman / Custodian</u>	Referred by:

## Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:
<input checked="" type="radio"/> Full-Time
<input type="radio"/> Part-Time

## Relevant Experience & Summary of Strengths

Worked at Allied Staffing / Next staff / Total of \_\_\_\_\_ in Food Service/Hospitality

Housemen experience

banquets experience

[Server experience]

Seeking Fulltime

public transportation

8/8/17 Monday  
start working  
Adams Mark Hotel  
Embassy Suites  
W43

P.O.S. Experience: Y / N details: \_\_\_\_\_

## Transportation

Car ☐ Public Transit ☒ Carpool ( Rider / Driver ) ☐

## Regions Available to work:

Kansas City, KS Overland Park, KS Kansas City, MO Independence, MO

## Certifications (if any)

TIPS ☐ Serv-Safe ☐ LEAD ☐ Other \_\_\_\_\_ Will Submit ☐

## Availability

Open AM only ☐ PM only ☐ Weekdays only ☐ Weekends only ☐

## Uniforms Owned

Bistro ☐ Black Bistro ☐ Tuxedo ☐ 1/2 Tuxedo ☐ Black Vest ☐ Long Black Tie ☐

Chef Coat ☐ Chef Pants ☐ Knives ☐ Black Pants ☐ Non-Slip Shoes ☐ Bow Tie ☐ Other: \_\_\_\_\_

Would you recommend this applicant for Acrobat Academy? ☐

Convention Candidate? ☐

Other Languages Spoken: \_\_\_\_\_

Thurs day 10th August  
3pm

## Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

### PLEASE PRINT

Full Name RICO EVANS Date: 8/8/17  
Home Telephone (816) 490-3069 Other Telephone (816) 391-8305  
Present Address 918 E 9th  
Permanent Address, if different from present address: \_\_\_\_\_  
Email Address \_\_\_\_\_

### EMPLOYMENT DESIRED

Position applying for: OPEN Salary desired: OPEN  
Are you currently registered with any staffing and/or employment agencies? If so, please list \_\_\_\_\_

Are you applying for: Full-time work? Yes ☒ No \_\_\_\_\_ Part-time work? Yes \_\_\_\_\_ No \_\_\_\_\_  
Temporary work, e.g., summer or holiday work? Yes \_\_\_\_\_ No \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
How did you find out about our open position? (Please check fill in proper name of source):  
Referral ☐ Name of Referral \_\_\_\_\_ Newspaper ☐ Job Fair ☒ Agency ☐ Company Website ☐  
Other Web Posting ☐ Other Source ☐  
Could you work overtime, if necessary? Yes ☒ No \_\_\_\_\_ If hired, on what date could you start working? \_\_\_\_\_

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM		OPEN	OPEN	OPEN	OPEN	OPEN	
PM							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: \_\_\_\_\_

### PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes \_\_\_\_\_ No ☒ If yes, when? \_\_\_\_\_  
Do you have friends or relatives working for Acrobat Outsourcing? Yes \_\_\_\_\_ No ☒ If yes, please state name and relationship \_\_\_\_\_  
If hired, would you have a reliable means of transportation to and from work? Yes ☒ No \_\_\_\_\_  
If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No \_\_\_\_\_  
State age if you are under 18 \_\_\_\_\_. If you are under 18, hire is subject to verification that you are of minimum legal age to work.  
Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Weekly Pay: Starting \_\_\_\_\_ Ending \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_

Type of Business \_\_\_\_\_ Telephone No. (\_\_\_\_) \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Weekly Pay: Starting \_\_\_\_\_ Ending \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Have you ever been fired from any previous place of employment? If so, please explain: \_\_\_\_\_

**MILITARY SERVICE**

Have you obtained any special skills or abilities as the result of service in the military? Yes \_\_\_\_\_ No X  
If so, describe: \_\_\_\_\_

**JOB RELATED REFERENCES**

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Charles Loth Telephone No. (816) 861-7070

Address: 2701 E 31st

Occupation: Staff Coordinator Relationship: BOSS Number of Years Acquainted: 4

Name: Tom Sawnder Telephone No. (\_\_\_\_) \_\_\_\_\_

Address: 2701 E 31st

Occupation: Counselor Relationship: Co-worker Number of Years Acquainted: 4

Name: \_\_\_\_\_ Telephone No. (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Relationship: \_\_\_\_\_ Number of Years Acquainted: \_\_\_\_\_

# Acrobat

outsourcing

Your Hospitality Staffing Professionals  
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: RICO EVANS  
Email: \_\_\_\_\_  
Phone number: 816-490-3069

## Working Experience:

Company Name: SAMUEL RODRIGUEZ  
Dates of Employment: 1-03-2-06  
Job Responsibility:

- 
- 
- 
- 

Company Name: Allied Staffing  
Dates of Employment: 1-10-13-12  
Job Responsibility:

- 
- 
- 
- 

Company Name: NEXSTAFF  
Dates of Employment: 7-17 2-17  
Job Responsibility:

- 
- 
- 
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## Skills

- 
- 
- 
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SENSITIVE BUT UNCLASSIFIED

**Case Verification Number: 2017222162220BL**

Report Prepared: 08/10/2017

**Company Information**

Company ID: 139349

Company Name: Acrobat Outsourcing

**Employee Information**

Last Name: Rico

First Name: Evans

Date of Birth: 04/08/1977

Social Security Number: \*\*\* \*\* 2919

Hire Date: 08/10/2017

Citizenship Status: A citizen of the United States

**Document Information**

List B Document: ID card issued by a U.S. federal, state or local government agency

List C Document: Social Security Card

**Case Status Information**

Final Case Result: Employment Authorized

Employer Case ID:

Case Submitted On: 08/10/2017

Case Submitted By: SGON7369

Closed On: 08/10/2017

Closed By: SGON7369

Closure Statement: The employee continues to work for the employer after receiving an Employment Authorized result.

SENSITIVE BUT UNCLASSIFIED