

Interview Note Sheet

Applicant Information

Name: <u>Diane Comello</u>	Interviewer: <u>Jo Peik</u>
Date: <u>09/07/17</u>	Rate of Pay: <u>\$13. / \$14</u>
Position (s) Applied for: <u>Server/ Bartender</u>	Referred by: <u>Alexis I</u>

Test Scores

Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Haulihans Woodbridge Total of _____ in Food Service
server/ bartender
4 years

Office Position up to 1 hour travel
- 9 months
commute was too hard

Bahama Breeze - Woodbridge
- 1 year
server/ bartender

P.O.S. Experience: Y / N details: _____

Transportation

☒ Car ☐ Public Transit ☐ Carpool (Rider / Driver)

Regions Available to work:

☐ North NJ ☐ South NJ ☒ Central NJ Monmouth ☐ Jersey Shore

Certifications (if any)

☒ TIPS ☒ Serv-Safe ☐ LEAD Other _____ Will Submit

Availability

☐ Open ☒ AM only ☐ PM only ☐ Weekdays only ☐ Weekends only
 Details: M-F until 5pm

Uniforms Owned:

☒ Bistro ☒ Black Bistro ☐ Tuxedo ☐ 1/2 Tuxedo ☐ Black Vest ☒ Long Black Tie
☐ Chef Coat ☐ Chef Pants ☐ Knives ☒ Black Pants ☒ Non-Slip Shoes ☐ Bow Tie ☐ Other: _____

Would you recommend this applicant for Acrobat Academy? ☐ Convention Candidate? ☐ Other Languages Spoken: _____

Acrobat

outsourcing

Your Hospitality Staffing Professionals
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First and Last Name: Diane Comollo
Email: dcomollo@gmail.com
Phone number: 732-947-6158

Working Experience:

Company Name: Houlihans
Dates of Employment: 2010 - 2015
Job Responsibility:

- server
- bartender
- take food/bev orders
- POS system

Company Name: office
Dates of Employment: 2015
Job Responsibility:

- Admin
- Typing
- Phone
- Greet guests

Company Name: Bahama Breeze
Dates of Employment: 2016 - current
Job Responsibility:

- server / bartender
- take food/bev orders
- customer service
- upsell

Skills

- cleanliness
- Friendly
- Use of POS systems
- Hard worker

Multiple Choice (6 points)

33/35

- 1) Carbonation _____ the rate of intoxication.
 - a) Slows down
 - ☒ b) Speeds up
 - c) Does nothing to
- 2) What are the six most commonly used spirits?
 - a) Sweet and Sour, Triple Sec, Grenadine, Midori, Lime Juice and Cranberry Juice
 - ☒ b) Vodka, Whiskey, Gin, Bourbon, Rum and Tequila
 - c) Chardonnay, Cabernet Sauvignon, Champagne, Merlot, Sauvignon Blanc, Zinfandel
 - d) Kahlua, Vodka, Frangelico, Gin, Tequila, Spiced Rum
- 3) You can accept an expired ID as long as all other information is correct.
 - a) True
 - ☒ b) False
- 4) If someone has had too much to drink, serving them coffee will help sober them up.
 - a) True
 - ☒ b) False
- 5) What are the acceptable forms of ID for Alcohol Consumption?
 - a) State or Government Issued ID Card or Drivers License
 - b) Passport or Passport ID Card (as long as it lists the person's date of birth)
 - c) School ID or Birth Certificate
 - d) A & B
 - ☒ e) A, B & C
- 6) If there is no shaker tin available to scoop ice for a drink, it is okay to use a glass.
 - a) True
 - ☒ b) False

94%

Vocabulary (9 points)

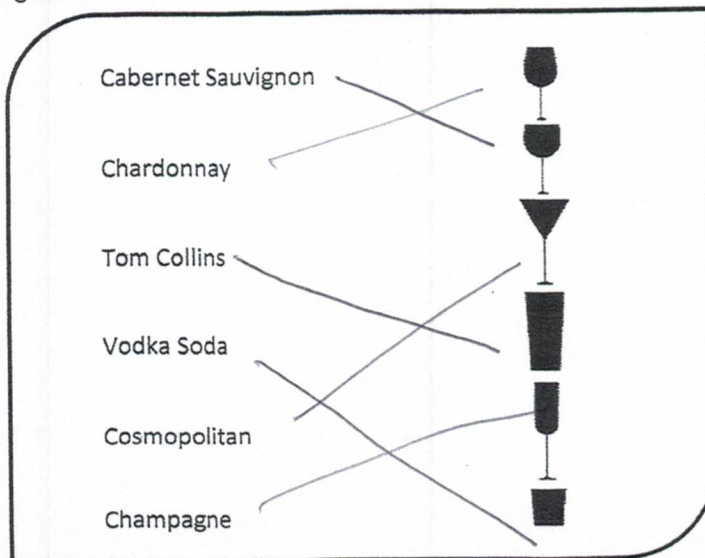
Match the word to its definition

- ~~I~~ "Straight Up"
~~F~~ Shaker Tin
~~C~~ "Neat"
~~A~~ Muddler
~~B~~ Strainer
~~E~~ Jigger
~~G~~ Bar Mat
~~D~~ "Float"
~~H~~ "Back"

- a.) Used to crush fruits and herbs for craft cocktail making
- b.) Used with the Shaker Tin to prevent solid material from entering a cocktail glass when poured
- c.) To serve chilled liquor in a chilled stemmed cocktail glass with no ice
- d.) To pour ½ oz of a liquor on top
- e.) Used to measure the alcohol and mixer for a drink
- f.) Used to mix cocktails along with a pint glass and ice
- g.) Used on the bar top to gather spills
- h.) Requesting a separate glass of another drink
- i.) Means to serve spirit room temperature in a rocks glass with no ice

Glassware (6 points)

Match the correct glass to the drink



Answer and Question (14 points)

Provide examples of 3 brand name "top shelf" spirits (3 points):

Patron, Goose, Hennessy

What are the ingredients in a Manhattan?

Whiskey, Vermouth, Bitter

What are the ingredients in a Cosmopolitan?

Vodka, Triple Sec, Cran, Lime

What are the ingredients in a Long Island Iced Tea?

Vodka, Tequila, Rum, Gin, Triple Sec, Sour, Cuke

What makes a margarita a "Cadillac"?

Flatz of Grand Marnier

What is simple syrup?

Sugar water

Is it legal to pour liquor from one bottle into another? What is this called? (2 points)

No. Marrying bottles

What should you do if you break a glass in the ice?

remove or melt ice, clean

When is it OK to have an alcoholic beverage while working?

NO

What does it mean when a customer orders their cocktail "dirty"?

Olive juice

What are the ingredients in a Margarita?

Tequila, Sweet/Sour, Orange Liqueur

Servers Test

Multiple Choice

27/35
77%

- 1) Food is served on what side with what hand?
 a) On the left side with the left hand
 b) On the left side with the right hand
 c) On the right side with the left hand
 d) On the right side with the right hand
- 2) Drinks are served on what side with what hand?
 a) On the left side with the left hand
 b) On the left side with the right hand
 c) On the right side with the left hand
 d) On the right side with the right hand
- 3) Food and drinks are removed on what side with what hand?
 a) On the left side with the left hand
 b) On the left side with the right hand
 c) On the right side with the left hand
 d) On the right side with the right hand
- 4) What part of a glass should you handle at all times?
 a) The stem
 b) The widest part of the glass
 c) The top
- 5) When you are setting a dining room how should you set up your tablecloths?
 a) Neatly and evenly across the tables
 b) The creases should all be going in the same directions
 c) The chairs should be centered and gently touching the table cloth
 d) All of the above
- 6) If you bring the wrong entrée to a guest what should you do?
 a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn
 b) Inform the guests that you will bring the correct entrée once everyone else in the dining room is served
 c) Try to convince the guests to eat what you brought them
 d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

Match the Correct Vocabulary

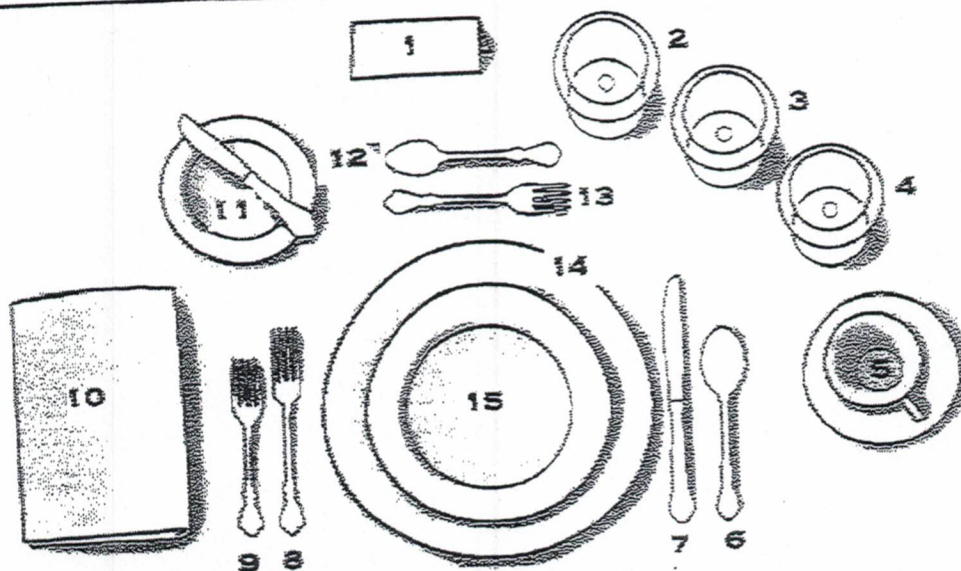
- D Scullery
 C Queen Mary
 A Chaffing Dish
 G French Passing
 B Russian Service
 F Corkscrew
 E Tray Jack

- A. Metal buffet device used to keep food warm by heating it over warmed water
 B. Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron)
 C. Used to hold a large tray on the dining floor
 D. Area for dirty dishware and glasses
 E. Large metal shelving unit for prepared food to be held or for dirty trays to be stored
 F. Used to open bottles of wine
 G. Style of dining in which the courses come out one at a time

Name _____

Servers Test

Score / 35



Match the Number to the Correct Vocabulary

- | | |
|-----------|-----------------------|
| <u>10</u> | Napkin |
| <u>11</u> | Bread Plate and Knife |
| <u>1</u> | Name Place Card |
| <u>12</u> | Teaspoon |
| <u>13</u> | Dessert Fork |
| <u>6</u> | Soup Spoon |
| <u>15</u> | Salad Plate |
| <u>4</u> | Water Glass |

- | | |
|-----------|------------------------------|
| <u>8</u> | Dinner Fork |
| <u>5</u> | Tea or Coffee Cup and Saucer |
| <u>7</u> | Dinner Knife |
| <u>2</u> | Wine Glass (Red) |
| <u>9</u> | Salad Fork |
| <u>14</u> | Service Plate |
| <u>3</u> | Wine Glass (White) |

Fill in the Blank

1. The utensils are placed 2 inch (es) from the edge of the table.
2. Coffee and Tea service should be accompanied by what extras? milk / sugar
3. Synchronized service is when: _____
4. What is generally indicated on the name placard other than the name? meal
5. The Protein on a plate is typically served at what hour on the clock? 6
6. If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately?
Tell chef