

Acrobat

outsourcing

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Jordy Villa-Arellano
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Working Experience:

Company Name: Eva's Beauty Salon
Dates of Employment: 6/20/2011 → 7/21/2015
Job Responsibility:

- Organize the salon prior to opening and set up for the day.
- Greet customers as they arrive and provide information about our services.
- Accepting cash and credit card purchases.
- Basic cleaning duties

Company Name: The Moss Reel Media Inc
Dates of Employment: 7/16/2011 - current (Seasonal)
Job Responsibility:

- Work under high pressure deadlines for each project.
- Arrive two hours prior to events.
- Check email and Google Doc daily.
- Dropbox and edit footage.

Company Name: Executive Event Services
Dates of Employment: 5/24/16 - 1/29/17
Job Responsibility:

- Arrive 30 minutes for radio check
- Check all gates and make sure site is secure.
- On a daily basis, log in everything that is happening on site.
- Report any suspicious activity.

Skills

- CPR/AED Certified
- BLS Award Carded
- Good Customer Service