

Interview Note Sheet

Applicant Information

Name: <u>Lutonya Al-Shams</u>	Interviewer: <u>Diana Zamora</u>
Date: <u>09/26/17</u>	Rate of Pay: <u>\$9.25</u>
Position (s) Applied for: <u>Prep Cook test</u>	Referred by:

Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	<u>18/20</u>	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Worked at a nursing home as Cleaning Rooms Prep.
 will loved to work at the KC Zoo as a food Prep.
 Open to work any day any time.

P.O.S. Experience: Y / N details:

Transportation

Car

Public Transit

Carpool (Rider / Driver)

Regions Available to work:

Kansas City,KS

Overland Park,KS

Kansas City,MO

Independence,MO

Certifications (if any)

TIPS

Serv-Safe

LEAD

Other

Will Submit

Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

Uniforms Owned

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other:

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

Acrobat

outsourcing

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: LyTonya A. Alshams
Email: lytonyaalshams@gmail.com
Phone number: 816 674 2513

Working Experience:

Company Name: GROVES Retirement

Dates of Employment: 4/17 - 6/21/17

Job Responsibility:

- Greet Patients
 - Clean Dust Mop
 - Stock Trash
- } Clean Multiple Rooms

Company Name: Kaiser Hospital

Dates of Employment: 9/15 - 7/16

Job Responsibility:

- Greet Patients
 - Stock Storage Rooms
 - Wash Mop & Beads
 - Mop Stairs
- } Clean Multiple Rooms

Company Name: Continous Market

Dates of Employment: 10/11 - 10/13

Job Responsibility:

- Train New Employees
- Setup
- Label & make unique sandwiches
- Fast pace Environment (long lines)

Skills

- Dependable
- Friendly
- Hard-worker
- Excellent Communication skills

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name LyTonya Al-shams Date: 9/27/17
 Home Telephone 918 644-2513 Other Telephone 918 413-3699
 Present Address 918 E. 9th St. Kansas City, MO 64108
 Permanent Address, if different from present address: Same
 Email Address lytonyaalshams@gmail.com

EMPLOYMENT DESIRED

Position applying for: Prep / Backhouse Salary desired: \$10.00
 Are you currently registered with any staffing and/or employment agencies? If so, please list no

Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☒ No ☐
 Temporary work, e.g., summer or holiday work? Yes ☒ No ☐ From: _____ To: _____
 How did you find out about our open position? (Please check fill in proper name of source):
 Referral ☒ Name of Referral WALG-IN Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐
 Other Web Posting ☐ Other Source ☐
 Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working? 9/28/17

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	<u>8:00 AM</u>	<u>7:00 AM</u>	<u>7:00 AM</u>	<u>7:00 AM</u>	<u>7:00 AM</u>	<u>7:00 AM</u>	<u>8 AM</u>
PM	<u>7p</u>	<u>7p</u>	<u>7p</u>	<u>7p</u>	<u>7p</u>	<u>7p</u>	<u>7p</u>
Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:							

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☒ If yes, when? _____
 Do you have friends or relatives working for Acrobat Outsourcing? Yes ☐ No ☒ If yes, please state name and relationship _____
 If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐
 If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐
 State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.
 Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐

Acrobat

outsourcing

Your Hospitality Staffing Professionals

Your Position and Duties

COOK / Deli-CLERK

Dates of Employment: From

5/14 To 7/15

Weekly Pay: Starting

\$8.35

Ending

\$9.10

Reason for Leaving:

Name and Address of Employer

Consentinos Market - 13th Downtown

Type of Business

Grocery Store

Telephone No.

816 515-0050

Supervisor's Name

Steve Courtney

Your Position and Duties

Trainer - Deli-CLERK

Dates of Employment: From

10/11 To 10/13

Weekly Pay: Starting

\$8.50

Ending

\$9.75

Reason for Leaving:

Language Barrier Policy

Have you ever been fired from any previous place of employment? If so, please explain:

PLEASE DISCUSS (EXCUSED)

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?

Yes ☐ No ☒

If so, describe:

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: CHRIS WADE

Telephone No. 816 769-3307

Address

Kansas City, MO

Occupation:

Project Justice

Relationship:

Advocate

Number of Years Acquainted:

7-8 YRS.

Name: Bethany Harkman

Telephone No. 816 563-860-8020

Address

Grandview

Occupation:

Group Home Worker

Relationship:

FRIEND

Number of Years Acquainted:

7-8 YRS.

Name: Larry Burrell

Telephone No. 816 506-2443

Address

Independence, MO

Occupation:

COOK / Deli-CLERK

Relationship:

FRIEND

Number of Years Acquainted:

2-3 YRS.

Multiple Choice (1 point each)

- A 1) A gallon is equal to _____ ounces
- a. 56
 - b. 145
 - c. 32
 - d. 128
- A 2) Mesclun are what type of vegetable?
- a. Roots
 - b. Beans
 - c. Salad Greens
 - d. Spices
- B 3) What does the term braise mean?
- a. Sear quickly on both sides
 - b. Slowly cook in covered pan with little liquid
 - c. Cook on high heat and quickly
 - d. Slowly cook in simmering water
- A 4) At what internal temperature must chicken be cooked so that it is safe to eat?
- a. 155 degrees F
 - b. 165 degrees F
 - c. 175 degrees F
 - d. 185 degrees F
- B 5) How do you blanch vegetables?
- a. Immerse for a short time in boiling water
 - b. Cook lightly in butter over med heat
 - c. Soak in cold water overnight
 - d. Rub with salt before cooking
- C 6) Which of the following ingredients would you pack before measuring?
- a. Olive Oil
 - b. Salt
 - c. Brown Sugar
 - d. White Sugar
- C 7) What is Al Dente?
- a. Firm but not hard
 - b. Soft to the touch
 - c. Very hard
 - d. Very soft
- B 8) Food should be left out no more than
- a. 2 hours
 - b. 3 hours
 - c. 4 hours
 - d. 5 hours

Prep Cooks Test

- D 9) Which is the improper way to thaw frozen food?
- a. In the fridge
 - b. In a sink with cold water
 - c. On the counter
 - d. In the microwave
- A 10) Which of the following can you use to put out a grease fire?
- a. Baking Soda
 - b. Baking Powder
 - c. Flour
 - d. Water
- B 11) What is the temperature range of the danger zone?
- a. 25-135
 - b. 40-140
 - c. 50-160
 - d. 30-130
- D 12) Which of the following is listed from smallest to largest?
- a. Dice, chop, mince
 - b. Mince, chop, dice
 - c. Chop, dice, Mince
 - d. Mince, dice, chop
- C 13) Which direction should pan handles be turned while cooking on the stove?
- a. Over the fire at all times
 - b. Turned towards you for better control
 - c. Turned towards the right or left at all times
 - d. Over the countertop at all times
- C 14) When you poach something, you cook it with what?
- a. Noodles
 - b. Vegetables
 - c. Liquid
 - d. Oil
- B 15) Which spoon is used to remove fat from soups and stews
- a. Basting Spoon
 - b. Ladle
 - c. Slotted Spoon
 - d. Portion Spoon
- C 16) Which of the following means to cook in a small amount of fat?
- a. Season
 - b. Sauté
 - c. Broil
 - d. Boil
 - e. Fry



SENSITIVE BUT UNCLASSIFIED

Case Verification Number: 2017269152213CB

Report Prepared: 09/26/2017

Company Information

Company ID: 139349

Company Name: Acrobat Outsourcing

Employee Information

Last Name: Al Shams

First Name: Latonya

Date of Birth: 08/02/1970

Social Security Number: *** ** 7040

Hire Date: 09/26/2017

Citizenship Status: A citizen of the United States

Document Information

List B Document: ID card issued by a U.S. federal, state or local government agency

List C Document: Social Security Card

Case Status Information

Final Case Result: Employment Authorized

Employer Case ID:

Case Submitted On: 09/26/2017

Case Submitted By: SGON7369

Closed On: 09/26/2017

Closed By: SGON7369

Closure Statement: The employee continues to work for the employer after receiving an Employment Authorized result.

SENSITIVE BUT UNCLASSIFIED