

# Steven Guillen

Hayward, CA

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Hard working individual ready to take on any task that is presented. Proficient in following directions in order to get the job done. Looking to obtain a position that will enable me to use my strong organizational skills, hard working mentality, and ability to work well with people. Authorized to work in the US for any employer

## WORK EXPERIENCE

### Lead Cook

Aloft Hotels - San Jose, CA - 2016-11 - Present

- Follow kitchen recipes
- Ensure safety and quality
- Run kitchen by myself

### Graphic Designer

Self - 2012-04 - Present

Employed

- Design logos for t-shirts
- Work with different artists
- Website design
- Skills in Photoshop

### Lead Cook/Trainer

Restaurant & Bar - Cupertino, CA - 2015-04 - 2016-09

- In charge of ensuring quality, safety, and sanitation
- Put in food orders
- Work with bartender to make sure guests are satisfied
- Revise and improve the current menu-Lazy Dog Restaurant & Bar, Cupertino, California 04/2015- 09/2016

Lead Cook

- Line check and safety/sanitation
- Closing shifts being in charge of kitchen staff
- Work in a fast pace environment
- Knowledge of all the recipes
- Monitoring ticket times
- In charge of training program
- Ensure quality of food
- Skills in the following stations; Appetizer/ Pantry/ Saute/ Grill/ Pizza/ Wok

### Cook

Aramark - 2015-01 - 2015-04

- Prep food and ensure safety
- Follow recipes and presentation
- Deal with guests head on
- Fast pace environment

**Cook**

Line - 2013-11 - 2015-02

- Prep food and portion
- Work on multiple orders at a time
- Work in a fast paced environment
- Maintain station clean and sanitized

**Helper**

Guillen - 2012-10 - 2015-01

General Labor

- Work on different projects
- Maintain job site clean and safe
- Help with job estimate on Excel spreadsheet
- Pick up and deliver supplies

**Service Assistant**

Brewhouse - Cupertino, CA - 2012-03 - 2012-09

- Attend customers when asked
- Clean-up tables/floors.

**Dish Washer**

Brewhouse - Cupertino, CA - 2011-12 - 2012-03

Duties included cleaning up floors, taking out trash, and washing dishes

**EDUCATION****High school or equivalent**

Boynton High School

2011 - 2012

**SKILLS**

Microsoft Office / Excel

**ADDITIONAL INFORMATION**

Fluent in Spanish