

Ray H. Franklin

1971 North 27th Street

Kansas City, Kansas 66104

816-256-0350 913-636-9937 rhfsr1@gmail.com

Professional References

Angelene Grady – *Business Advocate for KC BizCare - City of Kansas City, MO*

angelene.grady@kcmo.org

Office: 816-513-1214

Fax: 816-513-1264

Customer of Standard Parking Garage

Dale Perkins Sr. – *Construction Observer – Facilities Management Division of
City of Kansas City, MO*

Dale_Perkins@kcmo.org

Office: 816-447-6245

Customer of Standard Parking

David Ersery – *Owner of Ersery & Associates*

Office: 816-924-5100

Mobile: 816-805-0743

easoc@juno.com

Alumnus of University of Kansas

Steven Washington-*Workforce Partnership*

Office: 913-279-2620

Fax: 913-342-9676

Steven.washington@ks.gov

Ray H. Franklin
1971 North 27th Street
Kansas City, Kansas 66104
913342-1734
rhfr1@gmail.com

**Objective
Summary**

- Ability to understand employer's goals and implement them in successful manner. To obtain a position with an established company that allows me to use my ten years of experience in warehouse, custodial, operations skills. To find a job where my experience and strong work ethic will be useful.

Work Experience

10/2017-12/17 **Kansas City Steak Company** Kansas City, KS

Multi-Vac Operator-Clean and sanitize work areas, equipment, utensils, dishes, or silverware.
Store food in designated containers and storage areas to prevent spoilage.
Portion and wrap the food, or place it directly on plates for service to patrons.
Take and record temperature of food and food storage areas, such as refrigerators and freezers.
Prepare a variety of foods, such as meats, vegetables, or desserts, according to customers' orders or supervisors' instructions, following approved

08/2014-09/2016 Speedy's Convenience Store Kansas City, KS

Custodian- Responsible for general cleanliness of facility; cleaned floors by sweeping, mopping, vacuuming and buffing; emptied trash; cleaned windows; cleaned and polished furniture and fixtures.

08/2012-12/2012 **KCKS Technical Education Center** KCKS

Fulltime Student – Studied Microsoft Office Professional.

10/2000-06/2010 **Standard Parking** Kansas City, MO

Maintenance Worker – *Began as Valet and promoted to Valet Supervisor, Administrative Assistant, Revenue Agent, Cashier and Maintenance Worker.* As Maintenance Worker, emptied trash, swept, mopped, and buffed office floors; vacuumed; power washed garage floors; light electrical in offices and garages.

Cashier – Took in receipts as customers exited the parking facility.

Revenue Agent – Responsible for retrieving receipts from multiple parking facilities, processing proceeds and depositing in bank.

Administrative Assistant - Responsible for day-to-day operation of Parking Facility; handled schedules, payroll, bank deposits, etc.

Interview Note Sheet

Applicant Information	
Name: <u>Ray Franklin</u>	Interviewer: <u>Steven</u>
Date: <u>4/19/18</u>	Rate of Pay: \$ <u>10</u>
Position (s) Applied for: <u>server</u>	Referred by:

Test Scores					
Server	✓/35	52%	Bartender	/35	%
Prep Cook	/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/14	%

Seeking:
Full-Time
Part-Time

Relevant Experience & Summary of Strengths	
	<p style="text-align: right;"><i>Total of _____ in Food Service/Hospitality</i></p> <p>Ray worked in several warehouses in Kansas. He is looking for a flexible job. He wants to learn how to serve.</p>
<p>P.O.S. Experience: Y / N details: _____</p>	

Transportation		
Car	Public Transit	Carpool (Rider / Driver)

Regions Available to work:			
Kansas City,KS	Overland Park,Kansas	Kansas City,MO	Independence,MO

Certifications (if any)				
TIPS	Serv-Safe	LEAD	Other _____	Will Submit

Availability				
Open	AM only	PM only	Weekdays only	Weekends only
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Details:

Uniforms Owned:

Bistro	Black Bistro	Tuxedo	1/2 Tuxedo	Black Vest	Long Black Tie
Chef Coat	Chef Pants	Knives	Black Pants	Non-Slip Shoes	Bow Tie
Other: _____					

Would you recommend this applicant for Acrobat Academy?	Convention Candidate?	Other Languages Spoken:
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Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Ray H. Franklin Date: 4-17-18
 Home Telephone (913) 342-1734 Other Telephone (818) 693-5447
 Present Address 1971 North 27th Street
 Permanent Address, if different from present address: Same as above
 Email Address rhfrsrl@gmail.com

EMPLOYMENT DESIRED

Position applying for: _____ Salary desired: 15.00/hr
 Are you currently registered with any staffing and/or employment agencies? If so, please list
No
 Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☐ No ☐
 Temporary work, e.g., summer or holiday work? Yes ☐ No ☐ From: _____ To: _____
 How did you find out about our open position? (Please check fill in proper name of source):
 Referral ☐ Name of Referral _____ Newspaper ☐ Job Fair ☐ Agency ☒ Company Website ☐
 Other Web Posting ☐ Other Source ☐
 Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working? _____

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
PM	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☒ If yes, when? _____
 Do you have friends or relatives working for Acrobat Outsourcing? Yes ☐ No ☒ If yes, please state name and relationship _____
 If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐
 If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐
 State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.
 Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐

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Your Hospitality Staffing Professionals

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.) able to

perform all duties

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
<u>Wyandotte</u>	<u>Kansas City, Ks.</u>	<u>12</u>	<u>Yes</u>
<u>University of Kansas</u>	<u>Lawrence, Ks</u>	<u>14</u>	<u>No</u>
Do you have any special licenses, certificates or special training? If so please list under "Special".		<u>YES</u>	<u>NO</u>
Are you computer literate? If so, list software knowledge under "Special." <u>Office Word, Excel, PowerPoint</u>		<u>YES</u>	<u>NO</u>
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		<u>YES</u>	<u>NO</u>
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		<u>YES</u>	<u>NO</u>
Special: <u>20 years of Customer Service skills</u>			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes No If so, may we contact your current employer? Yes No

Name and Address of Employer K.C. Steak Company

Type of Business Meat Packaging Telephone No. (913) Supervisor's Name Jeff Horn

Your Position and Duties Multi-Vac Operator, Locate Customer

determine what product is, go to Marel Feeder and locate product for packaging

Dates of Employment: From 10/17 To 12/17 Weekly Pay: Starting 15.00/hr Ending 15.00/hr

Reason for Leaving: No upward mobility, Unhealthy working conditions

Name and Address of Employer Speedys Convenience Store

Type of Business Convenience Store Telephone No. 913, 371-0580 Supervisor's Name Carol Wilson

Your Position and Duties Maintenance/Custodial Work

Dates of Employment: From 08/14 To 08/16 Weekly Pay: Starting 10.00/hr Ending 13.50/hr

Reason for Leaving: Job Opportunity

Name and Address of Employer Standard Parking

Type of Business Parking Telephone No. (913) 412-5997 Supervisor's Name Shay Freeman

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Your Hospitality Staffing Professionals

Your Position and Duties Cashier, Valet, Maintenance

Dates of Employment: From 10/2000 To 10/2010 Weekly Pay: Starting 10.00/hr Ending 14.50/hr

Reason for Leaving: Policy Discrepancy

Name and Address of Employer 911 Main.

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes____ No____
If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: _____ Telephone No. (____) _____

Address _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Name: _____ Telephone No. (____) _____

Address _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Name: _____ Telephone No. (____) _____

Address _____

Occupation: _____ Relationship: _____ Number of Years Acquainted: _____

Please Read Carefully, Initial Each Paragraph and Sign Below

RF I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

RF I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

RF I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

RF I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

RF Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature R. H. Franklin **Date** 4-12-18

Name Ray Franklin
Servers Test Score 18 / 35

Multiple Choice

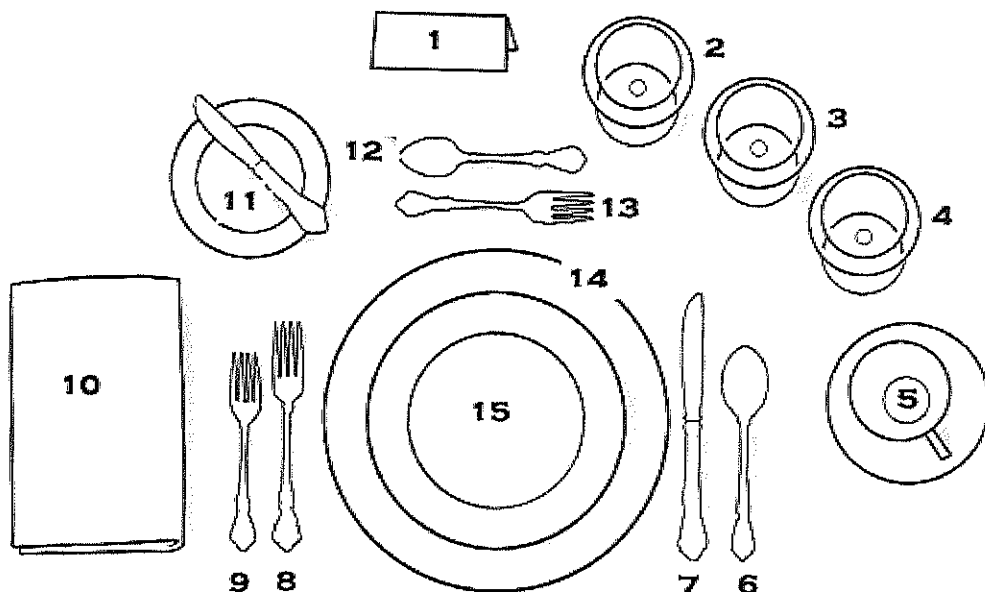
- d 1) Food is served on what side with what hand?
a) On the left side with the left hand
b) On the left side with the right hand
c) On the right side with the left hand
d) On the right side with the right hand
- d 2) Drinks are served on what side with what hand?
a) On the left side with the left hand
b) On the left side with the right hand
c) On the right side with the left hand
d) On the right side with the right hand
- b 3) Food and drinks are removed on what side with what hand?
a) On the left side with the left hand
b) On the left side with the right hand
c) On the right side with the left hand
d) On the right side with the right hand
- a 4) What part of a glass should you handle at all times?
a) The stem
b) The widest part of the glass
c) The top
- d 5) When you are setting a dining room how should you set up your tablecloths?
a) Neatly and evenly across the tables
b) The creases should all be going in the same directions
c) The chairs should be centered and gently touching the table cloth
d) All of the above
- d 6) If you bring the wrong entrée to a guest what should you do?
a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn
b) Inform the guests that you will bring the correct entrée once everyone else in the dining room is served
c) Try to convince the guests to eat what you brought them
d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

Match the Correct Vocabulary

- | | |
|--------------------------|---|
| _____ Scullery | A. Metal buffet device used to keep food warm by heating it over warmed water |
| _____ Queen Mary | B. Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron) |
| _____ Chaffing Dish | C. Used to hold a large tray on the dining floor |
| _____ French Passing | D. Area for dirty dishware and glasses |
| _____ Russian Service | E. Large metal shelving unit for prepared food to be held or for dirty trays to be stored |
| <u>F</u> _____ Corkscrew | F. Used to open bottles of wine |
| _____ Tray Jack | G. Style of dining in which the courses come out one at a time |

Name Ray Franklin
Score / 35

Servers Test



Match the Number to the Correct Vocabulary

- | | |
|---------------------------------|---------------------------------------|
| <u>10</u> Napkin | <u>8</u> Dinner Fork |
| <u>11</u> Bread Plate and Knife | <u>5</u> Tea or Coffee Cup and Saucer |
| <u>1</u> Name Place Card | <u>7</u> Dinner Knife |
| <u>12</u> Teaspoon | _____ Wine Glass (Red) |
| <u>13</u> Dessert Fork | <u>9</u> Salad Fork |
| <u>6</u> Soup Spoon | <u>14</u> Service Plate |
| <u>15</u> Salad Plate | _____ Wine Glass (White) |
| _____ Water Glass | |

Fill in the Blank

- The utensils are placed _____ inch (es) from the edge of the table.
- Coffee and Tea service should be accompanied by what extras? _____
- Synchronized service is when: _____
- What is generally indicated on the name placard other than the name? Order
- The Protein on a plate is typically served at what hour on the clock? _____
- If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately?



SENSITIVE BUT UNCLASSIFIED

Case Verification Number: 2018109153311QN

Report Prepared: 04/19/2018

Company Information

Company ID: 139349

Company Name: Acrobat Outsourcing

Employee Information

Last Name: Franklin

First Name: Ray

Date of Birth: 08/27/1961

Social Security Number: *** ** 9524

Hire Date: 04/19/2018

Citizenship Status: A citizen of the United States

Document Information

List B Document: ID card issued by a U.S. federal, state or local government agency

List C Document: Social Security Card

Case Status Information

Final Case Result: Employment Authorized

Employer Case ID:

Case Submitted On: 04/19/2018

Case Submitted By: DZAM1545

Closed On: 04/19/2018

Closed By: DZAM1545

Closure Statement: The employee continues to work for the employer after receiving an Employment Authorized result.

SENSITIVE BUT UNCLASSIFIED