

SIMONE GILBERT

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Objective

To obtain a position where my enthusiasm and passion for helping and serving others is appreciated in a welcoming environment.

Core Qualifications

- Child Advocate
- Effectively work with parents & staff
- Active listening skills (verbal and nonverbal)
- Organizational skills
- Implementation of programs & systems
- Motivating students

Achievements

Leadership

Received several awards by colleagues for being an effective leader.

Plan Development

Coordinated several Summer Planning Academies (in collaboration with a leadership team) for teachers and staff which included a balanced program of instruction, data, and team building activities that provided teachers with opportunities to observe, analyze, & execute their plan of action for the next academic school year.

System Implementation

Developed systems for students to streamline their college & career search, application process and scholarship needs. This system included parents, teachers, local college students, and community resources.

Professional Experience

School Counselor

Aug 2007 to Current

Fort Worth ISD - Fort Worth, TX

*AVID Counselor *504 Coordinator *Create and change schedules *Designed guidance lessons to improve students personal and social development *Career exploration *Collaborate with college reps *Coordinate graduation *Coordinate attendance recovery *Coordinator of Student Support Team

Residential Life Coordinator

Jun 2016 to Jul 2016

Duke TIP - Georgetown, TX

*Reside on campus *Serve as role model for students and staff *Lead residential staff training sessions *Lead staff in organizing projects and activities *Manage administrative responsibilities

Residential Counselor

Jun 2015 to Jul 2015

Duke TIP - Georgetown, TX

*Supervise a group of 10-12 students weekly *Organize daily activities *Serve as a positive role model and resource for all students *Document noticeable changes in behavior, concerns about students, and issues with discipline *Proactive in responding to student concerns and incidents

High School English Teacher Aug 2005 to Jul 2007
Lancaster ISD - Lancaster, TX
Developed and implemented interesting and interactive learning mediums to increase student understanding of course curriculum.

High School English Teacher Aug 2003 to Jul 2005
Wilmer Hutchins ISD - Hutchins, TX
Taught English I & II to grades 9 & 10
National Honor Society coordinator

Substitute Teacher Aug 2002 to Jun 2003
Lancaster ISD - Lancaster, TX
Facilitated lesson plans left for students
Implemented classroom management technique

7th grade Language Arts Teacher Aug 2001 to Jul 2002
Dallas ISD - Dallas, TX
Developed interesting lesson plans to meet academic, intellectual and social needs of students.

Education and Training

Master of Arts, School Counseling
Amberton University - Garland, TX

Bachelor of Arts, Mass Communications
Grambling State University - Grambling, LA

Certifications

Secondary English 6-12
School Counselor EC-12
<http://bit.ly/CounselingCertification>

Community Involvement

Actively involved in community service with "Helping Hands, Open Hearts" which includes the collection and distribution of food, hygiene, and clothing for the homeless and those less fortunate.