

Carmen Calderon

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JOB OBJECTIVE

Seeking a position with a food service/grocery company where advancement opportunities exist for a dedicated and hard working employee. Offering exceptional experience in customer service, food preparation, and excellent time management skills.

SKILLS & ABILITIES

- Class C Driver's License H-6 clean record
- Able to work well under pressure
- Take pride in a job well done
- Self Motivated, positive attitude
- Responsible and open-minded
- Bilingual (English/Spanish)
- Resourceful, able to multi-task
- Able to learn quickly
- Dedicated, get along well with others
- Excellent communication skills

WORK EXPERIENCE

Gate Gourmet

Los Angeles, California

Food Assembler

January 2015 to February 2016

- ◆ Cleaned and sanitized work areas, equipment, utensils, dishes, or silverware
- ◆ Stored food in designated containers and storage areas to prevent spoilage
- ◆ Placed food trays over food warmers for immediate service, or store them in refrigerated storage cabinets
- ◆ Portioned and wrapped the food, or place it directly on plates for service to patrons
- ◆ Received and stored food supplies, equipment, and utensils in refrigerators, cupboards, and other storage areas

Carmen's Childcare

Los Angeles, California

Child Care Provider

May 2014 to December 2015

- ◆ Responsible for giving care to children including planning and preparing meals.
- ◆ Cleaned and maintained household and administer first aid as needed.
- ◆ Monitored activities, both indoor and outdoor as well as field trips and other excursions.
- ◆ Taught and maintained proper attire, grooming and dressing appropriately.
- ◆ Assisted children with their daily homework or assigned school projects as needed.
- ◆ Provided a safe and nurturing environment for child.
- ◆ Communicated with teachers daily and supervise homework instruction.

People's Clinic

Los Angeles, California

Food Distribution Worker

April 2013 to May 2014

- ◆ Receiving donations that must be sorted and readied for distribution
- ◆ Organized resources, keep order in public spaces, and assist clients with their needs
- ◆ Welcomed clients and donors upon arrival
- ◆ Organized and sorted donations; keep donation areas clean and clear
- ◆ Monitored public areas for cleanliness and order; assisted where necessary
- ◆ Worked with staff and clients as necessary to maintain a safe environment for all

EDUCATION

Los Angeles County Office of Education

Los Angeles, California

Certificate - Career Planning and Preparation Seminar

December 2015

Central High School

Los Angeles, California

General Education

2013

References Available Upon Request