

Submission Date

11-29-2017 05:55:33

First Name

Aleesha

Last Name

Anderson

E-mail Address

aleesha83@gmail.com

Phone

9089220410

Address

430 West 7th Street

Unit or Number

2C

City, State

Plainfield

Zip Code

07060

What region(s) are you applying to work within?

- New Jersey

Which position(s) are you applying for?

- Server
- Barista

Are you applying for:

- Full-Time
- Part-Time

When can you start?

 Thursday, November 30, 2017

Can you work overtime?

Yes

How did you hear about us?

- Referral

If you were referred, please tell us by whom:

Larissa Luciano

What days/times can you work? Select all that apply:

- Monday AM

- Tuesday AM
- Wednesday AM
- Thursday AM
- Thursday PM
- Friday AM
- Friday PM
- Saturday AM

Have you ever applied to or worked for Acrobat before?

No

Do you have any friends or relatives working for Acrobat? If so, please let us know who:

Larissa Luciano

If hired, would you have reliable means of transportation to and from work?

Yes

If hired, can you present evidence of your legal right to live and work in this country?

Yes

State age if under 18. If you are under 18, hire is subject to verification that you are of minimum age to work.

NJ

Are you able to perform the essential functions of the job for which you are applying?

Yes

Name of School

Impetus Systems & Careers

City & State

North Brunswick NJ

Grade/Degree

Office Manager Program/Computer Applications

Graduated?

Yes

Do you have any special licenses? (If so, label under "Special")

No

Are you computer literate? (If so, label which programs under "Special")

Yes

Are you proficient with Point of Sale systems? (If so, label which under "Special")

Yes

Do you have any experience, training, qualifications or special skills? (If so, label under "Special")

Yes

Special:

Working in Hospitality since October 2017
Customer Service Skills over 15 years

Microsoft Office Applications
QuickBooks
Payroll

Are you currently employed?

Yes

Can we contact your current employer?

No

Name and Address of Employer

Hospitality Staffing
Woodbridge NJ

Type of Business

Hospitality Services

Phone Number

(646) 780-4586

Your Position & Duties

Catering Services
Server

Date of Employment (from/to):

October, 2017 - Present

Reason for Leaving

N/A PRESENTLY EMPLOYED

Still Employed:

Yes

Name and Address of Employer

Wipro Limited
East Brunswick NJ

Type of Business

Immigration/ IT

Phone Number

732 5091500

Your Position & Duties

Secretarial Duties including computer applications, filing, copying, answering phones

Date of Employment (from/to):

May 2016 - November 2016
(contract)

Reason for Leaving

Contract Ended

Still Employed:

No

Name and Address of Employer

Pomeroy/Philips Lighting
Somerset NJ

Type of Business

IT/Manufacturing

Your Position & Duties

Secretarial Duties

Date of Employment (from/to):

Dec 2014- May 2016

Reason for Leaving

New Job

Still Employed:

No

Have you ever been fired from a previous place of employment? If yes, please explain:

NO

First Name

Babette

Last Name

Money

E-mail Address

bmoney@buddvanlines.com

Phone

732 627 0600 x 1265

Relationship:

Friend/Coworker

Years Acquainted:

8 years

First Name

Larissa

Last Name

Luciano

Phone

908 377 0275

Relationship:

Friend/Coworker

Years Acquainted:

3 months

First Name

Dionne

Last Name

Gentles

Phone

908 397 2879

Relationship:

Friend

Years Acquainted:

9 years

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

- (Checked box indicates acknowledgement)

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

- (Checked box indicates acknowledgement)

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

- (Checked box indicates acknowledgement)

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

- (Checked box indicates acknowledgement)

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

- (Checked box indicates acknowledgement)

I hereby acknowledge that I have read and understand the above statements.

- (Checked box indicates acknowledgement)

Applicant Digital Signature (Type Name):

Aleesha M Anderson

Date:

 Wednesday, November 29, 2017

Please Attach Resume Below

[AleeshaAResumeNov17.docx](#)

Interview Note Sheet

Applicant Information

Name: Aleesha Anderson
 Date: 12/13/17
 Position (s) Applied for: Server, Barista

Interviewer: b Paik
 Rate of Pay: \$13
 Referred by: Carissa Luciani

Test Scores

Server	/35	% Bartender	/30	%
Prep Cook	/15	% Barista	/10	%
Grill Cook	/40	% Cashier	/10	%
Dishwasher	/10	% Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Total of _____ in Food Service

- Hospitality Staffing
Oct 2017 - current
- Wipro Limited (IT firm)
East Brunswick
secretary
- Pomeroy / Philips Lighting
Somerset

• max travel up to
30 min

P.O.S. Experience: Y / N details: _____

Transportation

Car ☒ Public Transit ☐ Carpool (Rider) / Driver ☐

Regions Available to work:

North NJ

South NJ

Central NJ

Plainfield
Jersey Shore

Certifications (if any)

TIPS

Serv-Safe

LEAD

Other _____

Will Submit

Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

Mon-Sat

Thurs/Fri - open

Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken: