

# Acrobat

outsourcing

Your Hospitality Staffing Professionals  
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Eric Jenkins  
Email: ericjenkins373@gmail.com  
Phone number: 832-469-4146

Working Experience:

Company Name: FINCO  
Dates of Employment: 5-14-17 - 12-10-17  
Job Responsibility:

- Food Handler
- Serve Beverages Alcohol/Soda
- Dishwasher
- Short Order Cook

Company Name: ALLEGIANCE STAFFING  
Dates of Employment: 11-24-17 / 11-29-17  
Job Responsibility:

- Shopping / Receiving Clerk
- Order Puller
- Stocker
- Electric Pallet Jack / Forklift Operator

Company Name: Eligha Garner  
Dates of Employment: 2-12-16 - OPEN upon contract availability  
Job Responsibility:

- Demolition Laborer
- Remove Carpet / Drywall / Ceiling tile
- General Clean-up
- Loading / Unloading truck

Skills

- Forklift/Pallet Jack Certified
- Food Handler / T.A.B.C. Certified
- Carpentry Certified 1<sup>st</sup> Period Apprentice

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## Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

### PLEASE PRINT

Full Name ERIC JENKINS

Date: 12-08-17

Home Telephone (832) 469-4176

Other Telephone (    )   -  

Present Address 6004 Schrodeder Rd. Apt #12

Permanent Address, if different from present address: same above

Email Address ericjenkins373@gmail.com

### EMPLOYMENT DESIRED

Position applying for: Dishwasher/Flexible

Salary desired: negotiable

Are you currently registered with any staffing and/or employment agencies? If so, please list:

FINCO, ALLEGIANCE STAFFING

Are you applying for: Full-time work? Yes  No  Part-time work? Yes  No

Temporary work, e.g., summer or holiday work? Yes  No  From:    To:   

How did you find out about our open position? (Please check fill in proper name of source)

Referral  Name of Referral \_\_\_\_\_ Newspaper  Job Fair  Agency  Company Website

Other Web Posting  Other Source

Could you work overtime, if necessary? Yes  No  If hired, on what date could you start working? 12-08-17

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/pays you're available to work below.

SPECIFY HOURS AVAILABLE	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DAILY							
AM	<u>8:00AM</u>	<u>8:00AM</u>	<u>8:00AM</u>	<u>8:00AM</u>	<u>8:00AM</u>	<u>8:00AM</u>	<u>8:00AM</u>
PM	<u>10:00PM</u>	<u>10:00PM</u>	<u>10:00PM</u>	<u>10:00PM</u>	<u>10:00PM</u>	<u>10:00PM</u>	<u>6:00PM</u>

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

### PERSONAL INFORMATION

I have you ever applied to or worked for Acrobat Outsourcing before? Yes  No  If yes, when? \_\_\_\_\_

Do you have friends or relatives working for Acrobat Outsourcing? Yes  No  If yes, please state name and relationship

FRANCISCA MAFIA

I hired, would you have a reliable means of transportation to and from work? Yes  No

I hired, can you present evidence of your legal right to live and work in this country? Yes  No

State age if you are under 18 \_\_\_\_\_. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of this job for which you are applying?

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If no, describe the functions that cannot be performed. (Note We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

physically fit

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

## EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
M.B. Stanley H.S.	Houston, Tx.	RESUME	G.E.D.
McKinney CobCorps	McKinney Tx.	CARPENTRY	G.E.D.
Do you have any special licenses, certificates or special training? If so, please list under "Special".	I.A.P.C./Food Handlers	YES	NO
Are you computer literate? If so, list software knowledge under "Special".		YES	NO
Are you proficient with Point of Sales Systems? If so, please list which ones under "Special".		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special".		YES	NO
Special			
Landscaping, Demolition, forklift / Pallet Jack Certified			

## EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more

Are you currently employed? Yes  No

If so, may we contact your current employer? Yes  No

Name and Address of Employer Nick / Fisco

Type of Business NON-Profit Entertainment

Telephone No 210-389-4103

Supervisor's Name Nick

Our Position and Duties CONCESSION CLERK

DISHWASHER, Food Handler, Sell and Sell Food/Alcohol - BEVERAGES

Dates of Employment From 5-14-17 To 12-10-17

Weekly Pay Starting \$8.00/hr

Ending \$8.00/hr

Reason for Leaving Working by AVAILABLE SCHEDULE

Name and Address of Employer Allegiance Staffing

Type of Business Staffing Agency

Telephone No 281-277-8243 Supervisor's Name Misty/DEANA

Our Position and Duties SILVER EAGLE/BUDWEISER PLANT

Shipping / RECEIVING CLERK; ELECTRIC FORKLIFT / PALLETT JACK - Order Pallets

Dates of Employment From 11-24-17 To 11-29-17

Weekly Pay Starting \$15.00/hr

Ending \$15.00/hr

Reason for Leaving WAS PULLED FROM CONTRACT / COMPANY HIRED ON PERMANENT EMPLOY

Name and Address of Employer

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Telephone No. ( )

Supervisor's Name

Type of Business \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Weekly Pay: Starting \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Ending \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_

Type of Business \_\_\_\_\_

Telephone No. ( )

Supervisor's Name \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Weekly Pay: Starting \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Ending \_\_\_\_\_

Have you ever been fired from any previous place of employment? If so, please explain: \_\_\_\_\_

## MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes  No

## JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Stanley Flemons

Telephone No. (713) 305-1299

Relationship: Family friend

Number of Years Acquainted 15 yrs

Address: \_\_\_\_\_

Telephone No. (713) 591-9734

Occupation: Supervisor

Relationship: Family friend

Name: Rose

Number of Years Acquainted 15 yrs

Address: \_\_\_\_\_

Occupation: Cashier

Relationship: Friend

Name: Eligha Garner

Number of Years Acquainted 8 months

Address: 10606 Barnham St., Houston

Telephone No. (713) 906-6050

TX. 77016

Occupation: Subcontractor

Relationship: Family friend

Number of Years Acquainted 20 yrs



**Please Read Carefully, Initial Each Paragraph and Sign Below**

E.J. I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

E.J. I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

E.J. I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

E.J. I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

E.J. Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Date

12-08-17

**Dishwasher Test**

B 1) After washing your hands, which item should be used to dry them?

- a) Clean apron
- b) Sanitized wiping cloth
- c) Single use paper towel
- d) Common used cloth

C 2) While washing dishes by hand, which item should you wear?

- a) Cutting glove
- b) Oven Mitt
- c) Rubber glove
- d) Nothing

D 3) When should you wash your hands?

- a) Before you start work
- b) After handling non-food items (garbage, money, cleaning chemicals)
- c) After using the restroom
- d) All of the above

B 4) If you need to move a heavy load, you should PULL and not PUSH the object.

- a) True
- b) False

E 5) Which of the following could you be at risk for getting burned from?

- a) Steam from boiling pots
- b) Hot liquids (coffee, soup, tea)
- c) Hot equipment (ovens, pots, chafing dishes)
- d) Harsh chemicals
- e) All of the above

A 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.

- a) True
- b) False

C 7) What should you do if you spill liquids or see a liquid spill?

- a) Leave it for someone else to clean-up
- b) Wait until the end of your shift to clean it
- c) Flag the spill and clean it immediately
- d) Not sure

C 8) When handling hot items you should?

- a) Wear rubber gloves
- b) No need to wear anything
- c) Use an oven mitt or dry cloth towel
- d) Nothing

A 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?

- a) Rinsing
- b) Scraping
- c) Washing
- d) Sanitizing

B 10) What is the proper method for cleaning and sanitizing stationary equipment?

- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
- b) Spray with a sanitizing solution, then rinse with clean water and dry
- c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
- d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution

## Interview Note Sheet

### Applicant Information

Name: <u>Fred Jenkins</u>	Interviewer: <u>Chantelle Pouare</u>
Date: <u>12/18/17</u>	Rate of Pay:
Position (s) Applied for: <u>Dishwasher, Concessions</u>	Referred by: <u>Francisca Mata</u>

### Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:
<input checked="" type="radio"/> Full-Time
<input type="radio"/> Part-Time

### Relevant Experience & Summary of Strengths

Total of 1 year in Food Service/Hospitality

likes to take initiative

loves to work

willing to do more than what is expected of him

great communication skills

P.O.S. Experience: Y / N details: \_\_\_\_\_

### Transportation

Car

Public Transit

Carpool ( Rider / Driver )

### Regions Available to work:

SF City

SF North

SF Peninsula

East Bay

Outer East Bay

San Jose

South San Jose

SJ Peninsula

Look east

### Certifications (If any)

TiPS

Serv-Safe

LEAD

Other

TABC

Will Submit

### Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

### Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: \_\_\_\_\_

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken: