

Wed 11/29
3pm

Melissa Hall

112 James St. Toms River, NJ 08753

(732) 797-8766

Miminj1025@Gmail.com

Summary

Friendly and courteous Banquet server with extensive experience in the hospitality and customer service industries. Attentive and detailed oriented able to ensure customer satisfaction.

Highlights

- Tips Certified
- Bartending License
- Highly responsible and reliable

Experience

Banquet server

03/2017 – 07/2017

Sheridan Hotel

Eatontown NJ

- Skillfully anticipate and address guests' service needs.
- Consistently adhere to quality expectations and standards.
- Accurately record orders and partner with server and kitchen team members to serve food and beverages that exceeded guests' expectations.
- Routinely clean table linens table settings glassware windowsills carpets counters floors storage areas and service refrigerators.

Bartender / Server

3/2017 – 11/2017

Marriot

Wall NJ

- Promptly served all food courses and alcoholic beverages to guests.
- Answered questions about food options and made recommendations when requested.
- Regularly checked on guests to ensure satisfaction with each food course and beverages.

Banquet Server

4/2017 – Present

Tinton Falls NJ

- Helped set up banquets for diverse community and fund raising events.
- Ensured all guest equipment was assembled and arranged correctly.
- Monitored temporary help and corrected mistakes.
- Fielded special food requests and relayed to kitchen.
- Delivered courses and refilled drinks promptly.

Education

Capri Beauty School

07/2017 - Current

Skin Care program

Brick NJ

Interview Note Sheet

Applicant Information

Name: <u>2001</u> Melissa Hael	Interviewer: Jo Paik
Date: 11/29/17	Rate of Pay: \$13 server, \$14 bar
Position(s) Applied for: Server / Bartender	Referred by: Craigslist

Test Scores

Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Currently in school to be an Nutrition. Total of _____ in Food Service
Graduating in Feb.

Sheraton - Eatontown
Banquet Server
3/17 - 7/17

Marriot - WNY
Bartender / Server
3/17 - 11/17

Polumbo's - Tinton Falls

Banquet Server
4/17 - present

max travel 45 min

P.O.S. Experience: Y / N details: _____

Transportation

<input checked="" type="checkbox"/> Car	Public Transit	Carpool (Rider / Driver)
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Regions Available to work:

North NJ	<input checked="" type="checkbox"/> South NJ	<input checked="" type="checkbox"/> Toms River	Central NJ	Jersey Shore
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Certifications (if any)

<input checked="" type="checkbox"/> TiPS	Serv-Safe	LEAD	Other _____	Will Submit
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Availability

Open	AM only	<input checked="" type="checkbox"/> PM only After 3pm - Mon-Fri	Weekdays only	Weekends only
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Details: Set Sun

Bistro	<input checked="" type="checkbox"/> Black Bistro	Tuxedo	1/2 Tuxedo	<input checked="" type="checkbox"/> Black Vest	Long Black Tie
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Chef Coat Chef Pants Knives Black Pants Non-Slip Shoes Bow Tie Other: _____

Would you recommend this applicant for Acrobat Academy?	Convention Candidate?	Other Languages Spoken:
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