

Kathy Acceus

Server - Chilis

Spring Valley, NY 10977

kathyacceus8_krw@indeedemail.com - 845729-5843

Energetic sales associate, Successful at building a strong customer following. Effective at multi-tasking and maintaining a friendly attitude under pressure. Excellent with building rapport with customers while achieving sales goals. Enjoy working as part of a team, or taking authoritative as a team leader.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

WORK EXPERIENCE

Front Desk Associate

Massage Envy - Nanuet, NY - 2017-05 - Present

I was responsible for answering multi-line phones, checking clients in and out of appointments, scheduling future and standing appointments, patient charting, performing an intake with new guest, and members. as well as opening the clinic and closing the clinic. filing, faxing, and email responsibilities were also apart of the job.

Server

Chilis - Town of Clarkstown, NY - 2011-08 - 2016-09

- Greeted customers in a timely fashion while quickly determining their needs.
- answered questions about menu selections and made recommendations when requested
- Managed closing and opening duties
- Addressed guest services needs
- Built relationships with customers to increase likelihood of repeat business, regulars.

Cashier/Customer Service

Christmas Tree Shops - Spring Valley, NY - 2010-08 - 2013-08

cashier, customer service

Christmas tree shops - 32 spring valley market place

key holder, Handled cash transactions with customers, Make sales referrals, cross-sell products and introduce new ones. interacts with customers to provide them with information to address inquiries regarding products and services. In addition also deal with and help resolve any customer complaints.

EDUCATION

Associate of arts in liberal arts

suny rockland community college - Suffern, NY

2014-09 - 2016-01

SKILLS

CASH, CUSTOMER SERVICE, RECEPTIONIST, RETAIL SALES, SALES

Set 3pm
Kathyacceus@yahoo.com

CERTIFICATIONS/LICENSES

excellence customer service With massage envy.

ADDITIONAL INFORMATION

SKILLS

Customer service-oriented Bilingual

Cash register familiarity POS software expert

People-oriented Sales experience

Strong work ethic Outstanding interpersonal skills

Submission Date

12-09-2017 12:52:22

First Name

Kathy

Last Name

Acceus

E-mail Address

kathyacceus@yahoo.com

Phone

8457295843

Address

109 rockland lane

Unit or Number

8457295843

City, State

spring Valley

Zip Code

10977

What region(s) are you applying to work within?

- New Jersey

Which position(s) are you applying for?

- Server

Are you applying for:

- Part-Time

When can you start?

Sunday, December 10, 2017

Can you work overtime?

Yes

How did you hear about us?

- Google

What days/times can you work? Select all that apply:

- Tuesday PM
- Wednesday AM
- Thursday PM
- Friday AM
- Saturday PM
- Sunday AM
- Sunday PM

Have you ever applied to or worked for Acrobat before?

No

If hired, would you have reliable means of transportation to and from work?

Yes

If hired, can you present evidence of your legal right to live and work in this country?

Yes

Are you able to perform the essential functions of the job for which you are applying?

Yes

Name of School

Rockland community College

City & State

Suffern New York

Grade/Degree

Associates degree

Graduated?

Yes

Do you have any special licenses? (If so, label under "Special")

No

Are you computer literate? (If so, label which programs under "Special")

Yes

Are you proficient with Point of Sale systems? (If so, label which under "Special")

Yes

Do you have any experience, training, qualifications or special skills? (If so, label under "Special")

No

Special:

sales

Are you currently employed?

Yes

Can we contact your current employer?

Yes

Name and Address of Employer

Massage Envy

Type of Business

Receptionist sales Associate

Phone Number

8456233111

Your Position & Duties

i am responsible for answering multi line phones, checking clients in and out of appointments, scheduling future and standing appointments. selling memberships.

Date of Employment (from/to):

May 20017- present December 2017

Reason for Leaving

still employed

Still Employed:

Yes

First Name

Laura Abhiva

Last Name

1917 5883438

E-mail Address

Lauraabhiva01@gmail.com

Phone

19175883438

Relationship:

Friend

Years Acquainted:

10

First Name

Juliana

Last Name

Lambos

Phone

18455986439

Relationship:

co worker

Years Acquainted:

5

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application.

I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

- (Checked box indicates acknowledgement)

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

- (Checked box indicates acknowledgement)

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

- (Checked box indicates acknowledgement)

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

- (Checked box indicates acknowledgement)

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

- (Checked box indicates acknowledgement)

I hereby acknowledge that I have read and understand the above statements.

- (Checked box indicates acknowledgement)

Applicant Digital Signature (Type Name):

Kathy Acceus

Date:

Saturday, December 09, 2017

Interview Note Sheet

Applicant Information

Name: Kathy Acleus
 Date: 12/09/17
 Position (s) Applied for:
Server

Interviewer: Jo Park
 Rate of Pay: \$12
 Referred by:
In ded

Test Scores					
Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Currently in school until Dec 19th

Total of _____ in Food Service

Rockland CC

Available: Tues/ Thurs after 5pm
 Open - Sun Fri until 3pm
 Sat after 2pm

After the 19th: Open

Fri PM
 Mon/Wed/Sat AM
 another part-time job
~~RECOOP~~ open
 GATT

- Receptionist @ Massage Envy part time
- Cici's Server
 5 years
- Bobby Vons Steakhouse
 Server

max travel up to
 1 hour

P.O.S. Experience: Y / N details: _____

Transportation

Car

Public Transit

Carpool (Rider / Driver)

Regions Available to work:

North NJ

Spring Valley NY
 South NJ

Central NJ

Jersey Shore

Certifications (if any)

TIPS

Serv-Safe

LEAD

Other _____

Will Submit

Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken: