

Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Kara Anderson Date: 9/11/17
 Home Telephone (916) 578-9719 Other Telephone ()
 Present Address 3254 Nareb St
 Permanent Address, if different from present address: _____
 Email Address Karaanderson@yahoo.com

EMPLOYMENT DESIRED

Position applying for: open / usher Salary desired: 13.00
 Are you currently registered with any staffing and/or employment agencies? If so, please list _____

Are you applying for: Full-time work? Yes ___ No X Part-time work? Yes X No ___
 Temporary work, e.g., summer or holiday work? Yes ___ No ___ From: _____ To: _____
 How did you find out about our open position? (Please check fill in proper name of source):
 Referral ☐ Name of Referral _____ Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐
 Other Web Posting ☒ Other Source ☐
 Could you work overtime, if necessary? Yes X No ___ If hired, on what date could you start working? 9/2/17

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

| SPECIFY HOURS AVAILABLE DAILY | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-------------------------------------|--------|--------|---------|-----------|----------|--------|----------|
| AM | open | — | — | — | — | open | open |
| PM | open | — | — | — | — | open | open |

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ___ No X If yes, when? _____
 Do you have friends or relatives working for Acrobat Outsourcing? Yes ___ No X If yes, please state name and relationship _____
 If hired, would you have a reliable means of transportation to and from work? Yes X No ___
 If hired, can you present evidence of your legal right to live and work in this country? Yes X No ___
 State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.
 Are you able to perform the essential functions of the job for which you are applying? Yes X No ___

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.) _____

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

| NAME OF SCHOOL | CITY & STATE | GRADE OR DEGREE COMPLETED | DID YOU GRADUATE? |
|--|----------------|---------------------------|-------------------|
| Oakland Technical High | Oakland, CA | 12 | yes |
| SCC | Sacramento, CA | 2 | no |
| Do you have any special licenses, certificates or special training? If so please list under "Special". | | YES | NO |
| Are you computer literate? If so, list software knowledge under "Special." | | YES | NO |
| Are you proficient with Point of Sales Systems? If, so please list which ones under "Special." | | YES | NO |
| Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special." | | YES | NO |
| Special: Word, Power Point, Excel, Final Cut Pro | | | |

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☒ No ☐

Name and Address of Employer Doordash

Type of Business Independent Contractor Telephone No. () Supervisor's Name

Your Position and Duties Delivering goods to customers and interacting with merchants.

Dates of Employment: From 5/16 To — Weekly Pay: Starting 200.00 Ending 350.00

Reason for Leaving: Still employed

Name and Address of Employer Sacramento Bee

Type of Business Independent Contractor Telephone No. (916) 371-2268 Supervisor's Name Darris

Your Position and Duties Delivering newspapers following up w/ customers on specific orders and drop off request.

Dates of Employment: From 12/16 To 7/17 Weekly Pay: Starting 300.00 Ending 450.00

Reason for Leaving: Interfering with school schedule

Name and Address of Employer Safeway

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Type of Business Guest Service Telephone No. () Supervisor's Name Courtney
Your Position and Duties Western Union, money gram, lotto sales, refund, collecting and counting tills, helping solve issues for customers
Dates of Employment: From 1/16 To 10/16 Weekly Pay: Starting 250.00 Ending 350.00
Reason for Leaving: Interfering with School schedule
Name and Address of Employer Homejoy Inc
Type of Business Quality Supervisor Telephone No. () Supervisor's Name Peter
Your Position and Duties Checking in with Independent contractors, during on-call jobs, hiring new cleaners
Dates of Employment: From 5/14 To 8/15 Weekly Pay: Starting Ending
Reason for Leaving: Start-up company lost funding & shut down
Have you ever been fired from any previous place of employment? If so, please explain: no

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?
If so, describe:

Yes No ☒

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Tamra Rubin Telephone No. (510) 296-8125

Address

Occupation: Small business owner Relationship: EX Employer Number of Years Acquainted: 6

Name: Melanie Phillips Telephone No. (530) 520-8626

Address

Occupation: ~~Admin. Assistant~~ Admin. Assistant Relationship: Co-worker Number of Years Acquainted: 2

Name: Peter Schuetz Telephone No. (415) 349-1182

Address

Occupation: Manager Relationship: CO-worker Number of Years Acquainted: 3 1/2

Please Read Carefully, Initial Each Paragraph and Sign Below

KA

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

KA

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

KA

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

KA

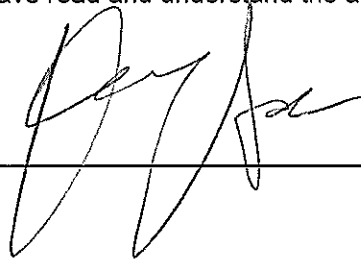
I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

KA

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature



Date

9-1-17