

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Mark Antony Hamilton Date: 11-22-17
Home Telephone (816) 469-1384 Other Telephone (816) 839-2438
Present Address 3219 Highland K.C. Mo. 64109
Permanent Address, if different from present address: _____
Email Address mark.hamilton622@yahoo

EMPLOYMENT DESIRED

Position applying for: any
Are you currently registered with any staffing and/or employment agencies? If so, please list
Salary desired: \$12.00

Are you applying for: Full-time work? Yes X No _____ Part-time work? Yes X No _____
Temporary work, e.g., summer or holiday work? Yes X No _____ From: _____ To: _____
How did you find out about our open position? (Please check fill in proper name of source):
☐ Referral ☐ Name of Referral _____
☐ Other Web Posting ☐ Other Source _____
☒ Newspaper ☐ Job Fair ☐ Agency ☒ Company Website ☐ _____
Could you work overtime, if necessary? Yes X No _____ If hired, on what date could you start working? _____

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:	<u>any</u>						
PM	<u>any</u>	<u>any</u>	<u>any</u>	<u>any</u>	<u>any</u>	<u>any</u>	<u>any</u>
AM	<u>any</u>	<u>any</u>	<u>any</u>	<u>any</u>	<u>any</u>	<u>any</u>	<u>any</u>

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes _____ No X If yes, when? _____
Do you have friends or relatives working for Acrobat Outsourcing? Yes _____ No X If yes, please state name and relationship _____
If hired, would you have a reliable means of transportation to and from work? Yes X No _____
If hired, can you present evidence of your legal right to live and work in this country? Yes X No _____
State age if you are under 18 _____ If you are under 18, hire is subject to verification that you are of minimum legal age to work.
Are you able to perform the essential functions of the job for which you are applying? Yes X No _____

Type of Business _____ Telephone No. () _____ Supervisor's Name _____

Name and Address of Employer _____

Reason for Leaving: _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Your Position and Duties _____

Type of Business _____ Telephone No. () _____ Supervisor's Name _____

Name and Address of Employer _____

Reason for Leaving: _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Your Position and Duties _____

Type of Business _____ Telephone No. (816) 432-1200 _____ Supervisor's Name Carlos

Name and Address of Employer _____

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☐ No ☐

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

EMPLOYMENT HISTORY

NAME OF SCHOOL		K.C. MO.		G.E.D.		DID YOU GRADUATE?	
CITY & STATE		K.C. MO.		G.E.D.		yes	
Do you have any special licenses, certificates or special training? If so please list under "Special."		YES		NO		NO	
Are you computer literate? If so, list software knowledge under "Special."		YES		NO		NO	
Are you proficient with Point of Sales Systems? If so please list which ones under "Special."		YES		NO		NO	
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES		NO		NO	
Special:		Food service					

EDUCATION & SKILLS

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.) _____

Acrobat
Your Hospitality Staffing Professionals
Outsourcing

Your Position and Duties

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving:

Name and Address of Employer

Type of Business Telephone No. () _____ Supervisor's Name

Your Position and Duties

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving:

Have you ever been fired from any previous place of employment? If so, please explain:

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No _____

If so, describe:

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Telephone No. () _____

Address

Occupation: Relationship: Number of Years Acquainted: _____

Name: Telephone No. () _____

Address

Occupation: Relationship: Number of Years Acquainted: _____

Name: Telephone No. () _____

Address

Occupation: Relationship: Number of Years Acquainted: _____

Please Read Carefully, Initial Each Paragraph and Sign Below

M.H. I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

M.H. I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

M.H. I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

M.H. I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

M.H. Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Mark Stewart

Date

11-20-17

Name: Mark Hamilton

Housekeeping Test

Score 13/14

90%

1. During which of the following situation(s) should you wear gloves?

- a) When handling disinfectant solutions
- b) When cleaning guest rooms
- c) When handling soiled linen
- d) When handling or disposing of waste
- e) All of the above

2. Which of the following should be cleaned daily?

- a) Chairs, lamps, and tables
- b) Tabletops, bed, and handrails
- c) Grab bars, light, tops of doors and counters
- d) Floors, sinks, toilets, and latrines
- e) All of the above

3. True or False: You do not need to use a separate cloth for cleaning bathrooms.

False

4. True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.

True

5. Should the following be cleaned daily or weekly? Circle one.

- a) Floors Daily/Weekly
- b) Toilets and latrines Daily/Weekly
- c) Carpets in guest rooms Daily/Weekly
- d) Carpets in offices Daily/Weekly
- e) Soiled linen Daily/Weekly

6. The best way to clean the floors:

- a) Scrubbing
- b) Dry sweeping and dusting
- c) Sweeping, mopping and dusting
- d) Wet mopping

7. What should do if you spill liquids or see a liquid spill?

- a) Leave it for someone else to clean-up
- b) Wait until the end of your shift to clean it
- c) Flag the spill and clean it up immediately
- d) Not sure

8. The proper procedure for cleaning spills of blood and other body fluids is:

- a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
- b) Find the janitor on-duty and ask him to clean it up
- c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
- d) Nothing

9. What do you do if you encounter with bed bugs in a guest room?

inform someone immediately

10. What do you do if you find Lost and Found items in a guest room?

Turn them in

11. Describe the difference between a disinfectant and a cleaning solution?

one disinfects - one clean

Score 9/10

Dishwasher Test

1) After washing your hands, which item should be used to dry them?

- a) Clean apron
- ☒ b) Sanitized wiping cloth
- c) Single use paper towel
- d) Common used cloth

2) While washing dishes by hand, which item should you wear?

- a) Cutting glove
- ☒ b) Oven Mitt
- c) Rubber glove
- d) Nothing

3) When should you wash your hands?

- a) Before you start work
- b) After handling non-food items (garbage, money, cleaning chemicals)
- c) After using the restroom
- ☒ d) All of the above

4) If you need to move a heavy load, you should PULL and not PUSH the object.

- a) True
- ☒ b) False

5) Which of the following could you be at risk for getting burned from?

- a) Steam from boiling pots
- b) Hot liquids (coffee, soup, tea)
- c) Hot equipment (ovens, pots, chaffing dishes)
- d) Harsh chemicals
- ☒ e) All of the above

6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.

- ☒ a) True
- b) False

7) What should you do if you spill liquids or see a liquid spill?

- a) Leave it for someone else to clean-up
- b) Wait until the end of your shift to clean it
- ☒ c) Flag the spill and clean it immediately
- d) Not sure

8) When handling hot items you should?

- a) Wear rubber gloves
- b) No need to wear anything
- ☒ c) Use an oven mitt or dry cloth towel
- d) Nothing

9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?

- ☒ a) Rinsing
- b) Scrapping
- c) Washing
- d) Sanitizing

10) What is the proper method for cleaning and sanitizing stationary equipment?

- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
- b) Spray with a sanitizing solution, then rinse with clean water and dry
- ☒ c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
- d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution

Case Verification Number: 2017325135016WP

Report Prepared: 11/21/2017

Company Information

Company ID: 139349

Company Name: Acrobat Outsourcing

Employee Information

Last Name: hamilton

Date of Birth: 03/14/1965

Hire Date: 11/20/2017

Document Information

List B Document: Driver's license or ID card issued by a U.S. state or outlying possession

Document Name: Driver's license

Driver's License or ID Card Number:

Case Status Information

Current Case Result: Employment Authorized

Case Submitted On: 11/21/2017

SENSITIVE BUT UNCLASSIFIED

Employer Case ID:

Case Submitted By: SGOIN7369

SENSITIVE BUT UNCLASSIFIED

List C Document: Social Security Card

Document State: Missouri

Document Expiration Date: 03/14/2019

Citizenship Status: A citizen of the United States

Social Security Number: *** ** 2573

First Name: mark

SENSITIVE BUT UNCLASSIFIED

Acrobat

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Mark Hamilton
Email: mark.hamilton@acrobat.com
Phone number: 816-839-0438

Working Experience:

Company Name: Out Source Staffing
Dates of Employment: 01-12-14 - 11-24-17
Job Responsibility:

Company Name: Mac Property
Dates of Employment: 08-17-11 to 01-14
Job Responsibility:

Company Name: Action Painting
Dates of Employment: 08-01-09 - 07-20-11
Job Responsibility:

Skills

800.236.2276 • info@acrobatoutsourcing.com

Interview Note Sheet

Applicant Information	
Name: Mark Hamilton	Date: 11/20/17
Position (s) Applied for: Housekeeper/Dishwashing	Referred by:
Interviewer: Steven Gonzalez	Rate of Pay: 9-11

Test Scores			
Server	%	35	/35
Prep Cook	%	20	/20
Grill Cook	%	40	/40
Dishwasher	%	10	/10
Bartender	%	35	/35
Barista	%	15	/15
Cashier	%	15	/15
Housekeeping	%	13	/16
	%	90	

Seeking:	Full-Time	Part-Time
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Relevant Experience & Summary of Strengths	
Total of _____ in Food Service/Hospitality Mark Hamilton is looking for a fulltime job. He is working for one source staffing. Mark did really well on his housekeeping and Dishwashing. <i>test</i>	

P.O.S. Experience: Y / N details:	
Transportation	
Car	Public Transit
Regions/Available to work	
Kansas City, KS	Overland Park, KS
Kansas City, MO	Independence, MO
Grill/Cook/Barista	
TIPS	Serv-Safe
LEAD	Other
Will Submit	
Availability	
Open	AM only
PM only	Weekdays only
Weekends only	
Uniforms Owned	
Bistro	Black Bistro
Black Vest	1/2 Tuxedo
Long Black Tie	Black Pants
Knives	Non-Slip Shoes
Other:	Bow Tie
Would you recommend this applicant for Acrobat Academy?	
Convention Candidate?	
Other Languages Spoken:	

Dishwasher Test

Score 9 / 10

1) After washing your hands, which item should be used to dry them?

- a) Clean apron
- b) Sanitized wiping cloth
- c) Single use paper towel
- d) Common used cloth

2) While washing dishes by hand, which item should you wear?

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- a) True
- b) False

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- d) Harsh chemicals
- e) All of the above

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- a) True
- b) False

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- d) Not sure

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- c) Use an oven mitt or dry cloth towel
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- b) Scraping
- c) Washing
- d) Sanitizing

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- b) Spray with a sanitizing solution, then rinse with clean water and dry
- c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
- d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution



Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Marc A. Hamilton Date: 10-16-19
 Home Telephone (816) 825-6997 Other Telephone (816) 309-5636
 Present Address 3219 Highland K.C. Mo. 64109
 Permanent Address, if different from present address: same
 Email Address Mh0278954@gmail.com

EMPLOYMENT DESIRED

Position applying for: Dispatcher (prep) Salary desired: 11.50
 Are you currently registered with any staffing and/or employment agencies? If so, please list no

Are you applying for:
 Full-time work? Yes ☒ No ☐ Part-time work? Yes ☒ No ☐
 Temporary work, e.g., summer or holiday work? Yes ☐ No ☐ From: _____ To: _____
 How did you find out about our open position? (Please check fill in proper name of source):
☒ Referral ☐ Name of Referral Mart Hardin ☐ Newspaper ☐ Job Fair ☐ Agency
 Company Website ☐ Other Web Posting ☐ Other Source ☐
 Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working? _____

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
all							
AM							
PM							
Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:							

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☒ No ☐ If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes ☒ No ☐ If yes, please state name and relationship Mark Hardin

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐
State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐
If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to any and all Fair Chance Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL <u>Lincoln Academy</u>	CITY & STATE <u>K.C. Mo.</u>	GRADE OR DEGREE <u>COMPLETED</u>	DID YOU GRADUATE? <u>G.E.D.</u>
Do you have any special licenses, certificates or special training? If so please list under "Special".	<u>YES</u>		<u>NO</u>
Are you computer literate? If so, list software knowledge under "Special."	<u>YES</u>		<u>NO</u>
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."	<u>YES</u>		<u>NO</u>
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."	<u>YES</u>		<u>NO</u>
Special: <u>exp. in Foodservice</u>			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☐ No ☐

Name and Address of Employer _____
Type of Business _____ Telephone No. () _____ Supervisor's Name _____
Your Position and Duties _____

Dates of Employment: From Jan 2016 To Sept 2019
Reason for Leaving: no work Avail.

Name and Address of Employer Labor Max 781 Kansas Ave
Type of Business Temp Telephone No. 913, 236-1300 Supervisor's Name AL
Your Position and Duties Dishwasher prep cook

Dates of Employment: From _____ To _____
Reason for Leaving: _____

Name and Address of Employer _____
Type of Business _____ Telephone No. () _____ Supervisor's Name _____
Your Position and Duties _____

Dates of Employment: From _____ To _____
Reason for Leaving: _____

Name and Address of Employer _____
Type of Business _____ Telephone No. () _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____
Reason for Leaving: _____
Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No ☒
If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: <u>Liz Smith</u>	Address: <u>3811 Highland Ave</u>	Occupation: <u>Housekeeping</u>
Telephone No. <u>(816) 433-2704</u>	Relationship: <u>Friend</u>	Number of Years Acquainted: <u>35 yrs.</u>
Name: <u>Aunea Hardin</u>	Address: <u>3325 Webster Ave K.C. KS. 66104</u>	Occupation: <u>CPA nursing</u>
Telephone No. <u>(816) 665-1479</u>	Relationship: <u>Friend</u>	Number of Years Acquainted: <u>3 yrs</u>
Name: <u>Joe Wright</u>	Address: <u>3811 Highland Ave K.C. Mo. 64109</u>	Occupation: <u>Laborer</u>
Telephone No. <u>(816) 626-2801</u>	Relationship: <u>Friend</u>	Number of Years Acquainted: <u>30 yrs</u>

Please Read Carefully, Initial Each Paragraph and Sign Below

M.H. I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

M.H. I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

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I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Mark A. Hamill

Date

12-16-19