

# Acrobat

outsourcing

Your Hospitality Staffing Professionals  
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## Working Experience:

Company Name: Dominos  
Dates of Employment: 1/24/17 - Present  
Job Responsibility:

- - Take phone orders
- - Clean, Sanitize store
- - Prep sauces & toppings

Company Name: James Hcowan Associate  
Dates of Employment: 10/22/16 - 3/30/17  
Job Responsibility:

- - plant trees & flowers
- - unload grass, trees, flower, gravel & dirt from truck
- - load empty containers & trash to truck

Company Name: Shakey's  
Dates of Employment: 2/22/16 - 9/27/16  
Job Responsibility:

- - Take orders to customer table
- - clean, Sanitize store
- - Wash dishes

## Skills

- - Fast, Friendly and respectful service
- - Team Player
- - Fast learner

Housekeeping Test

1. During which of the following situation(s) should you wear gloves?
  - a) When handling disinfectant solutions
  - b) When cleaning guest rooms
  - c) When handling soiled linen
  - d) When handling or disposing of waste
  - ☒ e) All of the above
2. Which of the following should be cleaned daily?
  - a) Chairs, lamps, and tables
  - b) Tabletops, bed, and handrails
  - c) Grab bars, light, tops of doors and counters
  - d) Floors, sinks, toilets, and latrines
  - ☒ e) All of the above
3. True or False: You do not need to use a separate cloth for cleaning bathrooms.
4. ☒ True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.
  - a) Floors ☒ Daily ☐ Weekly
  - b) Toilets and latrines ☒ Daily ☐ Weekly
  - c) Carpets in guest rooms ☒ Daily ☐ Weekly
  - d) Carpets in offices ☒ Daily ☐ Weekly
  - e) Soiled linen ☒ Daily ☐ Weekly
6. The best way to clean the floors:
  - a) Scrubbing
  - b) Dry sweeping and dusting
  - ☒ c) Sweeping, mopping and dusting
  - d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?
  - a) Leave it for someone else to clean- up
  - b) Wait until the end of your shift to clean it
  - ☒ c) Flag the spill and clean it up immediately
  - d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:
  - ☒ a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
  - b) Find the janitor on- duty and ask him to clean it up
  - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
  - d) Nothing
9. What do you do if you encounter with bed bugs in a guest room? report it to supervisor asap
10. What do you do if you find Lost and Found items in a guest rooms? Take it to the Lost and Found site
11. Describe the difference between a disinfectant and a cleaning solution?  
disinfect solution disinfects all surfaces that has been contaminated and cleaning solution only cleans the surfaces