

Interview Note Sheet

Applicant Information	
Name: <u>Melissa Sator</u>	Interviewer: <u>Jarvis</u>
Date: <u>9/25/17</u>	Rate of Pay: <u>\$10</u>
Position (s) Applied for: <u>Cashier</u>	Referred by: <u>Friend</u>

Test Scores					
Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:
Full-Time
Part-Time

Relevant Experience & Summary of Strengths
<p style="text-align: right;">Total of _____ in Food Service</p> <p style="font-size: 2em; transform: rotate(-30deg); opacity: 0.5;">Cashier Housekeeping</p>

P.O.S. Experience: **Y / N** details: _____

Transportation
<input checked="" type="radio"/> Car <input type="radio"/> Public Transit <input type="radio"/> Carpool (Rider / Driver)

Regions Available to work:
<input checked="" type="radio"/> Metro Area <input type="radio"/> Polk County <input type="radio"/> Indianola <input type="radio"/> Warren County

Certifications (if any)
TIPS <input type="checkbox"/> Serv-Safe <input type="checkbox"/> LEAD <input type="checkbox"/> Other _____ <input type="checkbox"/> Will Submit

Availability
<input type="radio"/> Open <input checked="" type="radio"/> AM only <input type="radio"/> PM only <input checked="" type="radio"/> Weekdays only <input checked="" type="radio"/> Weekends only

Details: _____

Uniforms Owned:
Bistro <input type="checkbox"/> Black Bistro <input type="checkbox"/> Tuxedo <input type="checkbox"/> 1/2 Tuxedo <input type="checkbox"/> Black Vest <input type="checkbox"/> Long Black Tie <input type="checkbox"/>
Chef Coat <input type="checkbox"/> Chef Pants <input type="checkbox"/> Knives <input type="checkbox"/> Black Pants <input type="checkbox"/> Non-Slip Shoes <input type="checkbox"/> Bow Tie <input type="checkbox"/> Other: _____

Would you recommend this applicant for Acrobat Academy?	Convention Candidate?	Other Languages Spoken:

Acrobat

outsourcing

Your Hospitality Staffing Professionals
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First and Last Name: Melissa Sater
Email: Saterm592@gmail.com
Phone number: (515) 422-7014

Working Experience:

Company Name: Walmart Supercenter
Dates of Employment: 2-2017 to present
Job Responsibility:

- - Cashiering
- - zone isles
- -
- -

Company Name: Des staffing at excell marketing
Dates of Employment: 8-16-12-2017
Job Responsibility:

- - package product
- - fill other orders
- - sort products
- -

Company Name: Walmart Supercenter
Dates of Employment: 7-2010 to 6-2016
Job Responsibility:

- - wait on customers
- - due some mods
- - put away product
- - zone shelves

Skills

- - I have like 9 years cashiering exp.
- - a little bit of computer work.
- -
- -

Name: Melissa Sater

Score 12/14

Housekeeping Test

- 95.1
1. During which of the following situation(s) should you wear gloves?
 - a) When handling disinfectant solutions
 - b) When cleaning guest rooms
 - c) When handling soiled linen
 - d) When handling or disposing of waste
 - ☒ e) All of the above
 2. Which of the following should be cleaned daily?
 - a) Chairs, lamps, and tables
 - b) Tabletops, bed, and handrails
 - c) Grab bars, light, tops of doors and counters
 - d) Floors, sinks, toilets, and latrines
 - ☒ e) All of the above
 3. True or False: You do not need to use a separate cloth for cleaning bathrooms.
 4. ☒ True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
 5. Should the following be cleaned daily or weekly? Circle one.
 - a) Floors ☒ Daily ☐ Weekly
 - b) Toilets and latrines ☒ Daily ☐ Weekly
 - c) Carpets in guest rooms ☒ Daily ☐ Weekly
 - d) Carpets in offices ☒ Daily ☐ Weekly
 - e) Soiled linen ☒ Daily ☐ Weekly
 6. The best way to clean the floors:
 - a) Scrubbing
 - b) Dry sweeping and dusting
 - ☒ c) Sweeping, mopping and dusting
 - d) Wet mopping
 7. What should do if you spill liquids or see a liquid spill?
 - a) Leave it for someone else to clean- up
 - b) Wait until the end of your shift to clean it
 - ☒ c) Flag the spill and clean it up immediately
 - d) Not sure
 8. The proper procedure for cleaning spills of blood and other body fluids is:
 - ☒ a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
 - b) Find the janitor on- duty and ask him to clean it up
 - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
 - d) Nothing
 9. What do you do if you encounter with bed bugs in a guest room?
notify your supervisor immediately
 10. What do you do if you find Lost and Found items in a guest rooms?
Take it to your supervisor & put ther room # You found it in.
 11. Describe the difference between a disinfectant and a cleaning solution? a disinfectant is to get rid of a smell. a cleaning solution is to clean & kill germs.