

ANA SIERRA

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Education & Training

HIGH SCHOOL

GRACE KING H. SCHOOL

Metairie La

Core Competencies

- Monitoring
 - Reading Comprehension
 - Speaking
 - Writing
 - Time Management
 - Judgment and Decision Making
 - Active Learning
 - Operation and Control
 - Operation Monitoring
 - Quality Control Analysis
 - Active Listening
 - Complex Problem Solving
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Professional Experience

SALES CLERK

January 2014 - February 2017

AMAZON

Coppell, TX.

- Worked in four different areas
- Receiving area, prep area, the dock and also in the cubic scan area
- In charge of checking in costumers merchandise.
- Did research and help figure out problems with the orders
- Help out doing measurements with the products that needed it corrections

ORDER PULLER

February 2011 - December 2013

ESSILOR OF AMERICA

Lewisville, TX.

- Quality control
- Did order pulling also
- Trained new employees
- Customer service

ORDER PICKER

March 2000 - January 2011

INGRAM MICRO

Carrollton, TX.

- Pulled orders
 - Perform quality control
 - Training new employees
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Selected Awards & Accomplishments

- Employee of the month, 2012
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Tools & Technology

- Basic Computer Skills