

Interview Note Sheet

Applicant Information

Name: <u>Nicholas Diaz</u>	Interviewer: <u>Jo Boic</u>
Date: <u>09/09/17</u>	Rate of Pay:
Position (s) Applied for: <u>Server, Bartender, Housekeeper</u>	Referred by: <u>Jesus Lengua</u>

Seeking:
Full-Time
Part-Time

Test Scores

Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	/10	%	Housekeeping	/16	%

Relevant Experience & Summary of Strengths

EJS - On call janitorial service

Total of _____ in Food Service

McDonald's

Best Buy Warehouse

Academy Candidate

1PM 09/13/17

up to an 1 hour travel

P.O.S. Experience: Y / N details: _____

Transportation

Car Public Transit Carpool (Rider / Driver)

Regions Available to work:

North NJ

South NJ

Central NJ

Woodbridge
Jersey Shore

Certifications (if any)

TiPS Serv-Safe LEAD Other _____ Will Submit

Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details: _____

Uniforms Owned:

Bistro Black Bistro Tuxedo 1/2 Tuxedo Black Vest Long Black Tie
 Chef Coat Chef Pants Knives Black Pants Non-Slip Shoes Bow Tie Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

Acrobat

outsourcing

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Nicholas Diaz
Email: diaznick14@gmail.com
Phone number: 732 221 7913

Working Experience:

Company Name: EJS
Dates of Employment: 11/14 - current

Job Responsibility:

- garbage
- fix lighting fixtures
- power wash
- basic labor

Company Name: Mc Donalds
Dates of Employment: 2013 - 2014

Job Responsibility:

- cashier
- take orders
- drive thru
- customer service

Company Name: Woodbridge High School
Dates of Employment: 2010 - 2014

Job Responsibility:

- Student
- school functions
- study
-

Skills

- personable
- clean
- take direction
- team player

Housekeeping Test

1. During which of the following situation(s) should you wear gloves?
 - a) When handling disinfectant solutions
 - b) When cleaning guest rooms
 - c) When handling soiled linen
 - d) When handling or disposing of waste
 - e) All of the above
2. Which of the following should be cleaned daily?
 - a) Chairs, lamps, and tables
 - b) Tabletops, bed, and handrails
 - c) Grab bars, light, tops of doors and counters
 - d) Floors, sinks, toilets, and latrines
 - e) All of the above
3. True or ~~False~~: You do not need to use a separate cloth for cleaning bathrooms.
4. ~~True~~ or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.

a) Floors	<input checked="" type="radio"/> Daily/ Weekly
b) Toilets and latrines	<input checked="" type="radio"/> Daily/ Weekly
c) Carpets in guest rooms	<input checked="" type="radio"/> Daily/ Weekly
d) Carpets in offices	<input checked="" type="radio"/> Daily/ Weekly
e) Soiled linen	<input checked="" type="radio"/> Daily/ Weekly
6. The best way to clean the floors:
 - a) Scrubbing
 - b) Dry sweeping and dusting
 - c) Sweeping, mopping and dusting
 - d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?
 - a) Leave it for someone else to clean- up
 - b) Wait until the end of your shift to clean it
 - c) Flag the spill and clean it up immediately
 - d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:
 - a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
 - b) Find the janitor on- duty and ask him to clean it up
 - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
 - d) Nothing
9. What do you do if you encounter with bed bugs in a guest room?

tell management

10. What do you do if you find Lost and Found items in a guest rooms?

tell management

11. Describe the difference between a disinfectant and a cleaning solution?

*disinfectant kills bacteria
solution is used to clean*

*12/14
86%*