

William Thomas Jr.

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OBJECTIVE: To secure a position with an organization in which I can demonstrate my skills and professional experiences.

SUMMARY OF QUALIFICATIONS AND SKILLS

Production Packer/Depositor, Guittard Chocolates 2016-2017

Burlingame, CA

- Order picker and packager
- Cross clocking, cycle counting and inventory
- Forecasting and recordkeeping
- Safety stock pallet jack safety trained, lifting safety trained
- PPE Protection trained and completed WERC Practical Warehousing Course

Maintenance Person, Clean City 2013-2014

San Francisco, CA

- Cleaned debris off the city streets and cleaned graffiti off of walls.
- Helped give tourists information about the area.
- Called in hazardous materials on the street.

Customer Service Representative, K-Designers 2007-2011

Gold River, CA

- Provided excellent customer service and satisfaction on a daily basis
- Able to successfully train, supervise and motivate new employees
- Ability to work tactfully and efficiently under stressful circumstances
- Excellent team player with the ability to meet all strict deadlines

Warehouse/Cabinet Maker, Fiest Cabinets 2005-2007

Elk Grove, CA

- Expertise in warehousing and putting up framework, walls, roofs, doors, windows, flooring, cabinets, paneling, molding, and roofing
- Sorted and organized cabinets for shipping, receiving, and delivering
- Experienced using power equipments and tools to assemble cabinets
- Determined size of parts needed and measures materials for cutting

EDUCATION AND TRAINING

Laney College, Oakland, CA: **Pursuing AA Degree in Construction Renovations** 2 years
Sac City College, Sacramento, CA: **Pursued AA Degree in Accounting** 1 year

*References Gladly Provided Upon Request

