

Interview Note Sheet

Applicant Information

Name: <u>Letia Turner</u>	Interviewer: <u>Shelby</u>
Date: <u>8-21-2017</u>	Rate of Pay: <u>9.25-11</u>
Position (s) Applied for: <u>Janitorial</u>	Referred by: <u>Shikina Turner</u>

Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Total of _____ in Food Service/Hospitality

- worked in warehouses, factories, + housekeeping
- Looking for Janitorial
- Shikina's sister

P.O.S. Experience: Y / N details: _____

Transportation

☒ Car

☐ Public Transit

☐ Carpool (Rider / Driver)

Region: Available to work:

Kansas City, KS

Overland Park, KS

Kansas City, MO

Independence, MO

Certifications (if any)

TIPS

Serv-Safe

LEAD

Other _____

Will Submit

Availability

☒ Open

☐ AM only

☐ PM only

☐ Weekdays only

☐ Weekends only

Details: _____

Uniforms Owned

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Latia M. Turner Date: 8/21/2017
Home Telephone 305, 933-0445 Other Telephone () _____
Present Address 5905 Park St. Kansas City MO 64130
Permanent Address, if different from present address: _____
Email Address _____

EMPLOYMENT DESIRED

Position applying for: Janitorial Salary desired: Open 11.9 and up
Are you currently registered with any staffing and/or employment agencies? If so, please list
n/a
Are you applying for: Full-time work? Yes ☒ No _____ Part-time work? Yes _____ No _____
Temporary work, e.g., summer or holiday work? Yes _____ No _____ From: _____ To: _____
How did you find out about our open position? (Please check fill in proper name of source):
Referral ☐ Name of Referral Wain/In Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐
Other Web Posting ☐ Other Source ☐
Could you work overtime, if necessary? Yes ☒ No _____ If hired, on what date could you start working? ASAP

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	<u>6 AM</u>						
PM							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:
n/a

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes _____ No ☒ If yes, when? _____
Do you have friends or relatives working for Acrobat Outsourcing? Yes _____ No ☒ If yes, please state name and relationship _____
If hired, would you have a reliable means of transportation to and from work? Yes ☒ No _____
If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No _____
State age if you are under 18 34. If you are under 18, hire is subject to verification that you are of minimum legal age to work.
Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No _____

Acrobat

outsourcing
Your Hospitality Staffing Professionals

Your Position and Duties roofing

Dates of Employment: From 2013 To 2015 Weekly Pay: Starting 14.28 Ending 20.40

Reason for Leaving: Summer training program + school

Name and Address of Employer Browns Factory

Type of Business _____ Telephone No. 513-514-8080

Your Position and Duties assembly / forklift operator Supervisor's Name Martha Kim

Dates of Employment: From 2010 To 2013 Weekly Pay: Starting 10.75 Ending 12.25

Reason for Leaving: Move to the area

Have you ever been fired from any previous place of employment? If so, please explain: n/a

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?
If so, describe: _____

Yes _____ No ☒

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Patrick Banley Telephone No. 816-718-1423

Address 1640 vine jmo

Occupation: EEC Relationship: mentor Number of Years Acquainted: 1

Name: Manous Banits Telephone No. 816-129-0905

Address 5506 troost ave

Occupation: catch + release Relationship: mentor Number of Years Acquainted: 2

Name: Tyson Telephone No. 816-695-1655

Address 4435 prospect ave jmo 64125

Occupation: ex CD worker Relationship: _____ Number of Years Acquainted: 1

construction
training



SENSITIVE BUT UNCLASSIFIED

Case Verification Number: 2017233120606KW

Report Prepared: 08/21/2017

Company Information

Company ID: 139349

Company Name: Acrobat Outsourcing

Employee Information

Last Name: Turner

First Name: Letia

Date of Birth: 02/13/1983

Social Security Number: *** ** 1037

Hire Date: 08/21/2017

Citizenship Status: A citizen of the United States

Document Information

List B Document: Driver's license or ID card issued by a U.S. state or outlying possession

List C Document: Social Security Card

Document Name: Driver's license

Document State: Missouri

Driver's License or ID Card Number:

Document Expiration Date: 02/13/2023

Case Status Information

Final Case Result: Employment Authorized

Employer Case ID:

Case Submitted On: 08/21/2017

Case Submitted By: SSHA2488

Closed On: 08/21/2017

Closed By: SSHA2488

Closure Statement: The employee continues to work for the employer after receiving an Employment Authorized result.

SENSITIVE BUT UNCLASSIFIED

Nia Ray

MISSOURI
DRIVER LICENSE

CLASS: E 45 EXP: 02/13/2023
40 DL No: T980489267 3 DOB: 02/13/1983

1 TURNER
2 LETIA MARIE
3 3515 MONROE
4 KANSAS CITY, MO 64128

50 END: NONE
12 RESTRICTIONS: NONE
15 SEX: F 17 WGT: 158 lb 48 ISS: 08/08/2016
16 HGT: 5'-06" 18 EYES: BRO

Letia

5 DO: 162032210090

SOCIAL SECURITY

496-86-1037

THIS NUMBER HAS BEEN ESTABLISHED FOR

LETIA MARIE
TURNER

Letia M. Turner

SIGNATURE

08/16/2016