

Rufino Cervantez

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WORK EXPERIENCE

Delivery and Supply Driver Assistant

Delancy Street, San Francisco, CA

2016 - 2017

- Turned in receipts and money received from deliveries.
- Read maps and follow written or verbal geographic directions.
- Verified the contents of inventory loads against shipping papers.
- Loaded and unloaded trucks, vans, or automobiles.

Cook/Catering

Delancy Street, San Francisco, CA

2016 - 2017

- Cleaned, cut, and cooked meat, fish, or poultry.
- Cooked foodstuffs according to menus, special dietary or nutritional restrictions, or numbers of portions to be served.
- Cleaned and inspected galley equipment, kitchen appliances, and work areas to ensure cleanliness and functional operation.
- Served food to facility residents, employees, or patrons.

Maintenance/Janitorial

Delancy Street, San Francisco, CA

2014 - 2015

- Serviced, cleaned, and supplied restrooms.
- Cleaned building floors by sweeping, mopping, scrubbing, or vacuuming.
- Gathered and emptied trash.
- Followed procedures for the use of chemical cleaners and power equipment to prevent damage to floors and fixtures.
- Mixed water and detergents or acids in containers to prepare cleaning solutions, according to specifications.

Food Handler/Dish Washer

Porterville College, San Francisco, CA

2009 - 2010

- Cleaned and sanitized work areas, equipment, utensils, dishes, or silverware.
- Stored food in designated containers and storage areas to prevent spoilage.
- Portioned and wrapped the food, or place it directly on plates for service to patrons.
- Prepared a variety of foods, such as meats, vegetables, or desserts, according to customers' orders or supervisors' instructions, following approved procedures

Barista

Starbucks, San Francisco, CA

2007 - 2008

- Received and processed customer payments.
- Prepared, served hot or cold beverages, such as coffee, espresso drinks, blended coffees, or teas.
- Took customer orders and convey them to other employees for preparation.
- Cleaned and sanitized work areas, utensils, or equipment.
- Described menu items to customers or suggested products that might appeal to them.

EDUCATION

High School Diploma, Porterville Adult School, Porterville, CA