Kelvin Herring

235 Eddy St, San Francisco, CA 94102
850-631-1097
kelvinherring50@gmail.com

SKILLS SUMMARY

Cook / Kitchen Assistant   *Barn Hill — 1+ yr.*

- Promoted to lead cook after 8 months on the job
- Cooked breakfast meals, lunch and dinner for over 700 people daily
- Cooked, grilled and fried items including eggs, pancakes and fries
- Prepped vegetables, meats and chicken for cooking
- Measured ingredients required for specific food items being prepared.
- Operated large-volume cooking equipment such as mixers, grills, griddles and commercial oven
- Replenished food serving trays, keeping food at the correct temperature
- Restocked serving stations, cupboards, refrigerators, and salad bars
- Washed dishes using commercial dishwasher and cleaned all kitchen areas

Janitor

- Serviced, cleaned, and supplied restrooms
- Dusted furniture, walls, machines, and equipment
- Swept, mopped, scrubbed, and vacuumed floors
- Stripped, sealed, finished, and polished floors, using buffering machine
- Vacuumed and cleaned carpets
- Cleaned and maintained ceilings and windows
- Used cleaning chemicals properly while adhering to safety precautions specified
- Inventoried and reordered supplies and equipment
- Carried out minor repairs on common electrical equipment such as heaters and ventilators
- Collected and emptied trash, correctly separating and processing recycling

Security

- Patrolled building and grounds to ensure safety
- Monitored and authorized entrance and exit of employees and visitors
- Filled out incident reports as needed
- Called police or fire departments in cases of emergency
- Answered telephone calls, rerouted calls, and took messages; answered visitor inquiries

WORK HISTORY

Cook / Kitchen Assistant   15+ years

    Barn Hill Restaurant, Tallahassee, FL

    State of Ohio (employer), Dayton, OH

    Glide Memorial Church, San Francisco, CA

Janitor   5 years

    F&H Cleaning Company, Columbus, OH

Security   2 years

    Episcopal Community Service, San Francisco, CA

EDUCATION

Trotwood Madison High School, Dayton, OH