

# Interview Note Sheet

## Applicant Information

Name: <u>Lytonya Al-shams</u>	Interviewer: <u>Diana Zamora</u>
Date: <u>09/26/17</u>	Rate of Pay: <u>\$9.25</u>
Position (s) Applied for: <u>Prep Cook test</u>	Referred by:

## Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	12/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Full-Time
Part-Time

## Relevant Experience & Summary of Strengths

Worked at a nursing home as Cleaning Rooms. Total of \_\_\_\_\_ in Food Service/Hospitality  
 Will loved to work at the KC Zoo as a food prep. prep.  
 Open to work any day any time.

## P.O.S. Experience: Y / N details:

## Transportation




## Regions Available to Work





## Certifications (if any)






## Availability






## Details:

## Uniforms Owned














Would you recommend this applicant for Acrobat Academy?

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Your Hospitality Staffing Professionals  
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name:

Ly Tonya A. Alshams

Email: LyTonya.loves@gmail.com

Phone numbers:

316 674-2513

## Working Experience:

Company Name:

Groves Department

Dates of Employment:

4/14 - 6/17

Job Responsibility:

• Greet Patients } Clean Multiple Rooms  
• Clean Bus Linop }  
• Stock Trays }  
•  
•

Company Name:

Kingsfield Hospital

Dates of Employment:

4/15 - 7/16

Job Responsibility:

• Greet Patients } Clean Multiple Rooms  
• Stock Storage Rooms }  
• Wash Linen Beds }  
• Help Setup }  
• Company Name: Cosmetics Market

Dates of Employment:

10/11 - 10/13

Job Responsibility:

• Train New Employees  
• Set up  
• Label & Make Unique Samples  
• Test Poll Environment (long lines)

## Skills

• Dependable  
• Trustworthy  
• Hard Worker  
• Excellent Communication Skills

## Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

### PLEASE PRINT

Full Name Ulytonya Al-shams Date: 9/27/17  
 Home Telephone (716) 674-2513 Other Telephone (716) 413-3699  
 Present Address 918 E. 9th St. Kansas City, MO 64108  
 Permanent Address, if different from present address: same  
 Email Address ulytonya.alshams@gmail.com

### EMPLOYMENT DESIRED

Position applying for: Prep / Backhouse Salary desired: \$10.00

Are you currently registered with any staffing and/or employment agencies? If so, please list None

Are you applying for: Full-time work? Yes  No  Part-time work? Yes  No

Temporary work, e.g., summer or holiday work? Yes  No  From: \_\_\_\_\_ To: \_\_\_\_\_

How did you find out about our open position? (Please check and fill in proper name of source):

Referral  Name of Referral WALGREENS Newspaper  Job Fair  Agency  Company Website

Other Web Posting  Other Source

Could you work overtime, if necessary? Yes  No  If hired, on what date could you start working? 9/28/17

*Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.*

SPECIFY HOURS <u>AVAILABLE</u> <u>DAILY</u>	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	<u>8:00 AM</u>	<u>4:00 AM</u>	<u>7:00 AM</u>	<u>7:00 AM</u>	<u>7:00 AM</u>	<u>7:00 AM</u>	<u>8 AM</u>
PM	<u>7p</u>	<u>7p</u>	<u>7p</u>	<u>7p</u>	<u>7p</u>	<u>7p</u>	<u>7p</u>

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

### PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes  No  If yes, when? \_\_\_\_\_

Do you have friends or relatives working for Acrobat Outsourcing? Yes  No  If yes, please state name and relationship \_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work? Yes  No

If hired, can you present evidence of your legal right to live and work in this country? Yes  No

State age if you are under 18 \_\_\_\_\_. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes  No

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Your Hospitality Staffing Professionals

Your Position and Duties

Cook/Deli-Clerk

Dates of Employment: From 5/14 To 7/15 Weekly Pay: Starting \$8.35 Ending \$9.10

Reason for Leaving:

Deserted No More Best Downtown

Name and Address of Employer

Deserted No More Best Downtown

Type of Business

Grocery Store Telephone No. 816 595-0050 Supervisor's Name Steve Courtney

Your Position and Duties

Cook/Deli-Clerk

Dates of Employment: From 10/11 To 10/13 Weekly Pay: Starting \$8.35 Ending \$9.75

Reason for Leaving: Language Against Policy

Have you ever been fired from any previous place of employment? If so, please explain: Please Discuss (Excused)

## MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?

Yes  No

If so, describe:

## JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Lyns Wade Telephone No. 816 769-3307

Address: Kansas City, MO

Occupation: Project Justice Relationship: Unlocated Number of Years Acquainted: 7-8 yrs.

Name: Bethany Thackmeyer Telephone No. 816 563-860-8020

Address: Grandview

Occupation: Graphite Worker Relationship: FRIEND Number of Years Acquainted: 7-8 yrs.

Name: Mandy Burrell Telephone No. 816 506-2443

Address: Independence, MO

Occupation: Cook/Deli-Clerk Relationship: FRIEND Number of Years Acquainted: 2-3 yrs.

Multiple Choice (1 point each)

A

1) A gallon is equal to \_\_\_\_ ounces

- a. 56
- b. 145
- c. 32
- d. 128

A

2) Mesclun are what type of vegetable?

- a. Roots
- b. Beans
- c. Salad Greens
- d. Spices

B

3) What does the term braise mean?

- a. Sear quickly on both sides
- b. Slowly cook in covered pan with little liquid
- c. Cook on high heat and quickly
- d. Slowly cook in simmering water

A

4) At what internal temperature must chicken be cooked so that it is safe to eat?

- a. 155 degrees F
- b. 165 degrees F
- c. 175 degrees F
- d. 185 degrees F

B

5) How do you blanche vegetables?

- a. Immerse for a short time in boiling water
- b. Cook lightly in butter over med heat
- c. Soak in cold water overnight
- d. Rub with salt before cooking

C

6) Which of the following ingredients would you pack before measuring?

- a. Olive Oil
- b. Salt
- c. Brown Sugar
- d. White Sugar

C

7) What is Al Dente?

- a. Firm but not hard
- b. Soft to the touch
- c. Very hard
- d. Very soft

B

8) Food should be left out no more than

- a. 2 hours
- b. 3 hours
- c. 4 hours
- d. 5 hours

D 9) Which is the improper way to thaw frozen food?

- a. In the fridge
- b. In a sink with cold water
- c. On the counter
- d. In the microwave

A 10) Which of the following can you use to put out a grease fire?

- a. Baking Soda
- b. Baking Powder
- c. Flour
- d. Water

B 11) What is the temperature range of the danger zone?

- a. 25-135
- b. 40-140
- c. 50-160
- d. 30-130

D 12) Which of the following is listed from smallest to largest?

- a. Dice, chop, mince
- b. Mince, chop, dice
- c. Chop, dice. Mince
- d. Mince, dice, chop

C 13) Which direction should pan handles be turned while cooking on the stove?

- a. Over the fire at all times
- b. Turned towards you for better control
- c. Turned towards the right or left at all times
- d. Over the countertop at all times

C 14) When you poach something, you cook it with what?

- a. Noodles
- b. Vegetables
- c. Liquid
- d. Oil

B 15) Which spoon is used to remove fat from soups and stews?

- a. Basting Spoon
- b. Ladle
- c. Slotted Spoon
- d. Portion Spoon

C 16) Which of the following means to cook in a small amount of fat?

- a. Season
- b. Sauté
- c. Broil
- d. Boil
- e. Fry



**SENSITIVE BUT UNCLASSIFIED**

**Case Verification Number: 2017269152213CB**

Report Prepared: 09/26/2017

**Company Information**

Company ID: 139349

Company Name: Acrobat Outsourcing

**Employee Information**

Last Name: Al Shams

Date of Birth: 08/02/1970

Hire Date: 09/26/2017

First Name: Latonya

Social Security Number: \*\*\*-\*\* 7040

Citizenship Status: A citizen of the United States

**Document Information**

List B Document: ID card issued by a U.S. federal, state or local government agency

List C Document: Social Security Card

**Case Status Information**

Final Case Result: Employment Authorized

Case Submitted On: 09/26/2017

Closed On: 09/26/2017

Closure Statement: The employee continues to work for the employer after receiving an Employment Authorized result.

**SENSITIVE BUT UNCLASSIFIED**