

ANTOINETTE GEORGE

Dallas, Texas 75227 • 469-554-3626 • antoinettegeorge81@mail.com

EDUCATION

HIGH SCHOOL

KIMBALL HIGH SCHOOL

Dallas, TX.

KEY COMPETENCIES

- Monitoring
 - Reading Comprehension
 - Speaking
 - Time Management
 - Judgment and Decision Making
 - Active Learning
 - Equipment Selection
 - Equipment Maintenance
 - Active Listening
 - Service Orientation
 - Complex Problem Solving
-

PROFESSIONAL EXPERIENCE

JANITORIAL CLEANER

January 2017 - February 2017

DALLAS CONVENTION CENTER

Dallas, TX.

- Coordinate activities with other departments to ensure that services are provided in an efficient and timely manner.
- Inspect and evaluate the physical condition of facilities to determine the type of work required.

JANITORIAL CUSTODIAN

March 2016 - January 2017

ROMARK LOGISTICS

Lancaster, TX.

- Perform or assist with cleaning duties as necessary.
- Coordinate activities with other departments to ensure that services are provided in an efficient and timely manner.
- Inspect and evaluate the physical condition of facilities to determine the type of work required.
- Select the most suitable cleaning materials for different types of linens, furniture, flooring, and surfaces.
- Inventory stock to ensure that supplies and equipment are available in adequate amounts.

JANITORIAL CLEANER

January 2015 - December 2016

GOOTEE VENTURES INC.

Dallas, TX.

- Perform or assist with cleaning duties as necessary.
 - Investigate complaints about service and equipment, and take corrective action.
 - Coordinate activities with other departments to ensure that services are provided in an efficient and timely manner.
 - Inspect and evaluate the physical condition of facilities to determine the type of work required.
 - Select the most suitable cleaning materials for different types of linens, furniture, flooring, and surfaces.
 - Instruct staff in work policies and procedures, and the use and maintenance of equipment.
 - Issue supplies and equipment to workers.
-

TOOLS & TECHNOLOGY

- Basic Computer Skills