

# ERIKA D GREEN

Mesquite, Texas 75150

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## Skills

- Monitoring
- Time Management
- Systems Analysis
- Critical Thinking
- Systems Evaluation

## Work Experience

### **Package Handler, FedEx, Mesquite, TX, October 2017 - December 2017**

- My job was to unload boxes and packages off a truck
- Comply with prescribed safety procedures or federal laws regulating waste disposal methods.
- Record numbers of containers stored at disposal sites, specifying amounts or types of equipment or waste disposed.
- Operate machines or equipment to remove, package, store, or transport loads of waste materials.
- Load or unload materials into containers or onto trucks, using hoists or forklifts.

### **Assistant Manager, Johnny's Pizza House, Bastrop, LA, October 2012 - August 2017**

- Keep records required by government agencies regarding sanitation or food subsidies.
- Investigate and resolve complaints regarding food quality, service, or accommodations.
- Maintain food and equipment inventories, and keep inventory records.
- Monitor food preparation methods, portion sizes, and garnishing and presentation of food to ensure that food is prepared and presented in an acceptable manner.
- Schedule and receive food and beverage deliveries, checking delivery contents to verify product quality and quantity.