

Interview Note Sheet

Applicant Information	
Name: <i>Melissa Sander</i>	Interviewer: <i>Jayne</i>
Date: <i>9/25/17</i>	Rate of Pay: <i>\$10</i>
Position (s) Applied for: <i>Cashier</i>	Referred by: <i>Friends</i>

Test Scores			
Server	/35 %	Bartender	/30 %
Prep Cook	/15 %	Barista	/10 %
Grill Cook	/40 %	Cashier	/10 %
Dishwasher	/10 %	Housekeeping	/16 %

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths	
<i>Total of _____ in Food Service</i> <i>Came from Housewives</i>	

P.O.S. Experience: Y / N details: _____	
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Transportation		
<input checked="" type="checkbox"/> Car	Public Transit	Carpool (Rider / Driver)

Regions Available to work:			
<input checked="" type="checkbox"/> Metro Area	Polk County	Indianola	Warren County

Certifications (if any)				
TiPS	Serv-Safe	LEAD	Other _____	Will Submit

Availability				
Open	<input checked="" type="checkbox"/> AM only	PM only	<input checked="" type="checkbox"/> Weekdays only	<input checked="" type="checkbox"/> Weekends only

Details:	
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Uniforms Owned:					
Bistro	Black Bistro	Tuxedo	1/2 Tuxedo	Black Vest	Long Black Tie
Chef Coat	Chef Pants	Knives	Black Pants	Non-Slip Shoes	Bow Tie
Other:					

Would you recommend this applicant for Acrobat Academy?	Convention Candidate?	Other Languages Spoken:
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First and Last Name: melissa sater
Email: Saterm592@gmail.com
Phone number: (515) 422-7014

Working Experience:

Company Name: Walmart Supercenter

Dates of Employment: 2-2017 to present

Job Responsibility:

- - Cashiering
- - zone isles
- -
- -

Company Name: Des staffing at excell marketing

Dates of Employment: 8-16-12-2017

Job Responsibility:

- - package product
- - fill other orders
- - sort products
- -

Company Name: Walmart Supercenter

Dates of Employment: 7-2010 to 6-2016

Job Responsibility:

- - wait on customers
- - due some mods
- - put away product
- - zone shelves

Skills

- - I have like 9 years cashiering exp.
- - a little bit of computer work.
- -
- -

Housekeeping Test

1. During which of the following situation(s) should you wear gloves?
 - a) When handling disinfectant solutions
 - b) When cleaning guest rooms
 - c) When handling soiled linen
 - d) When handling or disposing of waste
 - e) All of the above
2. Which of the following should be cleaned daily?
 - a) Chairs, lamps, and tables
 - b) Tabletops, bed, and handrails
 - c) Grab bars, light, tops of doors and counters
 - d) Floors, sinks, toilets, and latrines
 - e) All of the above
3. True or False: You do not need to use a separate cloth for cleaning bathrooms.
4. True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.

a) Floors	<input checked="" type="radio"/> Daily/ Weekly
b) Toilets and latrines	<input checked="" type="radio"/> Daily/ Weekly
c) Carpets in guest rooms	<input checked="" type="radio"/> Daily/ Weekly
d) Carpets in offices	<input checked="" type="radio"/> Daily/ Weekly
e) Soiled linen	<input checked="" type="radio"/> Daily/ Weekly
6. The best way to clean the floors:
 - a) Scrubbing
 - b) Dry sweeping and dusting
 - c) Sweeping, mopping and dusting
 - d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?
 - a) Leave it for someone else to clean- up
 - b) Wait until the end of your shift to clean it
 - c) Flag the spill and clean it up immediately
 - d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:
 - a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
 - b) Find the janitor on- duty and ask him to clean it up
 - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
 - d) Nothing
9. What do you do if you encounter with bed bugs in a guest room?
Notify your supervisor immediately
10. What do you do if you find Lost and Found items in a guest rooms?
Take it to your supervisor + put the room # you found it in.
11. Describe the difference between a disinfectant and a cleaning solution?
a disinfectant is to get rid of a smell. a cleaning solution is to clean + kill germs.