

Edwina Nivins

Hayward, CA

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I am a fast learner

Fast worker

Team player

Reliable

Dependable

Work well under pressure and stress

Authorized to work in the US for any employer

WORK EXPERIENCE

Food Production Worker

Plated - Union City, CA - April 2016 to ^{September} 2017

Peeling/chopping fruits and vegetables.

Packing and labeling fruits and vegetables.

Verifying labels.

Printing labels of food product.

Comfortable working in cold environment.

Able to stand for long periods of time.

Able to lift 25 pounds.

Fulfillment Associate

thredUP Inc - San Leandro, CA - September 2015 to September 2016

Receive goods, and reconcile against all pertinent supplier information.

Inspect apparel and accept it into inventory based on thredUP's high standards regarding condition, brand, and sizing.

Itemize, photograph, hang, pick, and pack apparel and related items.

Stocker/Cashier

DDS Discount - San Leandro, CA - June 2010 to August 2015

Responsibilities

On a timely matter unload trailer place items in their correct place. Hang and hang tags apparel, responsible for sizing, responsible for go-backs, returns, customer service, back-up cashier

Accomplishments

Everything we did at this job was on a timely matter, and this was my first job that everything was done on a timely matter, and I did great work that's why I'm looking to expand my skills.

Skills Used

Cashier, fast, efficient, customer service

Housekeeper

CLAREMONT RETIREMENT VILLAGE - Oakland, CA - April 2012 to July 2015

Responsibilities

Housekeeper is responsible for the cleanliness and neatness of assigned apartments and common areas

Perform general housekeeping duties in apartments, such as, vacuuming, cleaning bathrooms and kitchen, and dusting of all cleared flat surfaces.

Perform general housekeeping duties of hallways and common areas as directed by supervisor.

Maintain all equipment and supplies in proper condition.

Accomplishments