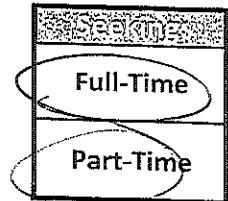


Interview Note Sheet

Applicant Information

Name: <u>Danielle Clark</u>	Interviewer: <u>Steven Gonzalez</u>
Date: <u>9/7/17</u>	Rate of Pay:
Position (s) Applied for: <u>Bartending</u>	Referred by:

Job Preferences					
Server	/35	%	Bartender	/35	%
Prep Cook	/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%



Relevant Experience & Summary of Strengths

Danielle Clark currently working at Total of _____ in Food Service/Hospitality
 Marriott Country Club Plaza as a bartender.
 Seeking more jobs as a bartender.
 - work experience
 - Ruby Tuesday
 - Falcon Ridge Golf Course
 - Marriott.

P.O.S. Experience: Y / N details: _____

<input checked="" type="radio"/> Car	Public Transit	Carpool (Rider / Driver)	
Regions Available to work			
Kansas City, KS	Overland Park, KS	Kansas City, MO	Independence, MO

Certifications (if any)					
TiPS	Serv-Safe	LEAD	Other _____	Will Submit	

Open	AM only	PM only	<input checked="" type="radio"/> Weekdays only	<input type="radio"/> Weekends only
Details: _____				

Bistro	Black Bistro	Tuxedo	1/2 Tuxedo	Black Vest	Long Black Tie
Chef Coat	Chef Pants	Knives	Black Pants	Non-Slip Shoes	Bow Tie
Would you recommend this applicant for Acrobat Academy?			Convention Candidate?	Other Languages Spoken:	

907 NE Windrose Drive
Apt A
Kansas City, Mo 64155

Phone 816-500-3429
E-mail:
danielleybelly7@gmail.com

Danielle Clark

Education

Park Hill School District

Kansas City Mo
High School Graduate

Johnson County Community College
Overland Park KS

International School of Professional Bartending
Kansas City Mo

Work experience

Kansas City Marriott Country Club Plaza

April 2017 to Current

Kansas City, Mo – Plaza

Bartender

While at the Marriott my responsibilities include set-up and break-down of the bar. Mixing of cocktails and ability to suggest drinks. Keep running tabs for guest and ringing guest checks. Answer bar phone to take guests future food or drink orders. I also take all food orders for the bar guests and the tables in the bar area.

Ruby Tuesdays

November 2016 to January 2017

Kansas City- Tiffany spring

Bartender

I worked here as a bartender and also took a few tables in my bar area. I was responsible for all mix drinks, beer and crafted non-alcoholic drinks for the entire restaurant. I was also responsible for all to-go orders as well as providing food to my bar side customers. It was also my responsibility to clear my tables for the next guest and to keep my bar clean and clear of dirty plates or empty glasses. I strive to keep a very clean and organized bar at all times.

Broadmore Kennels

August 2015 to October 2016

Shawnee Ks

I work with the customers family pets. I give loving care to them. I take care of the kennels themselves along with any meds they may need.

Falcon Ridge Golf Course

August 2014 to August 2015

Lenexa Ks

Assistant Bar Manager

While at the golf course my main focus was always the customer. I assisted with anything asked of me. I moved my way up to the Assistant Manager within the year. I covered for most all of the various jobs as a backup. I was the go to girl. I take that as a big compliment. I covered the bar, the kitchen, beverage order's, tournaments, scheduling, inventory and the registers.

The Urgency Room

December 2010 to December 2014

Kansas City MO

Patient Care Coordinator

As the Patient Care Coordinator I enjoyed the patients. I greeted the patients with a Hello and a smile. Collected insurance, Id's, co-pays along with past due balances. I entered payment information, created charts and filing. I also ran a six line phone. I answered questions, directed calls and took detailed messages. I kept the lobby looking nice and clean. I explained the Hippa policy. I followed up with the patient to make sure they were happy with the services we provided.

I learned a lot at this job and truly enjoyed my time there.

Thank You for considering me for a position in your company.

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Danielle Clark Date: 9/7/17
 Home Telephone (816) 500-3429 Other Telephone ()
 Present Address 907 NE Windrose Dr Apt A Inc MO 64165
 Permanent Address, if different from present address:
 Email Address daniellebelly7@gmail.com

EMPLOYMENT DESIRED

Position applying for: Bartender Salary desired: _____
 Are you currently registered with any staffing and/or employment agencies? If so, please list _____
 Are you applying for: Full-time work? Yes No Part-time work? Yes No
 Temporary work, e.g., summer or holiday work? Yes No From: _____ To: _____
 How did you find out about our open position? (Please check fill in proper name of source):
 Referral Name of Referral Beth-Bartender Newspaper Job Fair Agency Company Website
 Other Web Posting Other Source School _____
 Could you work overtime, if necessary? Yes No If hired, on what date could you start working? 9/18/17

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DAILY							
AM							
PM							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes No If yes, when? _____
 Do you have friends or relatives working for Acrobat Outsourcing? Yes No If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes No
 If hired, can you present evidence of your legal right to live and work in this country? Yes No

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes No

Acrobat

OUTSOURCING

Your Hospitality Staffing Professionals

Your Position and Duties _____

Dates of Employment: From _____ To _____

Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? If so, describe: _____

Yes No

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Scott Watterbach Telephone No. (816) 436-7033

Address: 3005 NE Brooktree Ln #105, Inc MO 64119

Occupation: Attorney Relationship: former boss Number of Years Acquainted: 1

Name: Taylor Reed Telephone No. (816) 304-9198

Address: 2895 NE Sixteenth Ave Gladstone MO 64119

Occupation: Warehouse worker Relationship: friend Number of Years Acquainted: 4

Name: Kevin long Telephone No. (816) 206-0047

Address: _____

Occupation: fedex Relationship: friend Number of Years Acquainted: 2

Multiple Choice (6 points)

b 1) Carbonation _____ the rate of intoxication.
 a) Slows down
 b) Speeds up
 c) Does nothing to 100%

b 2) What are the six most commonly used spirits?
 a) Sweet and Sour, Triple Sec, Grenadine, Midori, Lime Juice and Cranberry Juice
 b) Vodka, Whiskey, Gin, Bourbon, Rum and Tequila
 c) Chardonnay, Cabernet Sauvignon, Champagne, Merlot, Sauvignon Blanc, Zinfandel
 d) Kahlua, Vodka, Frangelico, Gin, Tequila, Spiced Rum

b 3) You can accept an expired ID as long as all other information is correct.
 a) True
 b) False

b 4) If someone has had too much to drink, serving them coffee will help sober them up.
 a) True
 b) False

d 5) What are the acceptable forms of ID for Alcohol Consumption?
 a) State or Government Issued ID Card or Drivers License
 b) Passport or Passport ID Card (as long as it lists the person's date of birth)
 c) School ID or Birth Certificate
 d) A & B
 e) A, B & C

b 6) If there is no shaker tin available to scoop ice for a drink, it is okay to use a glass.
 a) True
 b) False

Vocabulary (9 points)

Match the word to its definition

C "Straight Up"

a.) Used to crush fruits and herbs for craft cocktail making

F Shaker Tin

b.) Used with the Shaker Tin to prevent solid material from entering a cocktail glass when poured

I "Neat"

c.) To serve chilled liquor in a chilled stemmed cocktail glass with no ice

M Muddler

d.) To pour $\frac{1}{2}$ oz of a liquor on top

S Strainer

e.) Used to measure the alcohol and mixer for a drink

J Jigger

f.) Used to mix cocktails along with a pint glass and ice

B Bar Mat

g.) Used on the bar top to gather spills

F "Float"

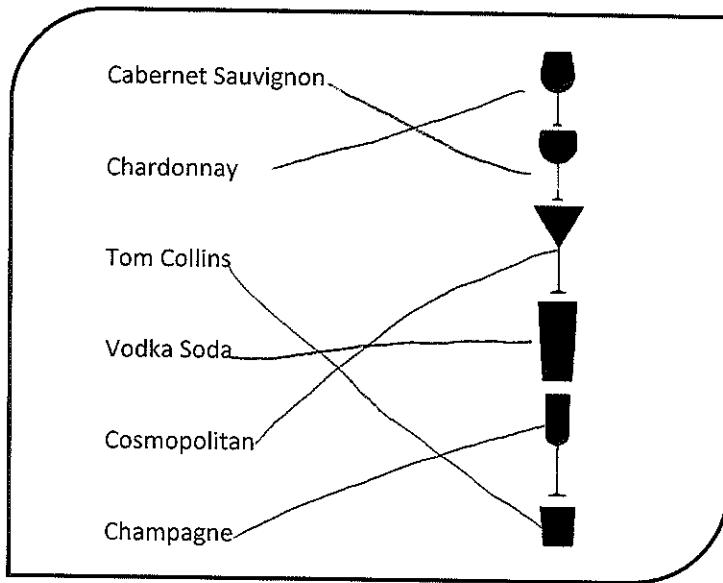
h.) Requesting a separate glass of another drink

B "Back"

i.) Means to serve spirit room temperature in a rocks glass with no ice

Glassware (6 points)

Match the correct glass to the drink



Answer and Question (14 points)

Provide examples of 3 brand name "top shelf" spirits (3 points): 1800, Grand marnier, Chambord

What are the ingredients in a Manhattan? Whiskey, Sweet Vermouth, bitters, ice, lime

What are the ingredients in a Cosmopolitan? Citron vodka, lime juice, Cranberry juice, lemon juice

What are the ingredients in a Long Island Iced Tea? Tea, Rum, Vod., Gin, Triple-sec, Sour, Coke

What makes a margarita a "Cadillac"? 1800

What is simple syrup? Sugar & water

Is it legal to pour liquor from one bottle into another? What is this called? (2 points)

No

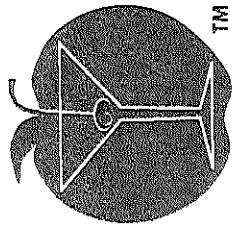
What should you do if you break a glass in the ice? Empty ice container and clean out

When is it OK to have an alcoholic beverage while working? Never

What does it mean when a customer orders their cocktail "dirty"? Olive juice

What are the ingredients in a Margarita? Tea, triple sec, Sour, lime, lime juice

International School of Professional Bartending



Certificate of Completion In Bartending/Mixology

This is to certify that

Danielle Clark

has successfully completed forty hours of training as well as the written and practical requirements of Professional Bartending Schools of America's professional mixology course on the date below



eTIPS On Premise 3.0

CERTIFIED

Issued: 4/26/2017

Expires: 4/25/2020

ID#: 4511096

Danielle Nicole Clark
Kansas City Marriott Country Club Plaza
907 NE Windrose Dr Apt A
Kansas City, MO 64155-3230

For service visit us online at www.gettips.com



REGULATED INDUSTRIES
NHS DEPARTMENT
CITY OF KANSAS CITY MO

ADULT LIQUOR

Permit Number 201610074406 Permit Expires 11/22/2019

HEIGHT	WEIGHT	HAIR	EYES	SEX
5' 8"	130	BR	GR	FEMA
DOB		DRIVERS LICENSE#/ STATE		
06/16/1992		T169186019 / MO		

DANIELLE N CLARK

* Not to be used as a valid form of ID



SENSITIVE BUT UNCLASSIFIED

Case Verification Number: 2017250163804JR

Report Prepared: 09/07/2017

Company Information

Company ID: 139349

Company Name: Acrobat Outsourcing

Employee Information

Last Name: Clark

First Name: Danielle

Date of Birth: 06/16/1992

Social Security Number: *** * 2328

Hire Date: 09/07/2017

Citizenship Status: A citizen of the United States

Document Information

List B Document: Driver's license or ID card issued by a U.S. state or outlying possession

List C Document: Social Security Card

Document Name: Driver's license

Document State: Missouri

Driver's License or ID Card Number:

Document Expiration Date: 06/16/2019

Case Status Information

Current Case Result: Employment Authorized

Employer Case ID:

Case Submitted On: 09/07/2017

Case Submitted By: SGON7369

SENSITIVE BUT UNCLASSIFIED