.̣ Chipper

Email: chipper@alumni.usc.edu

Phone 424-571-2447

I am seeking employment in an organization that can take advantage of my education and experience in a variety of fields including marketing, wholesale, retail management, and social networking. I have an amazing computer technology background as well as a variety of personal life experiences. My written and verbal communication skills are top-notch. In person, I am warm, welcoming, respectful and respectable. I would find it exciting to adapt to your scheduling needs.

Additionally, I can be of assistance with

a) designing and maintaining social media campaigns

c) marketing and desktop publishing

d) computer technology hardware and software (win/unix/osx)

e) data entry, accounting, web design, networking and security

 One of my first jobs was working for a firm where our mission was to raise funding for

non-profit organizations. I started as a fundraiser and then rose to be a computer tech,

statistician and programmer. After college, I began to take additional course work in

cinema and television production. Please review my qualifications and consider me during your staffing effort.

-T. Chipper

T. Chipper

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Objective: Seeking employment where my skills and experience in customer support, computer networks, computer hardware support, desktop publishing, writing and editing can be put to constructive use.

Experience

March 2012 - Present   *Booking and Entertainment Assistant*

Southern California Apple Box Factory Corporation http://appleboxfactory.com/

Responsibilities include accounting, purchasing, marketing, hr and web site development.

February 2010 - October 2011   *Computer Services Consultant II*

University of Southern California Information Technology Services

Responsibilities included supervising and assisting full time computer consultants with Unix, Mac and Windows in person, via telephone, through email or using on-line chat.

November 2007 - February 2010   *Computer Services Consultant I*

University of Southern California Information Technology Services

Responsibilities included assisting faculty, staff and students with general help desk issues and issues specific to the University of Southern California computing environment.

November 2003 - November 2007   *Teaching Assistant/Lab Technician*

Los Angeles Unified School District

Responsibilities included assisting faculty, staff and students with general help desk issues and issues specific to the LAUSD computing environment.

March 1996 – May 1998 *Resident Advisor*

University of Southern California Office for Residential and Greek Life

Responsibilities included facilitating social and informational programs.

Education

2003 Bachelor of Science, Sociology (emphasis industrial relations and human resources)

University of Southern California

2002 Associate of Science, Computer Software

West Los Angeles College

References

1) Jeff Ugai, Professor Emeritus, Hastings College of Law   ju@appleboxfactory.com

a) co worker while in house consultant for USC Information Technology Services 2007-2011

b) co worker appleboxfactory.com project May 2011 - Present

2) Professor Deron Overpeck   deron.overpeck@gmail.com

a) Instructor, Courses in Cinema Los Angeles City college 2003-2003

3) Natasha Perez   nbp@appleboxfactory.com

a) co-worker Factor, Fox and Associates February 1989- May 1993

b) co-worker Harris and Harris Marketing   April 1993 - July 1994

c) co-worker appleboxfactory.com project May 2011 - Present