

Acrobat

outsourcing

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: SUSSIE Lvarca
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Working Experience:

Company Name: Moss & Company
Dates of Employment: 08/28/17 - Current

Job Responsibility:

- Work & Process invoices
- Scan, Copy & Email Invoices
- Ability to multitask & work in a fast pace
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Company Name: Healthy Spot
Dates of Employment: _____

Job Responsibility:

- Working with dogs about healthy choices
- Advertise different foods & products.
- Ability to work/stand for long periods of time
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Company Name: Personal Court Reporters
Dates of Employment: March 2014 - Sept 2016

Job Responsibility:

- Organize & maintenance of law libraries, docs & case file
- Electronic Database management
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Skills

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