

Wed 11/29
3pm

Melissa Hall

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Summary

Friendly and courteous Banquet server with extensive experience in the hospitality and customer service industries. Attentive and detailed oriented able to ensure customer satisfaction.

Highlights

- Tips Certified
- Bartending License
- Highly responsible and reliable

Experience

Banquet server

03/2017 – 07/2017

Sheridan Hotel

Eatontown NJ

- Skillfully anticipate and address guests' service needs.
- Consistently adhere to quality expectations and standards.
- Accurately record orders and partner with server and kitchen team members to serve food and beverages that exceeded guests' expectations.
- Routinely clean table linens table settings glassware windowsills carpets counters floors storage areas and service refrigerators.

Bartender / Server

3/2017 – 11/2017

Marriot

Wall NJ

- Promptly served all food courses and alcoholic beverages to guests.
- Answered questions about food options and made recommendations when requested.
- Regularly checked on guests to ensure satisfaction with each food course and beverages.

Banquet Server

4/2017 – Present

Tinton Falls NJ

- Helped set up banquets for diverse community and fund raising events.
- Ensured all guest equipment was assembled and arranged correctly.
- Monitored temporary help and corrected mistakes.
- Fielded special food requests and relayed to kitchen.
- Delivered courses and refilled drinks promptly.

Education

Capri Beauty School

07/2017 - Current

Skin Care program

Brick NJ

Interview Note Sheet

Applicant Information

Name: ~~Wanda~~ Melissa Hael

Interviewer: Jo Paik

Date: 11/29/17

Rate of Pay: \$13 server, \$14 bar

Position (s) Applied for:

Referred by:

Server/Bartender

Craigslist

Test Scores

Server	/35	% Bartender	/30	%
Prep Cook	/15	% Barista	/10	%
Grill Cook	/40	% Cashier	/10	%
Dishwasher	/10	% Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Currently in school to be an Esthetician. Total of _____ in Food Service
Graduating in Feb.

Sheraton - Eatontown
Banquet Server
3/17 - 7/17

Polumbo's - Tinton Falls
Banquet Server
4/17 - present

Marriot - Wey
Bartender/Server
3/17 - 11/17

max travel 45 min

P.O.S. Experience: Y / N details: _____

Transportation

Car

Public Transit

Carpool (Rider / Driver)

Regions Available to work:

North NJ

South NJ

Toms River

Central NJ

Jersey Shore

Certifications (if any)

TIPS

Serv-Safe

LEAD

Other _____

Will Submit

Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

Sat/Sun

After 5pm - Mon-Fri

Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken: