

# DUSTIN REILLY

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## SUMMARY

- Experienced catering, serving and bartending professional with strong leadership and relationship-building skills.
- Party rental driver with 10 years loading and unloading deliveries in a warehouse setting. Detail-oriented self-starter and team player.
- Experienced manager with excellent client and project management skills. Action-oriented with strong ability to communicate effectively with technology, executive, and business audiences.

## HIGHLIGHTS

- Food and beverage handling expert
- Strong customer relationship builder
- Math calculations aptitude
- Food handling knowledge
- Knowledge of basic food preparation
- Menu development skills
- Written and oral communication skills
- Works well under pressure
- Excellent guest service skills

## ACCOMPLISHMENTS

- Supported all kitchen operations when chef was absent.
- Responsible for coordination of up to 18 servers in restaurant with capacity of 200.
- Helped with preparation, set-up, and service for catering events.
- Oversaw kitchen employee operations to ensure production levels and service standards were maintained.
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## EXPERIENCE

01/2005 to Current

**Manager/driver/server/food prep**

**Thomas Fox And Sons Catering** — Mount Kisco, NY

- Scheduled and directed staff in daily work assignments to maximize productivity.
- Efficiently resolved problems or concerns to the satisfaction of all involved parties. Developed and maintained exceptional customer service standards.

## EDUCATION

2006

**High School Diploma**

**Fox Lane** — Bedford, NY, USA

**Food Handler Certified**