

# Interview Note Sheet

## Applicant Information

Name: <u>Rico Evans</u>	Interviewer: <u>Steven Gonzalez</u>
Date: <u>8/8/17</u>	Rate of Pay:
Position(s) Applied for: <u>Housekeeping / Houseman / Custodian</u>	Referred by:

## Test Scored

Server	/35	%	Bartender	/35	%
Prep Cook	/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Full-Time
Part-Time

## Relevant Experience & Summary of Strengths

Worked at Allied Staffing / Total of \_\_\_\_\_ in Food Service/Hospitality

Housemen experience

banquets experience

Server experience

Seeking Full time  
public transportation

8/4/17 Monday  
Start working  
Adam Mark Hotel  
Embassy Suites  
Wifz

P.O.S. Experience: Y / N details:

## Transportation

Car      ( Public Transit )

Carpool ( Rider / Driver )

## Regions Available to Work

Kansas City, KS

Overland Park, KS

Kansas City, MO

Independence, MO

## Certifications (if any)

TiPS

Serv-Safe

LEAD

Other \_\_\_\_\_

Will Submit

## Availability

(Open)

AM only

PM only

Weekdays only

Weekends only

## Uniforms Owned

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: \_\_\_\_\_

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

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Your Hospitality Staffing Professionals

Thurs day 10th  
3pm August

## Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

### PLEASE PRINT

Full Name RICO EVANS

Date: 8/8/17

Home Telephone (816) 490-3069

Other Telephone (816) 391-8305

Present Address 918 E 9th

Permanent Address, if different from present address: \_\_\_\_\_

Email Address \_\_\_\_\_

### EMPLOYMENT DESIRED

Position applying for: OPEN

Salary desired: OPEN

Are you currently registered with any staffing and/or employment agencies? If so, please list \_\_\_\_\_

Are you applying for:

Full-time work? Yes  No  Part-time work? Yes  No

Temporary work, e.g., summer or holiday work? Yes  No  From: \_\_\_\_\_ To: \_\_\_\_\_

How did you find out about our open position? (Please check fill in proper name of source):

Referral  Name of Referral \_\_\_\_\_

Newspaper  Job Fair  Agency  Company Website

Other Web Posting  Other Source

Could you work overtime, if necessary? Yes  No  If hired, on what date could you start working? \_\_\_\_\_

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM		<u>OPEN</u>	<u>OPEN</u>	<u>OPEN</u>	<u>OPEN</u>	<u>OPEN</u>	
PM							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: \_\_\_\_\_

### PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes  No  If yes, when? \_\_\_\_\_

Do you have friends or relatives working for Acrobat Outsourcing? Yes  No  If yes, please state name and relationship \_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work? Yes  No

If hired, can you present evidence of your legal right to live and work in this country? Yes  No

State age if you are under 18 \_\_\_\_\_. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes  No

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OUTSOURCING  
Your Hospitality Staffing Professionals

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Weekly Pay: Starting \_\_\_\_\_ Ending \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_

Type of Business \_\_\_\_\_ Telephone No. (\_\_\_\_) \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Weekly Pay: Starting \_\_\_\_\_ Ending \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Have you ever been fired from any previous place of employment? If so, please explain: \_\_\_\_\_

## MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes  No   
If so, describe: \_\_\_\_\_

## JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.  
Name: Charles Loft Relationship: BOSS Number of Years Acquainted: 4  
Telephone No. (216) 861-7070

Address: 2701 E 31st

Occupation: Staff Coordinator Relationship: BOSS Number of Years Acquainted: 4  
Name: Tom Sander Telephone No. ( )

Address: 2701 E 31st

Occupation: Counselor Relationship: Co-Worker Number of Years Acquainted: 4  
Name: \_\_\_\_\_ Telephone No. ( )

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Relationship: \_\_\_\_\_ Number of Years Acquainted: \_\_\_\_\_  
Name: \_\_\_\_\_ Telephone No. ( )

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Your Hospitality Staffing Professionals  
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: RICO EVANS

Email: \_\_\_\_\_

Phone number: 816-490-3069

**Working Experience:**

Company Name: Samuel R. Riddler

Dates of Employment: 1-03 - 2-06

Job Responsibility:

- 
- 
- 
- 

Company Name: Allied Staffing

Dates of Employment: 1-10 / 3-12

Job Responsibility:

- 
- 
- 
- 

Company Name: NexStaff

Dates of Employment: 7-17 - 8-17

Job Responsibility:

- 
- 
- 
- 

**Skills**

- 
- 
- 
-

SENSITIVE BUT UNCLASSIFIED

**Case Verification Number:** 2017222162220BL

Report Prepared: 08/10/2017

**Company Information**

Company ID: 139349

Company Name: Acrobat Outsourcing

**Employee Information**

Last Name: Rico

First Name: Evans

Date of Birth: 04/09/1977

Social Security Number: \*\*\* \* 2919

Hire Date: 08/10/2017

Citizenship Status: A citizen of the United States

**Document Information**

List B Document: ID card issued by a U.S. federal, state or local government agency

List C Document: Social Security Card

**Case Status Information**

Final Case Result: Employment Authorized

Employer Case ID:

Case Submitted On: 08/10/2017

Case Submitted By: SGON7369

Closed On: 08/10/2017

Closed By: SGON7369

Closure Statement: The employee continues to work for the employer after receiving an Employment Authorized result.

SENSITIVE BUT UNCLASSIFIED