

Interview Note Sheet

Applicant Information

Name: <u>Jason</u>	Interviewer: <u>Steven Gonzalez</u>
Date: <u>8/16/17</u>	Rate of Pay:
Position(s) Applied for: <u>Grill Cook / Prep Cook</u>	Referred by:

Test Scores

Position	Score	%	Position	Score	%
Server	/35	%	Bartender	/35	%
Prep Cook	/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Position
Full-Time
Part-Time

Relevant Experience & Summary of Strengths

Total of _____ in Food Service/Hospitality

Jason is a Certified Nurse. He has a lot of customers service through many home care companies.

P.O.S. Experience: Y / N details: _____

Transportation

Car

Public Transit

Carpool (Rider / Driver)

Regions Available to Work

Kansas City, KS

Overland Park, KS

Kansas City, MO

Independence, MO

Certifications (many)

TIPS

Serv-Safe

LEAD

Other _____

Will Submit

Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

Uniforms Owned

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

JASON J. HUBBARD

3700 Jackson Ave Kansas City, MO 64128 (816) 977-7055 jasonhubbard269@gmail.com
CERTIFIED NURSE ASSISTANT • PERSONAL ASSISTANT • LEVEL 100 MED AIDE • CAREGIVER

PROFESSIONAL PROFILE

As a caregiver, my mission is to assist intellectually and developmentally disabled individuals to live their everyday lives to the fullest through community involvement and healthy living choices. I am a dependable team leader with 13 years of experience in multiple functions within assisted living and long-term care facilities. I possess a strong ability to build positive relationships with staff and clients. I am trained in providing trauma informed care, ensuring client safety, while maintaining a safe work environment.

EDUCATION

High School Diploma	August 2005
Paseo Academy of Performing Arts	Kansas City, MO

CERTIFICATIONS

Accredited Nurse Aide Missouri Healthcare Association	June 2003 Kansas City, MO
Developmental Disabilities Medication Aide State of Missouri – Department of Mental Health	August 2005 Kansas City, MO
CPR with First AID & AED Missouri Department of Health and Senior Services	November 2014 Kansas City, MO

WORK EXPERIENCE

Autumn Terrace Health and Rehabilitation <i>Certified Nurse Aide (CNA)</i>	March 2015 – May 2017 Raytown, MO
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- ♦ Assisted residents with activities of daily living including helping with meals, baths, glooming and dressing.
- ♦ Provide assistance to residents in a 154-bed long term care facility
- ♦ Ensure the accurate timely flow of information by maintaining thorough patient records and updating healthcare team on patients' status.

Lives Without Limits <i>Personal Assistant & CNA</i>	April 2013 – January 2016 Independence, MO
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- ♦ Provided service to emotionally ill and injured people who wish to receive care, in the comforts of their own home.
- ♦ Cleaned room and helped patient in bathe, move, and dress.
- ♦ Designed forms to expedite certain work tasks and improved work productivity.

Plaza Manor
Kansas City, MO
CNA

April 2011 – February 2012

- ♦ Kept linen clean, sterilized utility area, sanitized patient's living quarters, and bathroom.
- ♦ Provided support to the special ambulance and emergency department.
- ♦ Assisted patients with doing daily tasks such as: bathing, trimming nails, eating or brushing teeth.

American Home Care
Kansas City, MO.
CNA

July 2009 – March 2010

- ♦ Provided service to emotionally ill and injured people who wish to receive care in the comforts of their own home.
- ♦ Cleaned room and helped patient in bathe, move, and dress.
- ♦ Assisted patients with access to healthcare.

Alternative Opportunities Inc. Independence, MO

July 2005 – January 2007

Primary Care Giver

- ♦ Carried out duties such as administer oral medications, check pulse, and other vital statistics.
- ♦ Assisted elderly, convalescent, or disabled persons who live in their own homes.
- ♦ Checked respiration and blood pressure rates of patients.



Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Jason J Hubbard Date: 8-15-2017
Home Telephone (816) 977-7055 Other Telephone (816) 446-9745
Present Address 3700 Jackson Ave
Permanent Address, if different from present address:
Email Address Jason Hubbard 269@gmail.com

EMPLOYMENT DESIRED

Position applying for: Cook Salary desired: 11.75
Are you currently registered with any staffing and/or employment agencies? If so, please list No
Are you applying for: Full-time work? Yes No Part-time work? Yes No
Temporary work, e.g., summer or holiday work? Yes No From: _____ To: _____
How did you find out about our open position? (Please check fill in proper name of source):
Referral Name of Referral Shayne Newspaper Job Fair Agency Company Website
Other Web Posting Other Source
Could you work overtime, if necessary? Yes No If hired, on what date could you start working? _____

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AVAILABLE	9 AM	9 AM	9 AM	9 AM	9 AM	9 AM	9 AM
DAILY	9	9	9	9	9	9	9
AM							
PM.							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:
No

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes No If yes, when? _____
Do you have friends or relatives working for Acrobat Outsourcing? Yes No If yes, please state name and relationship _____
If hired, would you have a reliable means of transportation to and from work? Yes No
If hired, can you present evidence of your legal right to live and work in this country? Yes No
State age if you are under 18 34 If you are under 18, hire is subject to verification that you are of minimum legal age to work.
Are you able to perform the essential functions of the job for which you are applying? Yes No

Acrobat

Outsourcing

Your Hospitality Staffing Professionals

Your Position and Duties Daily Management, scheduling Meetings
Correspondence, note taking, answering phone calls

Dates of Employment: From Apil 03 To June 03 Weekly Pay: Starting \$10.00 Ending \$10.00

Reason for Leaving: Needed more money only got paid 1 month

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? If so, describe: _____ Yes _____ No _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Cecilia Soless Telephone No. (913) 313-6550

Address _____

Occupation: LPN Relationship: Coworker Number of Years Acquainted: 7

Name: Lexia Eades Telephone No. (816) 699-6226

Address _____

Occupation: Catering Relationship: Supervisor Number of Years Acquainted: 7

Name: Tasha Hamilton Telephone No. (816) 298-4934

Address _____

Occupation: CMA / cosmetologist Relationship: Coworker Number of Years Acquainted: 7

Prep Cooks Test

Score 11 / 20

Multiple Choice (1 point each)

- 1) A gallon is equal to ____ ounces
 a. 56
b. 145
c. 32
 d. 128
- 2) Mesclun are what type of vegetable?
 a. Roots
 b. Beans
 c. Salad Greens
 d. Spices
- 3) What does the term braise mean?
 a. Sear quickly on both sides
 b. Slowly cook in covered pan with little liquid
 c. Cook on high heat and quickly
 d. Slowly cook in simmering water
- 4) At what internal temperature must chicken be cooked so that it is safe to eat?
 a. 155 degrees F
 b. 165 degrees F
 c. 175 degrees F
 d. 185 degrees F
- 5) How do you blanche vegetables?
 a. Immerse for a short time in boiling water
 b. Cook lightly in butter over med heat
 c. Soak in cold water overnight
 d. Rub with salt before cooking
- 6) Which of the following ingredients would you pack before measuring?
 a. Olive Oil
 b. Salt
 c. Brown Sugar
 d. White Sugar
- 7) What is Al Dente?
 a. Firm but not hard
 b. Soft to the touch
 c. Very hard
 d. Very soft
- 8) Food should be left out no more than
 a. 2 hours
 b. 3 hours
 c. 4 hours
 d. 5 hours

Prep Cooks Test

17) What is a Julien cut?

- a. Food cut into long thin strips, matchstick
- b. Food cut into long thin strips then turned and cut into a 1/8' dice
- c. Food diced into finely chopped and uniform pieces
- d. Cutting and peeling into oblong seven sided football like shapes

18) To cook a food in a pan without browning over low heat until the item softens and releases moisture.

- a. Sweat
- b. Boil
- c. Roast
- d. Grill

Fill-in the Blank (1 point each)

19) McCormick & Salt pepper are the basic seasoning ingredients for all savory recipes.

20) Dice : to cut into very small pieces when uniformity of size and shape is not important.
Choppe



SENSITIVE BUT UNCLASSIFIED

Case Verification Number: 2017228180311DJ

Report Prepared: 08/16/2017

Company Information

Company ID: 139349

Company Name: Acrobat Outsourcing

Employee Information

Last Name: Hubbard

First Name: Jason

Date of Birth: 10/18/1982

Social Security Number: ***-** 9612

Hire Date: 08/18/2017

Citizenship Status: A citizen of the United States

Document Information

List B Document: Driver's license or ID card issued by a U.S. state or outlying possession

List C Document: Social Security Card

Document Name: Driver's license

Document State: Missouri

Driver's License or ID Card Number:

Document Expiration Date: 10/18/2023

TNC Information**SSA TNC**

Referred On: Not Referred

Referred By:

Case Status Information

Current Case Result: SSA Tentative Nonconfirmation (TNC)

Employer Case ID:

Case Submitted On: 08/16/2017

Case Submitted By: SGON7369

SENSITIVE BUT UNCLASSIFIED