

# Acrobat

outsourcing  
Your Hospitality Staffing Professionals

## Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

### PLEASE PRINT

Full Name Richard Clerk Date 11/3/17  
Home Telephone (512) 201-0337 Other Telephone: ( )  
Present Address 2124 Burton Dr. #133 Austin TX 78741  
Permanent Address, if different from present address:  
Email Address hurritoguy16@hotmail.com

### EMPLOYMENT DESIRED

Position applying for: Any Salary desired: All  
Are you currently registered with any staffing and/or employment agencies? If so, please list

Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☒ No ☐  
Temporary work, e.g., summer or holiday work? Yes ☒ No ☐ From:            To:             
How did you find out about our open position? (Please check fill in proper name of source):  
Referral ☒ Name of Referral Samantha Duncan Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐  
Other Web Posting ☐ Other Source ☐  
Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working?           

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM							
PM							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

### PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☒ If yes, when?             
Do you have friends or relatives working for Acrobat Outsourcing? Yes ☒ No ☐ If yes, please state name and relationship  
Samantha Duncan, Destin Ward  
If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐  
If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐  
State age if you are under 18           . If you are under 18, hire is subject to verification that you are of minimum legal age to work.  
Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

## EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	NO
Are you computer literate? If so, list software knowledge under "Special."		YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special: Aloha, Focus; TRBC and FH current			

## EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☐ No ☒ If so, may we contact your current employer? Yes ☐ No ☐

Name and Address of Employer Friends Bar 208 E. 6th  
Type of Business Bar Telephone No. (512) 777 0139 Supervisor's Name Tommy  
Your Position and Duties Bar Back / Bartender

Dates of Employment: From 1/17 To 10/17 Weekly Pay: Starting Tip Ending   
Reason for Leaving: Fired

Name and Address of Employer Darwin's 221 E. 6th  
Type of Business Bar/Pub Telephone No. (512) 636 3633 Supervisor's Name CJ  
Your Position and Duties Door / Kitchen

Dates of Employment: From 4/16 To 1/17 Weekly Pay: Starting 10/hr Ending 11/hr  
Reason for Leaving: Take job @ Friends

Name and Address of Employer Bikini's Sports Bar 214 E. 6th  
Type of Business Bar & Grill Telephone No. ( ) Supervisor's Name Josh

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Your Position and Duties Bar Back

Dates of Employment: From 2/16 To 5/17

Weekly Pay: Starting Tips Ending \_\_\_\_\_

Reason for Leaving: Take job @ Darwins

Name and Address of Employer The Lodge 411 E. 6th

Type of Business Bar

Telephone No. (\_\_\_\_) \_\_\_\_\_

Supervisor's Name Molice

Your Position and Duties Door/Barback

Dates of Employment: From 1/16 To 3/16

Weekly Pay: Starting 500<sup>00</sup>/wk Ending 500<sup>00</sup>/wk

Reason for Leaving: Wanted Owner, no consistency in tasks

Have you ever been fired from any previous place of employment? If so, please explain: Yes, Nobody's perfect.

## MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?  
If so, describe: \_\_\_\_\_

Yes \_\_\_\_\_ No X

## JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Darren Hatch

Telephone No. (509) 498-4029

Address 86 Rainey

Occupation: Bar Manager

Relationship: Friend

Number of Years Acquainted: 4

Name: Dustin Ward

Telephone No. (512) 919-9074

Address 96 Rainey

Occupation: Real Estate

Relationship: Friend

Number of Years Acquainted: 15+

Name: Samantha Duncan

Telephone No. (512) 468 5240

Address 2124 Burton Dr.

Occupation: Bartender/Server

Relationship: Lady

Number of Years Acquainted: 1

**Please Read Carefully, Initial Each Paragraph and Sign Below**

DC

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

DC

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

DC

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

DC

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

DC

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

**Applicant's Signature**

*Paul Mac*

**Date**

11/3/17

**Certificate #** 7058176

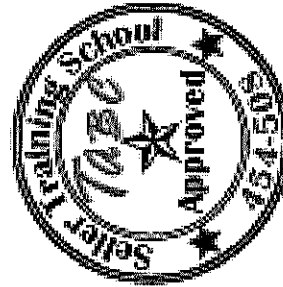
*Texas Alcoholic Beverage Commission*

**Seller Training Certification**

**Richard Clark**

\_\_\_\_\_  
Trainee's Name

**has completed a TABC approved Seller  
Training Program.**



Expiration date: **11/02/2019**

2 years from date of issue

*Caleb Smith*

\_\_\_\_\_  
Trainer Signature



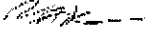
eFoodHandlers

is Awarded to

**RICHARD CLARK**

In recognition for completing  
eFoodhandlers Basic Food Safety Course  
TEXAS Version

Certificate ID: 2017b2376182 Issued: 11/02/2017 Expires: 11/2/2020

Official Issuer: 



# Interview Note Sheet

## Applicant Information

Name: Richard Clark  
 Date: 11/3/2017  
 Position (s) Applied for: Any

Interviewer: Cassie Beneliza  
 Rate of Pay: Any  
 Referred by:

## Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

## Seeking:

Full-Time

Part-Time

## Relevant Experience & Summary of Strengths

Total of \_\_\_\_\_ in Food Service/Hospitality

Bar  
Kitchen  
Server

P.O.S. Experience: Y / N details: Aloha

## Transportation

Car

Public Transit

Carpool ( Rider / Driver )

## Regions Available to work:

## Certifications (if any)

TABC

Food Handler's

LEAD

Other \_\_\_\_\_

Will Submit

## Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

## Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: \_\_\_\_\_

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken: