

Romeo Reeves
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Education Thurgood Marshall High School—May 2015

Overview Develop professional work experience utilizing time management, communication skills, and outgoing personality to meet organizational goals.

- Exceptional Customer Service
- Creativity and Innovation
- Ability to work with a team and open to diversity
- Leadership and Initiative
- Problem Solving
- Punctilious
- Computer Proficiency
- Impeccable Work Ethic

Relevant Experience *MYEEP*, San Francisco, CA

Job Readiness Training

Accomplishments:

- Completed workshop series of trainings on work etiquette, ethics, and financial literacy
- Successful completion of resume, application, and job interview trainings

Northridge Community Garden, Youth Team Gardener, San Francisco, CA

Maintained garden for local community, healthy eating education

Accomplishments:

- Worked with a team to construct an irrigation system to help conserve water.
- Harvested fresh fruits and vegetables for the elderly
- Collaborated with other local gardens to help promote healthy eating habits.

Earth Stewards Program, Apprentice, San Francisco, CA

Maintained garden for local community, establish community safety standards

Accomplishments:

- Worked with a team to prevent wildfires
- Took initiative to help new gardeners make a smooth transition into the organization
- Took leadership role in educating new gardeners on organizational and gardening procedures and tasks
- Promoted healthy eating by harvesting fresh and organic food for families

Public Utilities Commission, Intern, San Francisco, CA

Interned at the Department of Public Works

Accomplishments:

- Learned strategic planning
- Developed innovative concepts that expressed SF culture
- Practiced punctuality

Levi's, San Francisco, CA

Worked as a Sales Associate/Stock Associate

Accomplishments:

- Developed customer services skills
- Developed organization skills
- Developed Time Management
- Met employee sales goals