

# Nathen Renteria

**Motivated, "will do" personality.**

Moreno Valley, CA 92555

nathenrenteria@hotmail.com

951-396-9059

I seek to provide hard honest work, while attempting to better your company, and strive for higher employment opportunities.

Authorized to work in the US for any employer

## Work Experience

### **Valentinos**

Bar/Restaurant - Perris, CA

September 2016 to February 2017

#### **Responsibilities**

Prepare all food items while maintaining a sanitary work environment.

Delivered meals to customers followed by bussing tables. Bartending, serving various alcoholic beverages. Closing stations, checking off all preparations for closing, as well as following morning that is to say cleaning restrooms, taking out trash, sweeping, mopping, clean-up of food, organization of food storage for over night.

### **FC Associate**

Amazon - San Bernardino, CA

September 2015 to August 2016

Worked for both Ont 5 and Ont 6

#### **Responsibilities**

Maintained volume on auto package sortation by scanning packages to the correct pallet location to keep Fulfillment center rate up.

Closed out and wrapped pallets for shipment, printing labels for proper shipment location, and finalizing shipment by re-locating pallet to shipping lane.

Scouted/Obtained client ordered items in a fast pace manner to be sent to packing/shipping for finalization to meet clients expected arrival date. Provided information to Fulfillment Center system pertaining to missing, broken, or opened items. Data entry to maintain precise knowledge of all present inventory..

#### **Skills Used**

Oral Communication. Leadership/Advocacy. Problem Solving. Community Relations. Public Speaking. Project Coordination. Problem Resolution. Planning and Scheduling. Written and verbal communication. Process Improvement. Goal Setting/Accomplishment. Conflict resolution. Knowledge of computers. Quality control. Decision making. Troubleshooting. Time management. Teamwork. Team building and motivation. Record keeping. Safety conscious. Manual/Electric pallet jack. Manual labor.

### **Line Cook**

Jason's deli - Moreno Valley, CA

September 2014 to February 2016

### **Responsibilities**

Stocking line with fresh ingredient. maintain eye on all tempatures for proper consumption. worked the line, preparing all hot sandwiches in mandated time for restaurant opening. End of shift responsibilities, re-stocking, and complete cleaning of the line.

### **Skills Used**

Performing on a timed basis, working as a team to keep up the standards of our work environment, customer service, being mindful of all stock, maintaining a clean work space, organizing walk-in/stocking food delivered from jason deli co.

### **Volunteer Associate**

Loma Linda V.A Hospital - Loma Linda, CA

April 2011 to January 2012

Worked front desk of nutrition office signing in patients for appointments. Answering/transferring phone calls, and scheduling future appointments. Reviewed patients nutritional reports and gave feed back.

Worked in V.A library maintaining and organizing bookshelf's by Dewey Decimal Classification.

### **Education**

#### **Associate in Psychology**

Riverside City College - Riverside, CA

2017 to 2019

#### **HS Diploma**

Val Verde High School - Perris, CA

### **Skills**

Oral Communication. Leadership/Advocacy. Problem Solving. Community Relations. Performance Evaluations. Mac OS. Internet Explorer. MS Word. MS PowerPoint. MS Outlook. MS Office. Public Speaking. Project Coordination. Planning. Problem Resolution. Planning / Scheduling. Written and Verbal Communication. Process Improvement. Goal Setting/Accomplishment. Conflict Resolution. Computer Literacy. Quality Control. Decision Making. Troubleshooting. Time Management. Teamwork. Team Building and Motivation. Record Keeping. Safety Conscious. Scheduling/canceling appointments, Filing, Customer Service/feed back, Digital Audio

### **Certifications/Licenses**

#### **Serve Safe Certification**

July 2016 to July 2018

### **Additional Information**

### **-REFERENCES**

Vaughan Moore (General Manager) (951) 790-6151

Nicolette Harrington (Co - worker) (951) 616-7654

#### Transferable Skills

Excellent attendance, adheres to work schedule.

Very determined, hardworking, works well with employees.

Works equally hard alone.

Dependable, efficient, and highly reliable.

Determined to reach goals and go beyond expectations.

#### Skills & Abilities

Scheduling/canceling appointments

Filing

Reveiwng paitients nutrition charts

Customer Service/feed back

Digital Audio

Knowledge of Dewey Decimal Classification

Volunteer Nutrition office experience



**Requirement Verification Form**

I, Nathan Renteria, verify that I meet the following requirements necessary for employment at San Manuel Casino. I understand that permanent employment at San Manuel may be contingent on my ability to provide evidence of the following requirements:

As of the date of the signature on this form, I am at least 18 years of age if applying for a Class A or Class B Gaming License, and at least 21 years of age if applying for a bar position.

NR  
(Initials)

I certify that I have completed a High School Diploma or a General Educational Development (GED) credential.

High School: Val Verde GED Location: \_\_\_\_\_

Graduation Date: 2011 GED Date: \_\_\_\_\_

High School Phone #: (951) 940-6100

**\*\*Please note that a High School Diploma or GED is REQUIRED. Prior to starting employment, we will be reaching out to your former school to verify your graduation date. \*\***

NR  
(Initials)

By signing below, I certify all information is true and correct to the best of my knowledge.

Nathan Renteria  
(Print Name)

[Signature]  
(Signature)

1/25/18  
(Date)