

Name: Ernestine Tauiliili

Taborca ID: 43555

Date of Hire: 12/14/17

Date of Re-Act: 1/1/18

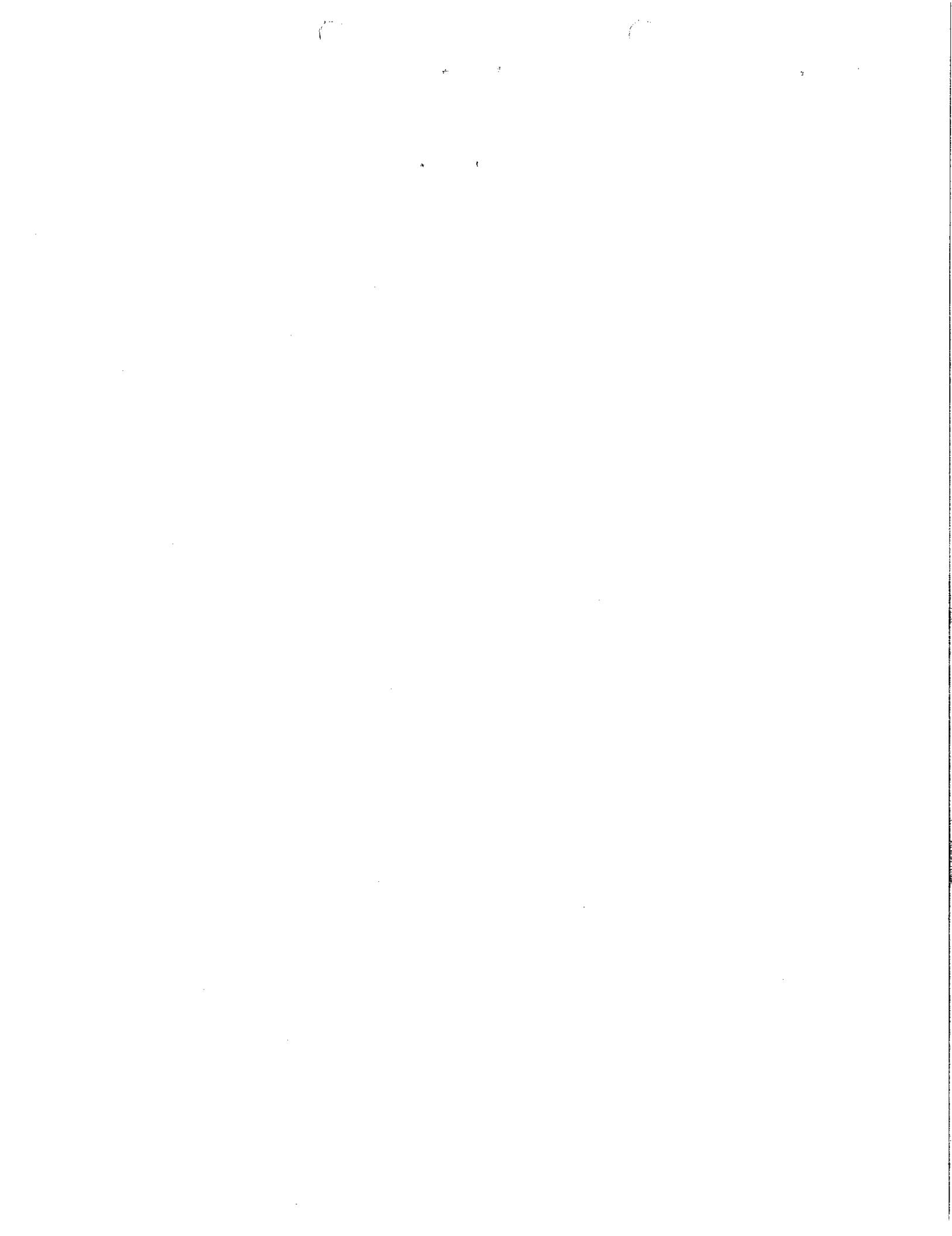
New employee set up

- E-verify
- Hire Right EE
- Hire Right Internal (upload any list A docs)
- Direct Deposit (Scan to Payroll) and/or Global Cash Card – complete the form & have EE sign
- Notice to Employee Completed

- Added to Orientation Time Sheet ↵
- Attended New Hire Orientation #214219
- Background Check (Asurint)
- New Hire List (All fields)
- Check Taborca Profile (All fields)
- Upload Resume and Skills Tests (one doc)
- Upload Food Handler's Card

Re Act employee set up (See Re Act Process for more detail)

- File and I9 pulled (new one created/done in Hire Right if old ones are gone)
- Re Act onboarding if initially hired before 1/1/16
- Check W4
- Check all demographic info and availability
- Check for skills tests, app, FHC, and resume (get new app, new resume if hired more than 1 year ago)
- Complete Notice to Employee with updated pay if necessary
- Verify pay option and take steps to Re Act any old pay options still current
- Run new BGC if more than 1 year since last shift worked
- New orientation/place on time sheet if it's been over a year since last shift
- New Hire List (all fields)
- Delete employee from the INA/TER spreadsheet if they are on it



NOTICE TO EMPLOYEE
Labor Code section 2810.5

EMPLOYEE

Employee Name: Ernestine Tuailili
Start Date: 12/14/17

EMPLOYER

Legal Name of Hiring Employer: S.E Scher

Is hiring employer a staffing agency/business (e.g., Temporary Services Agency; Employee Leasing Company; or Professional Employer Organization [PEO])? Yes No

Other Names Hiring Employer is "doing business as" (if applicable):
Acrobat Outsourcing

Physical Address of Hiring Employer's Main Office:

665 Third St. Suite 415, San Francisco, CA. 94107

Hiring Employer's Mailing Address (if different than above):

Hiring Employer's Telephone Number: 415-431-8826

If the hiring employer is a staffing agency/business (above box checked "Yes"), the following is the other entity for whom this employee will perform work:

Name: _____

Physical Address of Main Office: _____

Mailing Address: _____

Telephone Number: _____

WAGE INFORMATION

Rate(s) of Pay: Prep@M2 \$19.00 Overtime Rate(s) of Pay: 1.5x rate

Rate by (check box): Hour Shift Day Week Salary Piece rate Commission

Other (provide specifics): _____

Does a written agreement exist providing the rate(s) of pay? (check box) Yes No

If yes, are all rate(s) of pay and bases thereof contained in that written agreement? Yes No

Allowances, if any, claimed as part of minimum wage (including meal or lodging allowances): _____

(If the employee has signed the acknowledgment of receipt below, it does not constitute a "voluntary written agreement" as required under the law between the employer and employee in order to credit any meals or lodging against the minimum wage. Any such voluntary written agreement must be evidenced by a separate document.)

Regular Payday: FRIDAY

WORKERS' COMPENSATION

Insurance Carrier's Name: Intego USA Inc. dba Intego Insurance Brokers

Address: 1 State Street Plaza, 9th floor, New York, NY, 10004

Telephone Number: 212-295-5440

Policy No.: LDC4042609 AOS

Self-Insured (Labor Code 3700) and Certificate Number for Consent to Self-Insure: _____

PAID SICK LEAVE

Unless exempt, the employee identified on this notice is entitled to minimum requirements for paid sick leave under state law which provides that an employee:

- a. May accrue paid sick leave and may request and use up to 3 days or 24 hours of accrued paid sick leave per year;
- b. May not be terminated or retaliated against for using or requesting the use of accrued paid sick leave; and
- c. Has the right to file a complaint against an employer who retaliates or discriminates against an employee for
 1. requesting or using accrued sick days;
 2. attempting to exercise the right to use accrued paid sick days;
 3. filing a complaint or alleging a violation of Article 1.5 section 245 et seq. of the California Labor Code;
 4. cooperating in an investigation or prosecution of an alleged violation of this Article or opposing any policy or practice or act that is prohibited by Article 1.5 section 245 et seq. of the California Labor Code.

The following applies to the employee identified on this notice: (Check one box)

1. Accrues paid sick leave only pursuant to the minimum requirements stated in Labor Code §245 et seq. with no other employer policy providing additional or different terms for accrual and use of paid sick leave.

2. Accrues paid sick leave pursuant to the employer's policy which satisfies or exceeds the accrual, carryover, and use requirements of Labor Code §246.

3. Employer provides no less than 24 hours (or 3 days) of paid sick leave at the beginning of each 12-month period.

4. The employee is exempt from paid sick leave protection by Labor Code §245.5. (State exemption and specific subsection for exemption): _____

ACKNOWLEDGEMENT OF RECEIPT

(Optional)

Francisco Canavez

(PRINT NAME of Employer representative)

12-14-17
(SIGNATURE of Employer Representative)

(Date)

Ernestine Taulihi

(PRINT NAME of Employee)

Ernestine Taulihi
(SIGNATURE of Employee)

12-14-17
(Date)

The employee's signature on this notice merely constitutes acknowledgement of receipt.

Labor Code section 2810.5(b) requires that the employer notify you in writing of any changes to the information set forth in this Notice within seven calendar days after the time of the changes, unless one of the following applies: (a) All changes are reflected on a timely wage statement furnished in accordance with Labor Code section 226; (b) Notice of all changes is provided in another writing required by law within seven days of the changes.

Interview Note Sheet

Applicant Information

Name: <u>Ernestine Tautilili</u>	Interviewer: <u>FLO</u>
Date: <u>12-13-17</u>	Rate of Pay: <u>18.00/Prep @ MZ</u>
Position(s) Applied for: <u>Prep Cook @ MZ</u>	Referred by: <u>Indeed</u>

Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Qualifications

Total of _____ in Food Service/Hospitality

Previous kitchen work ~~as cook, Dmo~~

good fit for Fort or Prep @ MZ
prefers to stay in kitchen

P.O.S. Experience: Y / N details: _____

Transportation

Car

Public Transit

Carpool (Rider / Driver)

Regions Available to work

SF City

SF North

SF Peninsula

East Bay

Outer East Bay

San Jose

South San Jose

SJ Peninsula

Certifications (if any)

TiPS

Serv-Safe

LEAD

Other _____

Will Submit

Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details: _____

Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

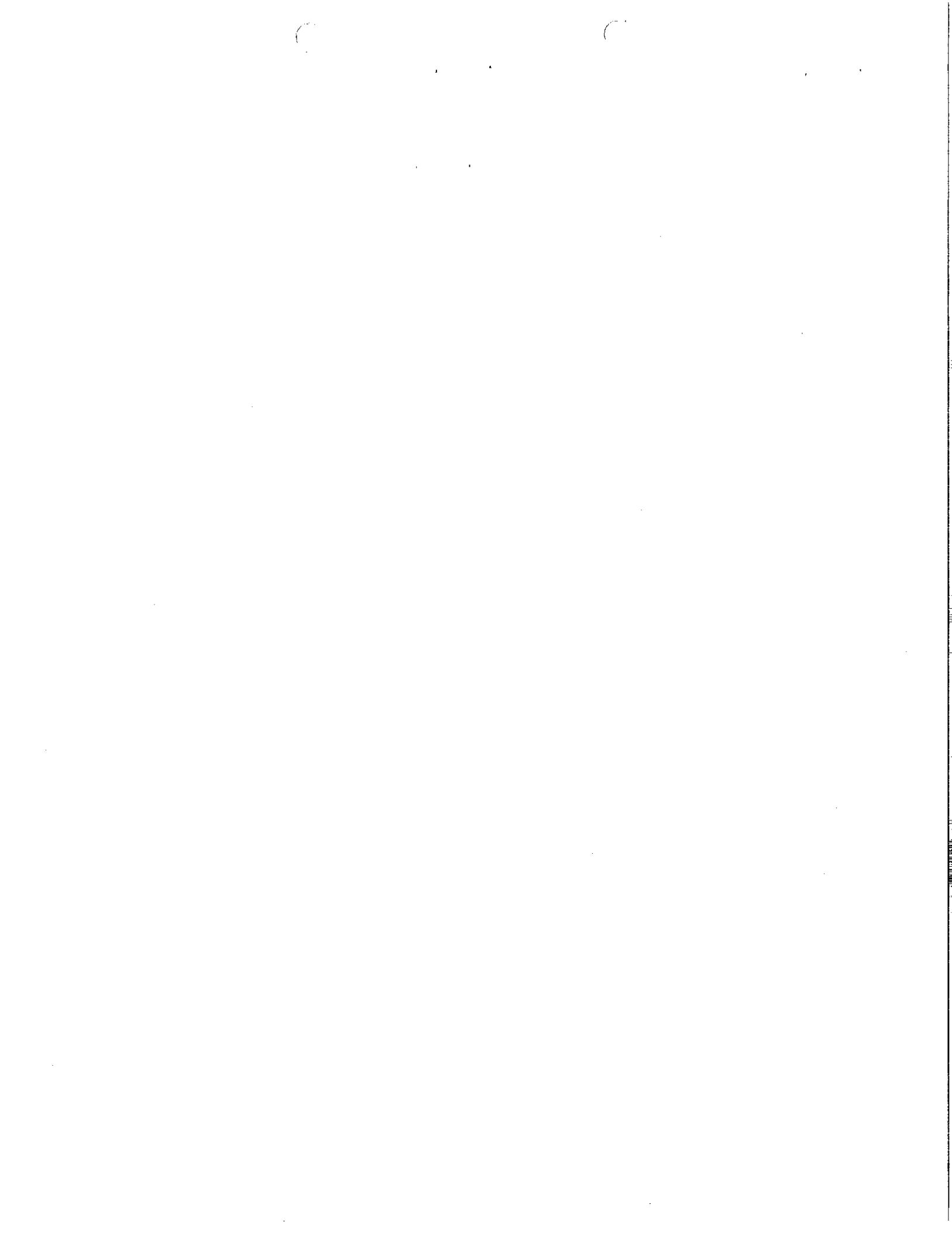
Bow Tie

Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:



Ernestine Tauiliili

San Francisco, CA

ernestinetauiliili6_js2@indeedemail.com - 6508985459

To obtain long term employment with growth potential with a company where I can contribute my hardworking abilities and positive attitude. Also, to obtain a challenging position utilizing my abilities developed through experiences and education with an opportunity for professional growth

Willing to relocate

Authorized to work in the US for any employer

WORK EXPERIENCE

Kitchen helper

St. Rose Hospital - 2017-01 - 2017-08

Prepare food, cafeteria, and serving lines for meal service. Follow portion control and proper sanitation practices. Distribute patient and cafeteria customer meals take food and equipment temperatures clean tables and equipment. Document daily logs operate cash register perform cash handling procedures. As well as maintain a clean and safe working environment.

Care coordinator/Parenting Coordinator

Health Right - 2016-09 - 2017-04

Facilitate groups, community meetings and teach independent living skills in the WRA residential setting. Perform crisis intervention and communicate with treatment team as unforeseen situations arise. Collaborate with treatment team to develop and maintain treatment, transition plans. Document client updates and incidents in the facility log daily .Perform periodic house runs to ensure and maintain the safety and security of the facility. Documents and accurately distribute client money, ensure client medications are securely stored and properly accounted for. Complete release and consent forms as needed. Properly document all individual and group counseling and maintain a clean and safe working environment

Cook/Dishwasher/Front Desk Agent/Room Service/Purchasing

Hyatt Fisherman's Wharf - 2013-12 - 2016-01

Prepare, cook, season and arrange all food service for the hotel. Room service, restaurant, employee café service banquets ranging from 8 to 1500 people. Deliver and set up prepared food for offsite catering account. Wash and arrange all glassware, silverware, kitchen equipment load, count and restock inventory. Correctly prepare bills track tips complete debit and credit card transactions. Operate cash register and complete cash outs and the end of shifts. Provide customer service through phone, email or in person service customer complaints and provide appropriate actions. Maintain a clean and safe working environment.

Call Coordinator/Call Center

National Automobile Club - 2007-06 - 2012-12

Connect motorists in need of emergency roadside and maintenance assistance, provide corrective and appropriate actions efficiently. Identify and resolve customer concerns. Follow up with members or clients to verify service completion and ensuring full customer satisfaction.

Customer Service representative/Call Center

Waiter's On Wheels - 2004-05 - 2007-06

Provide service to customers placing food orders with the company's vendors in a timely and accurate manner. Route drivers to restaurant and customer locations provide information via email or telephone, follow up to verify service completion and customer satisfaction.

In Home Health Aide/Caregiver

In Home Supportive Services - 2003-06 - 2005-01

Provide incontinent personal care feeding bathing and assisting with daily life activities. Do household tasks laundry, shopping, meal preparation and light house hold cleaning. Escort and transport provide protective supervision and certain paramedical services ordered by a physician.

EDUCATION

Hayward Adult School

2017-04 - Present

Chabot College

2017-01 - Present

SKILLS

40 WPM, MICROSOFT WORD, MICROSOFT WORKS, PROCESSOR, TYPING

CERTIFICATIONS/LICENSES

Food Handler

2017-01 - 2018-01

ADDITIONAL INFORMATION

Other Skills:

- Proficient computer skills: Microsoft Word, Windows XP, Microsoft Works, Word Processor. 40 Wpm, 10 touch, Internet, Fax, email and Xerox
- Attentive to time schedule0
- Committed to completing jobs
- Ability to learn quickly and carefully
- Work well under pressure
- Adjust and adapt to work environment pace
- Strong analytical skills
- Organized efficient work habits
- Capable to work well independently hand with a tem

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Ernestine Tawiliili Date: 12/13/2017
 Home Telephone (516) 470-3120 Other Telephone (650) 818-5450
 Present Address 27890 Havana
 Permanent Address, if different from present address:
 Email Address ernestine.sanita@gmail.com

EMPLOYMENT DESIRED

Position applying for: Prep Cook Salary desired: _____
 Are you currently registered with any staffing and/or employment agencies? If so, please list _____

Are you applying for: Full-time work? Yes No Part-time work? Yes No
 Temporary work, e.g., summer or holiday work? Yes No From: _____ To: _____
 How did you find out about our open position? (Please check fill in proper name of source):
 Referral Name of Referral _____ Newspaper Job Fair Agency Company Website
 Other Web Posting Other Source
 Could you work overtime, if necessary? Yes No If hired, on what date could you start working? _____

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN
PM							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes No If yes, when? _____
 Do you have friends or relatives working for Acrobat Outsourcing? Yes No If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes No

If hired, can you present evidence of your legal right to live and work in this country? Yes No

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes No

Acrobat

outsourcing

Your Hospitality Staffing Professionals

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

EDUCATION & SKILLS

NAME OF SCHOOL Terra Nova High School	CITY & STATE Pacific, CA	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES YES	NO
Are you computer literate? If so, list software knowledge under "Special."		YES	NO
Are you proficient with Point of Sales Systems? If so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special:			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes No If so, may we contact your current employer? Yes No

Name and Address of Employer St Rose Hospital

Type of Business Hospital Telephone No. (____) _____ Supervisor's Name Susan McMahon

Your Position and Duties Kitchen Helper

Dates of Employment: From 1/2017 To 8/2017 Weekly Pay: Starting 21.00 Ending 21.00

Reason for Leaving: _____

Name and Address of Employer Care Coordinator/ Parenting Coordinator (Health Right 3)

Type of Business Rehabilitation Telephone No. 408, 886-4627 Supervisor's Name Krystal Letea

Your Position and Duties Care Coordinator/ Parenting Coordinator

Dates of Employment: From 9/2016 To 4/2017 Weekly Pay: Starting 15.00 Ending 16.00

Reason for Leaving: _____

Name and Address of Employer Hyatt Fishermans Wharf

Type of Business Hotel Telephone No. (____) _____ Supervisor's Name Jason Lavinsky

Acrobat

outsourcing

Your Hospitality Staffing Professionals

Your Position and Duties

Cook / Dishwasher

Dates of Employment: From 12/2013 To 1/2016

Weekly Pay: Starting 21.00 Ending 21.00

Reason for Leaving:

Name and Address of Employer H

Type of Business _____

Telephone No. (____) _____

Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____

Weekly Pay: Starting _____ Ending _____

Reason for Leaving:

Have you ever been fired from any previous place of employment? If so, please explain:

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?

Yes No X

If so, describe:

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Monatisa Billy

Telephone No. (650) 303-7120

Address _____

Occupation: Kitchen Helper

Relationship: CoWorker

Number of Years Acquainted: 15

Name: Jason Lavinsky

Telephone No. (949) 866-1077

Address _____

Occupation: Executive Chef

Relationship: CoWorker

Number of Years Acquainted: 6

Name: Naelua Lelea

Telephone No. (650) 296-4900

Address _____

Occupation: C.S.R.

Relationship: CoWorker

Number of Years Acquainted: 12

Please Read Carefully, Initial Each Paragraph and Sign Below

E.T

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

E.T

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

E.T

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

E.T

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

E.T

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Ernestine Tamhini

Date

12/13/17

Prep Cooks Test

Score 15 / 20

Multiple Choice (1 point each)

d 1) A gallon is equal to _____ounces

- a. 56
- b. 145
- c. 32
- d. 128

C 2) Mesclun are what type of vegetable?

- a. Roots
- b. Beans
- c. Salad Greens
- d. Spices

b 3) What does the term braise mean?

- a. Sear quickly on both sides
- b. Slowly cook in covered pan with little liquid
- c. Cook on high heat and quickly
- d. Slowly cook in simmering water

b 4) At what internal temperature must chicken be cooked so that it is safe to eat?

- a. 155 degrees F
- b. 165 degrees F
- c. 175 degrees F
- d. 185 degrees F

C 5) How do you blanche vegetables?

- a. Immerse for a short time in boiling water
- b. Cook lightly in butter over med heat
- c. Soak in cold water overnight
- d. Rub with salt before cooking

a 6) Which of the following ingredients would you pack before measuring?

- a. Olive Oil
- b. Salt
- c. Brown Sugar
- d. White Sugar

a 7) What is Al Dente?

- a. Firm but not hard
- b. Soft to the touch
- c. Very hard
- d. Very soft

C 8) Food should be left out no more than

- a. 2 hours
- b. 3 hours
- c. 4 hours
- d. 5 hours

Prep Cooks Test

d 9) Which is the improper way to thaw frozen food?

- a. In the fridge
- b. In a sink with cold water
- c. On the counter
- d. In the microwave

C 10) Which of the following can you use to put out a grease fire?

- a. Baking Soda
- b. Baking Powder
- c. Flour
- d. Water

b 11) What is the temperature range of the danger zone?

- a. 25-135
- b. 40-140
- c. 50-160
- d. 30-130

b 12) Which of the following is listed from smallest to largest?

- a. Dice, chop, mince
- b. Mince, chop, dice
- c. Chop, dice. Mince
- d. Mince, dice, chop

C 13) Which direction should pan handles be turned while cooking on the stove?

- a. Over the fire at all times
- b. Turned towards you for better control
- c. Turned towards the right or left at all times
- d. Over the countertop at all times

C 14) When you poach something, you cook it with what?

- a. Noodles
- b. Vegetables
- c. Liquid
- d. Oil

C 15) Which spoon is used to remove fat from soups and stews

- a. Basting Spoon
- b. Ladle
- c. Slotted Spoon
- d. Portion Spoon

C 16) Which of the following means to cook in a small amount of fat?

- a. Season
- b. Sauté
- c. Broil
- d. Boil
- e. Fry

Prep Cooks Test

A 17) What is a Julien cut?

- a. Food cut into long thin strips, matchstick
- b. Food cut into long thin strips then turned and cut into a 1/8" dice
- c. Food diced into finely chopped and uniform pieces
- d. Cutting and peeling into oblong seven sided football like shapes

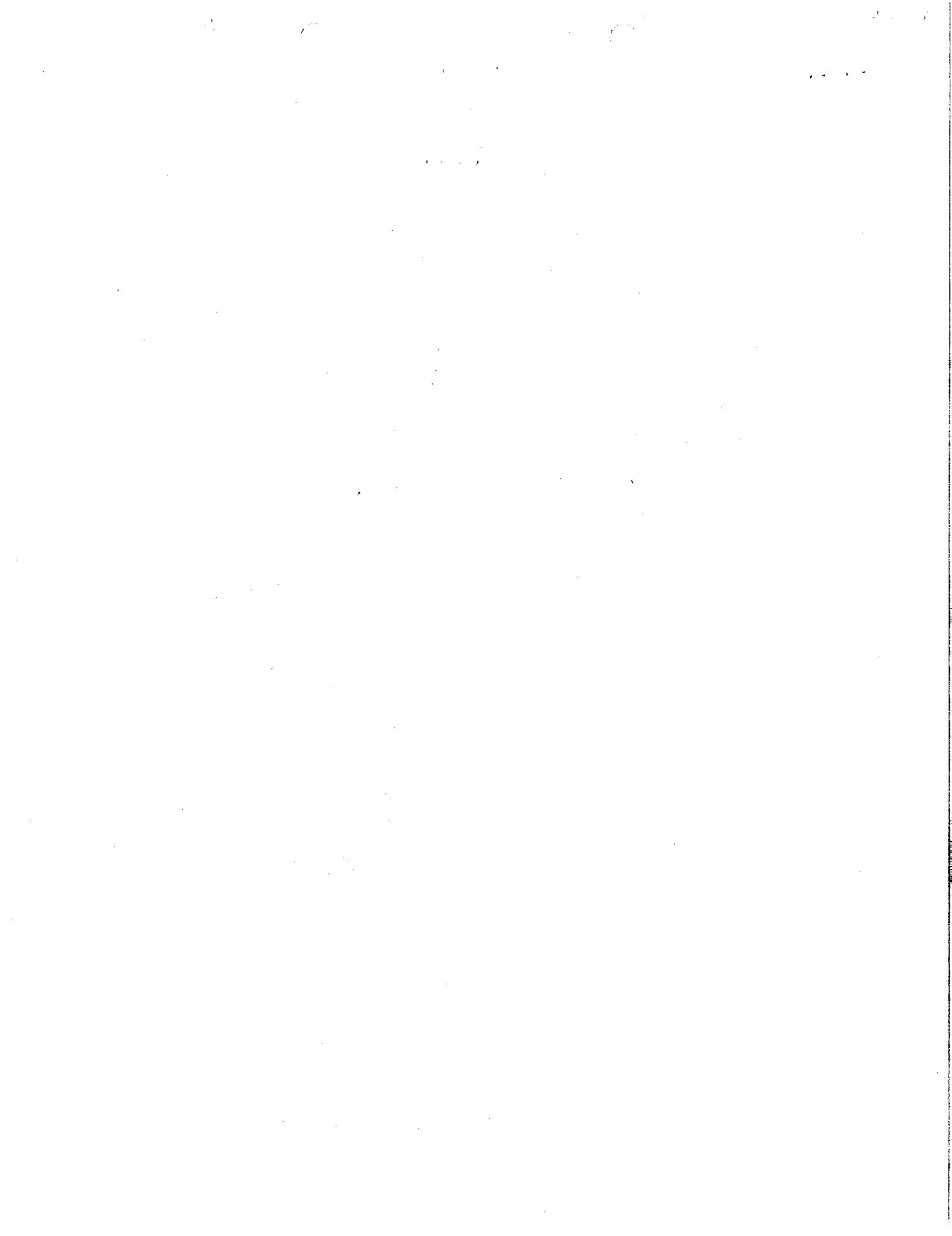
A 18) To cook a food in a pan without browning over low heat until the item softens and releases moisture.

- a. Sweat
- b. Boil
- c. Roast
- d. Grill

Fill-in the Blank (1 point each)

19) Salt & pepper are the basic seasoning ingredients for all savory recipes.

20) chop : to cut into very small pieces when uniformity of size and shape is not important.



NOTICE TO EMPLOYEE
Labor Code section 2810.5

EMPLOYEE

Employee Name: Ernestine Tuailili

Start Date: 12.14.17

EMPLOYER

Legal Name of Hiring Employer: S.E Scher

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Physical Address of Main Office: _____

Mailing Address: _____

Telephone Number: _____

INFORMATION

Rate(s) of Pay: Prep@M2 \$19.00 Overtime Rate(s) of Pay: 1.5x rate

Rate by (check box): Hour Shift Day Week Salary Piece rate Commission

Other (provide specifics): _____

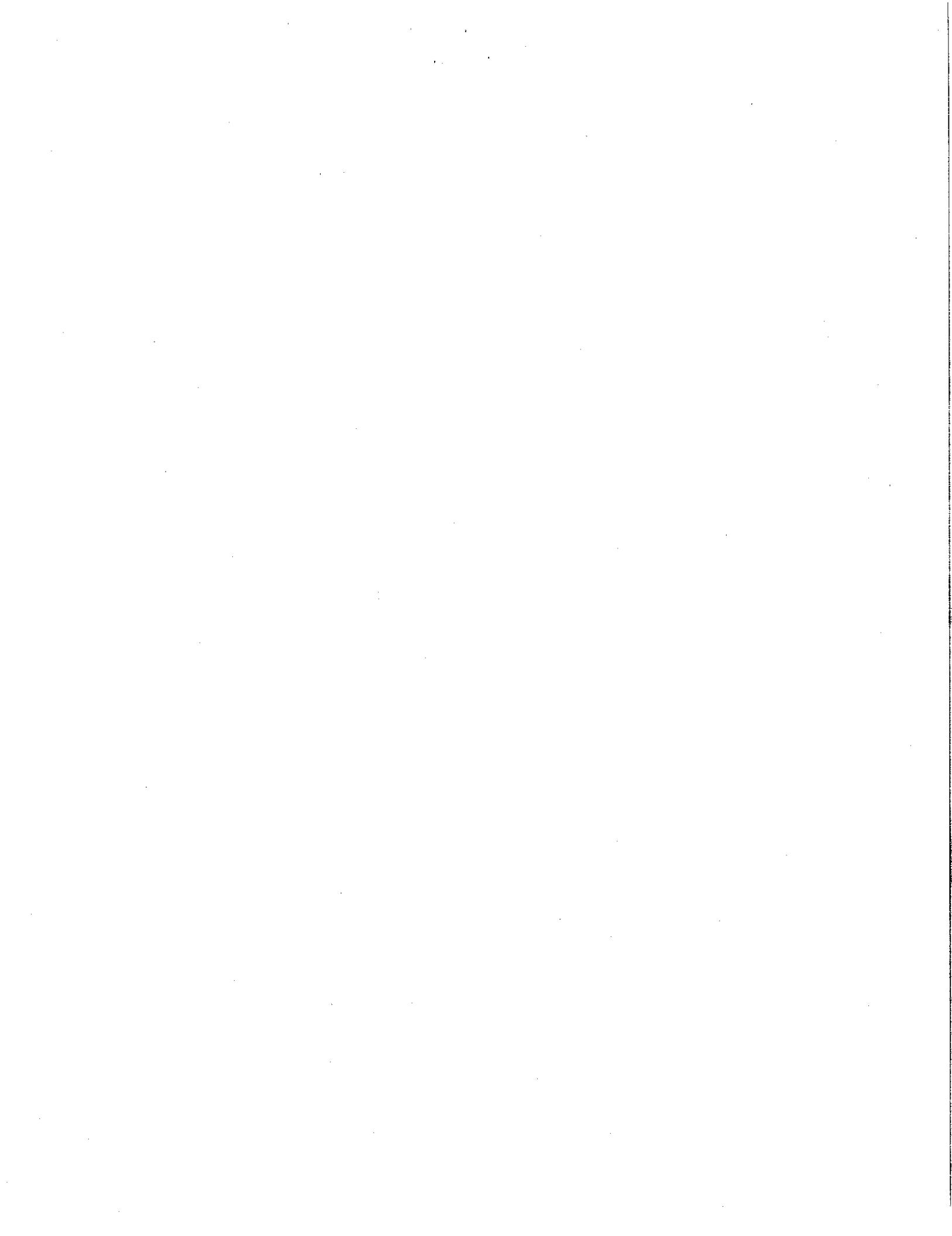
Does a written agreement exist providing the rate(s) of pay? (check box) Yes No

If yes, are all rate(s) of pay and bases thereof contained in that written agreement? Yes No

Allowances, if any, claimed as part of minimum wage (including meal or lodging allowances):

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Regular Payday: FRIDAY



Interview Note Sheet

Applicant Information

Name: Ernestine Taulili	Interviewer: PCO
Date: 12.13.17	Rate of Pay: 18.00/Prep @ MZ
Position (s) Applied for: Prep Cook @ MZ	Referred by: Indeed

Test Scores					
Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Total of _____ in Food Service/Hospitality

Previous kitchen work ~~as cook, Dmo~~

good fit for FOH or Prep @ MZ
prefers to stay in kitchen

P.O.S. Experience: Y / N details: _____

Transportation

<input checked="" type="checkbox"/> Car	Public Transit	Carpool (Rider / Driver)		
Regions Available to work:				
SF City	SF North	SF Peninsula	East Bay	Outer East Bay
San Jose	South San Jose	SJ Peninsula		

Certifications (if any)

TIPS	Serv-Safe	LEAD	Other _____	Will Submit
------	-----------	------	-------------	-------------

Availability

<input checked="" type="checkbox"/> Open	<input checked="" type="checkbox"/> AM only	<input checked="" type="checkbox"/> PM only	<input checked="" type="checkbox"/> Weekdays only	<input checked="" type="checkbox"/> Weekends only
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Details:

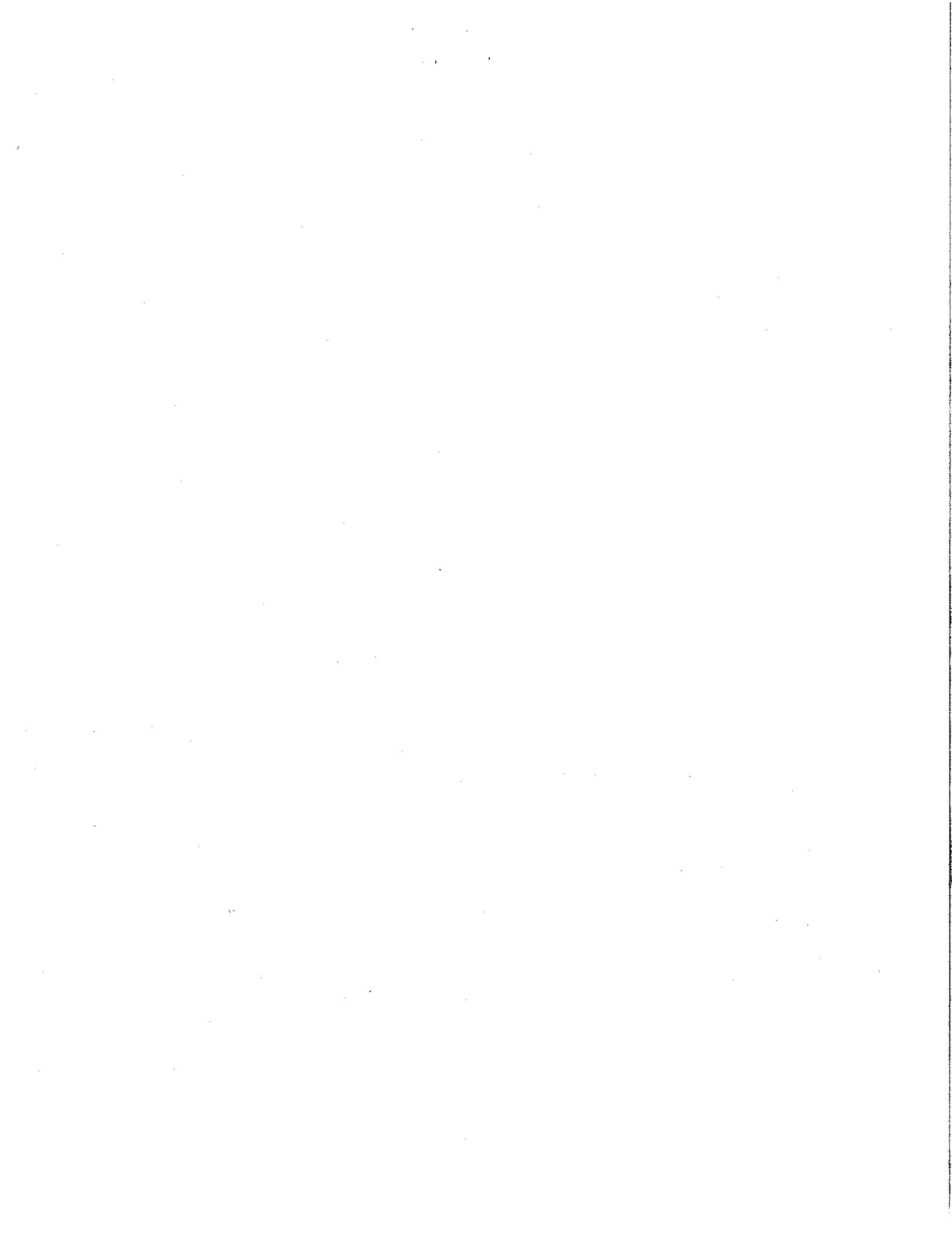
Uniforms Owned:

Bistro	Black Bistro	Tuxedo	1/2 Tuxedo	Black Vest	Long Black Tie
<input checked="" type="checkbox"/> Chef Coat	<input checked="" type="checkbox"/> Chef Pants	Knives	Black Pants	<input checked="" type="checkbox"/> Non-Slip Shoes	Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:



Ernestine Tauiliili

San Francisco, CA
ernestinetauiliili6_js2@indeedemail.com - 6508985459

To obtain long term employment with growth potential with a company where I can contribute my hardworking abilities and positive attitude. Also, to obtain a challenging position utilizing my abilities developed through experiences and education with an opportunity for professional growth

Willing to relocate

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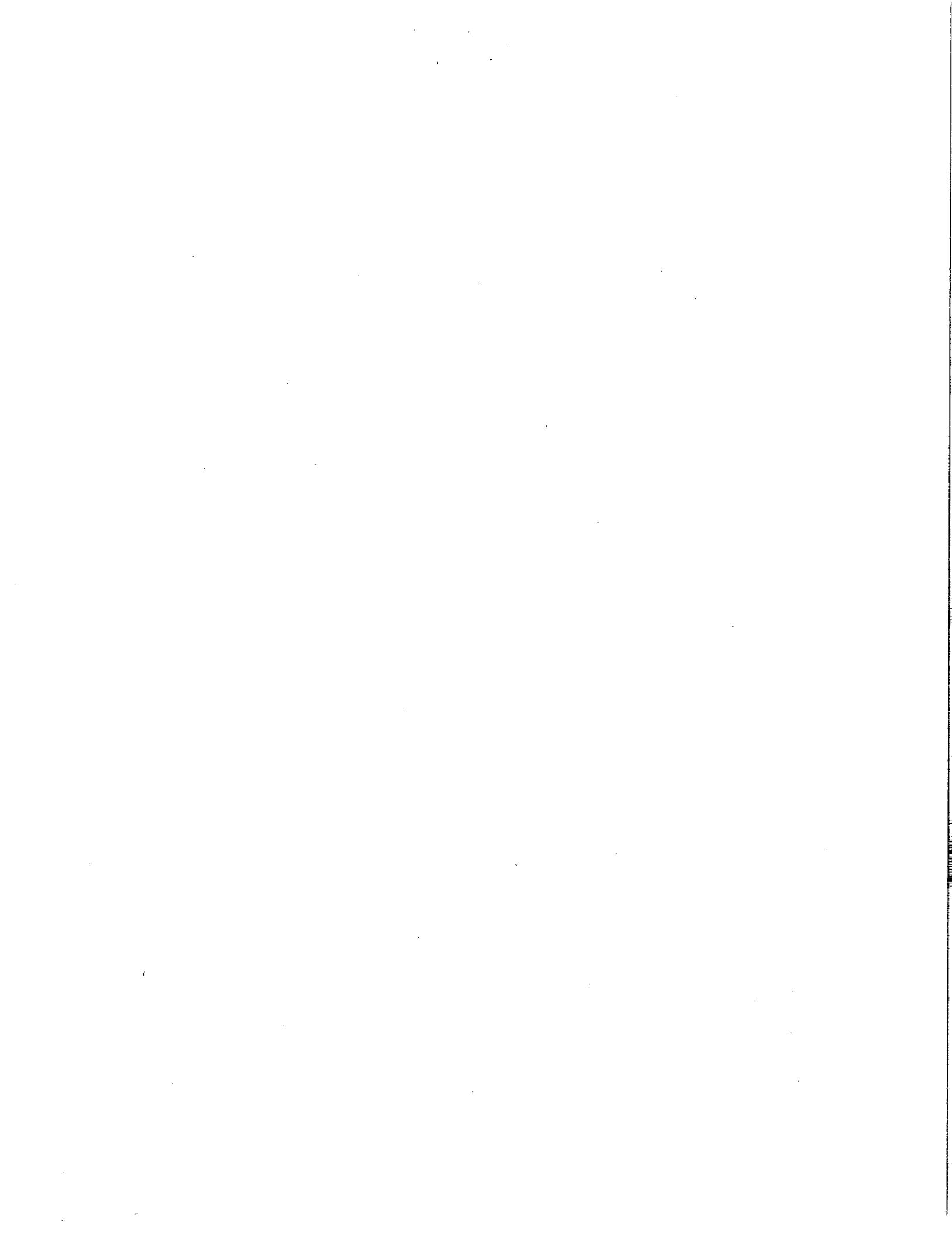
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Walter's On Wheels - 2004-05 - 2007-06





Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE FILL IN

Full Name Ernestine Tawiliili Date: 12/13/2017
Home Telephone (516) 470-3420 Other Telephone (650) 818-5451
Present Address 27896 Havana
Permanent Address, if different from present address:
Email Address Ernestine.Sanita@gmail.com

EMPLOYMENT HISTORY

Position applying for: Prep Cook Salary desired: _____

Are you currently registered with any staffing and/or employment agencies? If so, please list _____

Are you applying for: Full-time work? Yes No Part-time work? Yes No

Temporary work, e.g., summer or holiday work? Yes No From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral Name of Referral _____ Newspaper Job Fair Agency Company Website

Other Web Posting Other Source

Could you work overtime, if necessary? Yes No If hired, on what date could you start working? _____

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE <u>DAILY</u>	<u>SUNDAY</u>	<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>	<u>SATURDAY</u>
AM	<u>OPEN</u>	<u>OPEN</u>	<u>OPEN</u>	<u>OPEN</u>	<u>OPEN</u>	<u>OPEN</u>	<u>OPEN</u>
PM							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

Have you ever applied to or worked for Acrobat Outsourcing before? Yes No If yes, when? _____

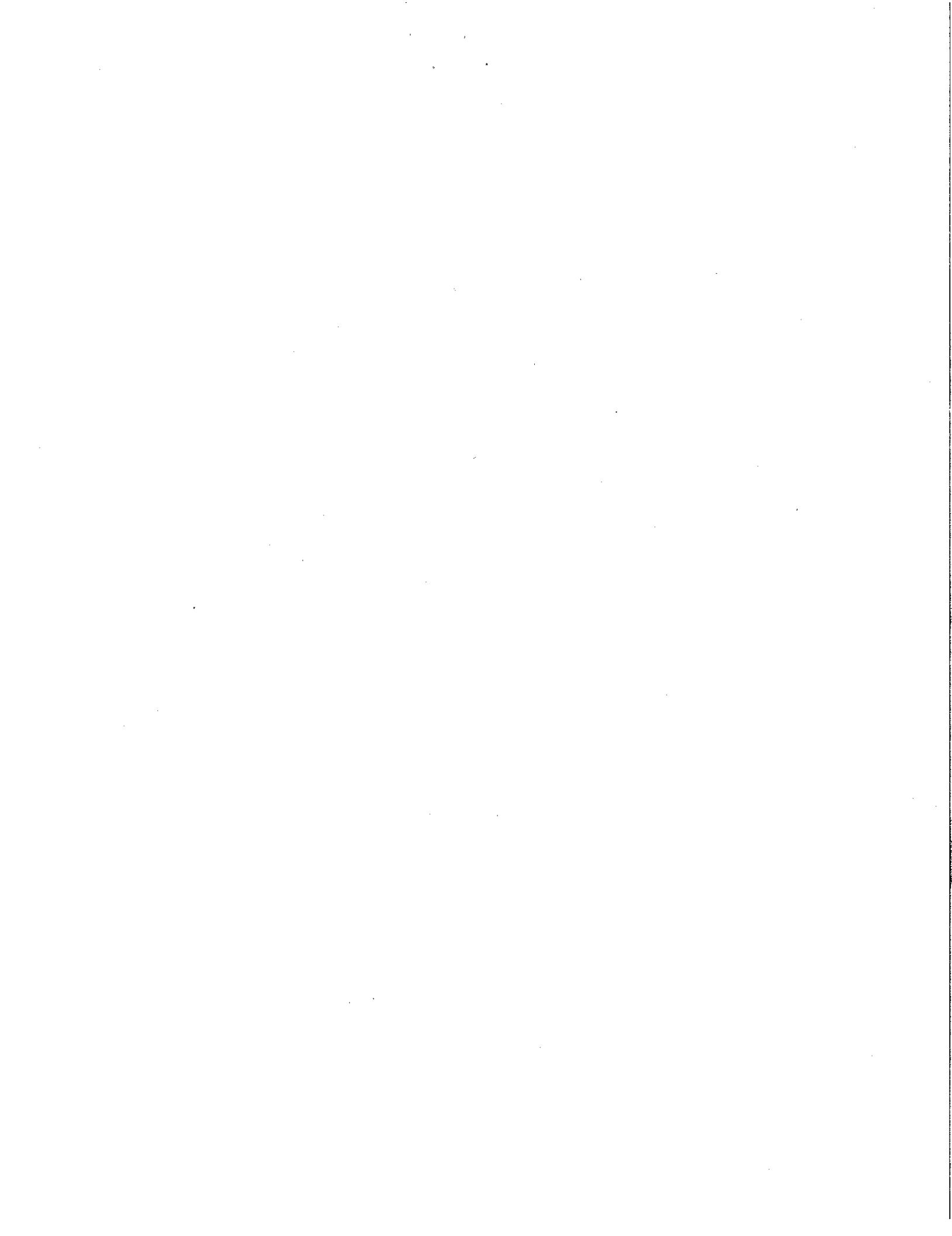
Do you have friends or relatives working for Acrobat Outsourcing? Yes No If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes No

If hired, can you present evidence of your legal right to live and work in this country? Yes No

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes No



Acrobat

outsourcing

Your Hospitality Staffing Professionals

Your Position and Duties

COOK / DISHWASHER

Dates of Employment: From 12/2013 To 1/2014

Weekly Pay: Starting 21.00 Ending 21.00

Reason for Leaving:

Name and Address of Employer H

Type of Business _____

Telephone No. (____)

Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____

Weekly Pay: Starting _____ Ending _____

Reason for Leaving:

Have you ever been fired from any previous place of employment? If so, please explain: _____

Have you obtained any special skills or abilities as the result of service in the military?

Yes

No X

If so, describe: _____

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Monatisa Billy

Telephone No. (650) 303-7120

Address _____

Occupation: Kitchen Helper

Relationship: Co Worker

Number of Years Acquainted: 15

Name: Jason Lavinsky

Telephone No. (949) 866-1077

Address _____

Occupation: Executive Chef

Relationship: Co Worker

Number of Years Acquainted: 6

Name: Vaclua Vetea

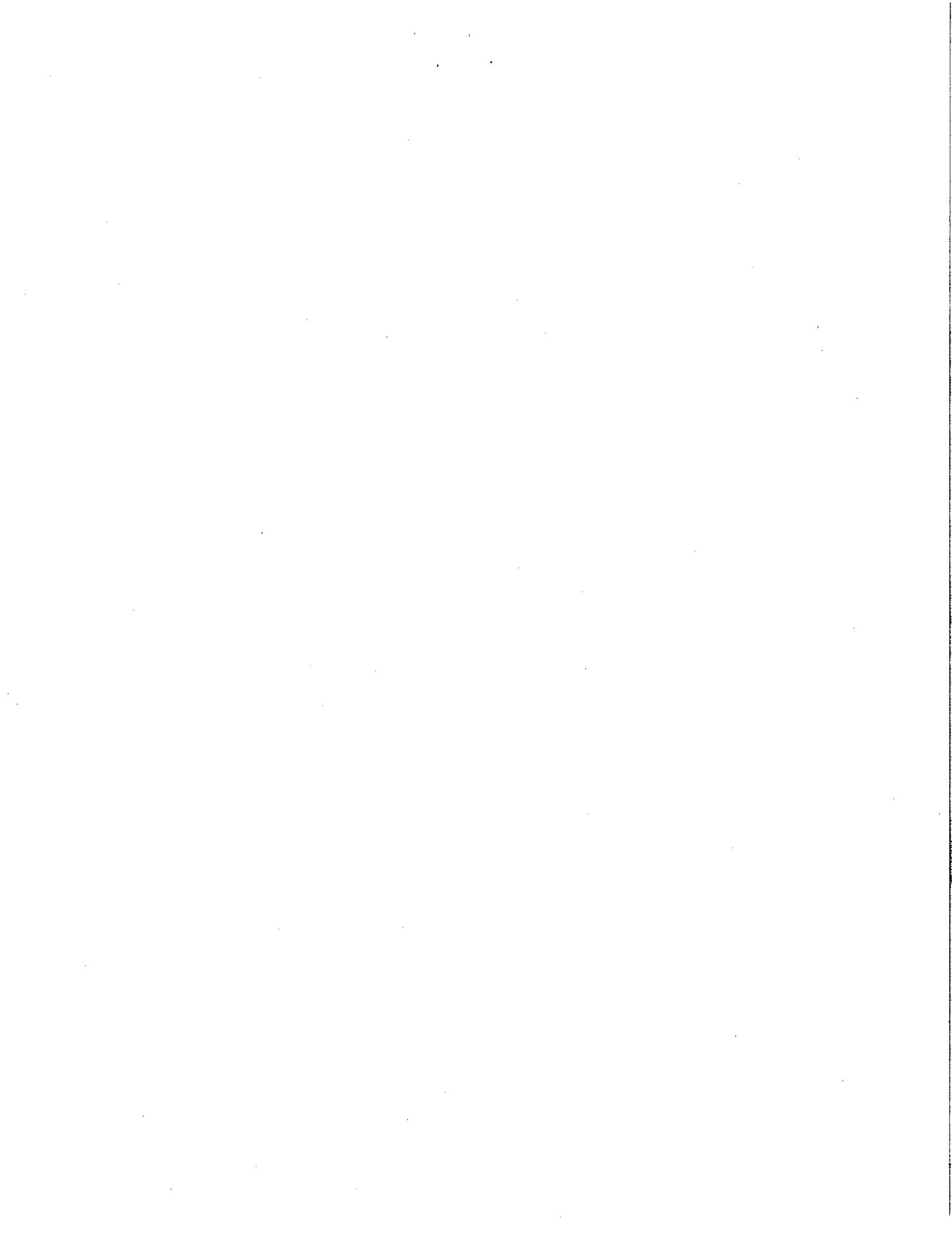
Telephone No. (850) 296-4900

Address _____

Occupation: C.S.R.

Relationship: Co Worker

Number of Years Acquainted: 12



Prep Cooks Test

Multiple Choice (1 point each)

d 1) A gallon is equal to _____ ounces
a. 56
b. 145
c. 32
d. 128

C 2) Mesclun are what type of vegetable?
a. Roots
b. Beans
c. Salad Greens
d. Spices

b 3) What does the term braise mean?
a. Sear quickly on both sides
b. Slowly cook in covered pan with little liquid
c. Cook on high heat and quickly
d. Slowly cook in simmering water

b 4) At what internal temperature must chicken be cooked so that it is safe to eat?
a. 155 degrees F
b. 165 degrees F
c. 175 degrees F
d. 185 degrees F

C 5) How do you blanche vegetables?
a. Immerse for a short time in boiling water
b. Cook lightly in butter over med heat
c. Soak in cold water overnight
d. Rub with salt before cooking

a 6) Which of the following ingredients would you pack before measuring?
a. Olive Oil
b. Salt
c. Brown Sugar
d. White Sugar

a 7) What is Al Dente?
a. Firm but not hard
b. Soft to the touch
c. Very hard
d. Very soft

C 8) Food should be left out no more than
a. 2 hours
b. 3 hours
c. 4 hours
d. 5 hours



Prep Cooks Test

A 17) What is a Julien cut?

- a. Food cut into long thin strips, matchstick
- b. Food cut into long thin strips then turned and cut into a 1/8" dice
- c. Food diced into finely chopped and uniform pieces
- d. Cutting and peeling into oblong seven sided football like shapes

A 18) To cook a food in a pan without browning over low heat until the item softens and releases moisture.

- a. Sweat
- b. Boil
- c. Roast
- d. Grill

Fill-in the Blank (1 point each)

19) Salt & pepper are the basic seasoning ingredients for all savory recipes.

20) chop : to cut into very small pieces when uniformity of size and shape is not important.

