

# HASSAN QURESHI

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## TEAM LEADER

Dependable, outgoing leader with experience in all things IT related. An effective team leader and individual contributor who demonstrates excellent communication skills - both written and oral; outstanding customer service; and organizing and managing time efficiently. MS Word, MS Excel, MS PPTX, Consistently strives to be better.

## PROFESSIONAL EXPERIENCE

**Magic Touch Contractors Dallas, Texas** 2017-Present  
**Head of Operations - IT Department**

### Job Description

IT manager responsible and accountable for the smooth running of computer systems within the limits of requirements and specifications. Supervise the implementation and maintenance computing needs.

- Technical Support
- Installing electrical systems, lighting, electrical outlets, etc.
- Familiar with components in various equipment
- Design, develop, implement systems, policies and procedures

**Biyo Wallet** Dallas, Texas 2012-present  
**Sales Representative/Network Specialist**

### Job Description

Sales Representative that works with little direction to ensure the high quality of customer service. The goal is to maximize customer commitment and the prosperity of business by producing results in a timely manner.

- Undertake all customer support tasks in external facilities
- Operate efficiently to conclude all on site installation, repair, maintenance and test activities

- Perform troubleshooting and strive to resolve issues
- Produce frequent and analytical service reports

**Trade Masters**      Dallas, Texas  
**Apprentice Electrician**

2014-2016

### **Job Description**

Set up and maintain electrical infrastructure. Installing electrical wiring in buildings and poles. Troubleshooting malfunctions and blackouts and repairing appliances. Responsible individual with great attention to safety precautions. Experienced in different kinds of electrical devices and systems. Produce and maintain electrical connections to minimize the probability of accidents and maximize usability of electricity in all facilities.

- Assist in installing electrical systems
- Install lighting, electrical outlets, and circuit breakers
- Install new lighting and ceiling fans
- Connect wiring in electrical circuits and networks
- Prepare and assemble conduits connect wiring
- Manufactured Ethernet controllers for microscope accessories
- Printed Circuit Board assembly
- Cable assembly
- Mechanical assembly

### **EDUCATION**

Plano East Senior High 2011

Collin College 2011-2012